

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9th DAY OF JANUARY 2018, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at the time and place above designated were: Charlie Pitigliano, presiding, Pat Nunes, Robert Clark, Robert Uchita, and Sherry Champagne. Stan Creelman was absent. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, District Employee, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Special Minutes of December 8, 2017, Board of Trustees Meeting
The special minutes of the meeting held on December 8, 2017, were presented to the board in writing and reviewed. Upon a motion made by Robert Clark, seconded by, Robert Uchita, and unanimously carried, the minutes of the special meeting held on December 8, 2017, were approved as presented.

Agenda Item No. 3: Additions/Approval of Agenda.

None.

Agenda Item No. 4: Payment of Check Number 5049 - 5082, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5049 - 5082, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 5049 - 5082, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 5: 2017 District's Surveillance Activity Recap.

Michelle provided the board with a review of the District's surveillance activity for the year ended 2017. Michelle advised the board of the type and number of traps set, the number of pools submitted for testing, the number of pools testing positive for West Nile virus and St. Louis Encephalitis virus, and the number of human cases of West Nile virus.

Agenda Item No. 6: Discussion and Consideration into Implementation of a District Website.

Michelle presented the board with information related to the necessity for the District to have a website. She also presented the board with information relating to the various costs related to web hosting sites for the District's website. Upon a motion duly made by Robert Clark, seconded by Pat Nunes, and unanimously carried, the board authorized the creation of a District website that will be hosted by Streamline and authorized the District Manager and/or Operations Manager to enter into

the necessary contracts for the web hosting services with Streamline.

Agenda Item No. 7: Change in District's Employee Dental, Vision and Life Insurance through Choice Builder.

John reviewed with the board the changes made to the District's employee dental, vision, and life insurance coverage through the Choice Builder Program. Upon a motion duly made by Robert Uchita, seconded by Pat Nunes, and unanimously carried, the board moved to approve the changes to the District's employee dental, vision, and life insurance coverage through the Choice Builder Program, through _____.

Agenda Item No. 8: Discussion and Consideration into the Possibilities of Investing District's Reserve Monies.

The board discussed the ability to invest District funds with an entity other than the County of Tulare. The board requested that the District Manager obtain additional information and place the matter back on the agenda at a later date for further consideration.

Agenda Item No. 9: Tulare County Auditor's Estimation of 2018 Revenue.

John reviewed with the board the Tulare County Auditor-Controller/Treasurer-Tax Collectors estimated property tax revenue for the District for 2018.

Agenda Item No. 10: CDPH's Grant Awarded to District for Zika Funding in 2018.

John advised the board that the District was the recipient of a \$50,000.00 grant award from the California Department of Public Health for Zika responses resources.

Agenda Item No. 11: Manager's Report.


- a) Ethics Training for Board: John advised the board members that they had until March 15, 2018 to complete their ethics training.
- b) Tulare County Funding for Fair Activities in 2017: John advised the board that the Tulare County Health Department reimbursed the District for the cost of the fair booth at the 2017 Tulare County Fair.
- c) Status on Building Permit for Remodeling: John updated the board as to the progress of the plans for the office remodeling project.
- d) Collecting Money from Directors for Christmas Party: John reminded board members of the amounts necessary from them to cover the cost of the contribution to the Christmas party.
- e) February Board Meeting to be Rescheduled Due to Ag Show: John advised the board that the regular meeting of the board would not be held due to the conflict with the 2018 World Ag Expo, and that a special meeting would be held on Tuesday, February 20, 2018, at 1:00 p.m.

//
//

Page 3 of 3.

Agenda Item No. 8: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 11:50 a.m.



SECRETARY