

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9th DAY OF AUGUST 2022, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Stan Creelman and Chuck Mayer. Robert Uchita was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of July 12, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on July 12, 2022, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Clark, and unanimously carried, the minutes of the board meeting held on July 12, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6925 - 6954, Payment of Direct Deposit Numbers DD 1436 - DD 1447; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21938 a Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6925 - 6954, payment of direct deposit numbers DD 1436 - DD 1447, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21938 in the sum of \$163,145.82, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 6925 - 6954, payment of direct deposit numbers DD 1436 - DD 1447, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21938 in the sum of \$163,145.82 were approved.

Agenda Item No. 4: Discussion, Decision and Action to Approve Engagement Letter from Adair & Evans for FY 21/22 Audit.

Michelle advised the board that the District received the Engagement Letter from Adair & Evans, and advised the board if they desired to hire Adair & Evans do complete the District audit for fiscal year 2021/2022, the Board would need to approve and authorize the execution of the Engagement Letter. Upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the board approved the Engagement Letter with Adair & Evans as presented and authorized the General Manager to execute said Engagement Letter and return the same to Adair & Evans.

Agenda Item No. 5: CalPERS Health Rates for 2023.

Michelle discussed with the board that the District has been advised of a health insurance rate increase for 2023 in the approximate amount of 6.75%.

Agenda Item No. 6: Unfunded Accrued Liability for FY 22/23.

Michelle advised the board that the District was notified that as of June 30, 2020, the District's Annual Unfunded Accrued Liability was \$26,827.00. The District paid the entire balance of said Annual Unfunded Accrued Liability.

Agenda Item No. 7: Discussion, Decision and Action to Approve Policy Manual Review and Update with CPS HR Consulting.

Michelle advised that the District had the ability to contract with CPS HR Consulting for human resources assistance and consultation for the cost of approximately \$1,950.00. Upon a motion duly made by Stan Creelman, seconded by Charles Mayer, and unanimously carried, the board authorized the General Manager to become a member of CPS HR Consulting, HR Membership, at a cost not to exceed \$1,950.00, per year.

Agenda Item No. 8: District Activity to Date.

Jacob provided the board with a review of the District activity to date. Jacob reviewed the 2022 District Activity to Date sheet that was recently created for the District and reviewed the information and content contained therein.

Agenda Item No. 9: Manger's Report

- a. CSDA Annual Conference - August - Michelle advised the board that she and Sheri would be attending the conference.
- b. SOVE Annual Conference - Michelle advised the board that Jacob would be attending this conference in Honolulu, Hawaii, in September 2022.
- c. CalPERS Educational Forum - Michelle advised that Sheri would be attending this training.

Agenda Item No. 10: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:08 p.m.

SECRETARY