

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 4th DAY OF
NOVEMBER 2025, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Tony Nunes, Craig Smith, Chuck Mayer, and Robert Uchita. Stan Creelman arrived at 1:13 p.m. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the October 14, 2025 Board of Trustees Meeting.
No action taken as the minutes of the meeting had not yet been prepared.

Stan Creelman arrived to the board meeting at 1:13 p.m., during the discussion of Agenda Item No. 3.

Agenda Item No. 3: Payment of Check Number 7988 - 8013, Payment of Direct Deposit Numbers DD 1966 - DD 1979; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21981, Transfers of Funds from Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7988 - 8013, payment of direct deposit numbers DD 1966 - DD 1979, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21981 in the sum of \$153,179.81, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Charles Mayer, seconded by Craig Smith, and unanimously carried, the US Bank checking account, check numbers 7988 - 8013, payment of direct deposit numbers DD 1966 - DD 1979, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21981 in the sum of \$153,179.81, were approved.

Agenda Item No. 4: Discussion, consideration and Potential Action to Approve an Auditor for the FY24/25 Audit.

Michelle reviewed with the board the various proposals for audit services. After some discussion, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved and authorized the District staff to engage Jaribu W. Nelson, CPA, to prepare the District audit in accordance with the proposal as presented and authorized the General Manager to execute the engagement letter.

Agenda Item No. 5: Discussion, Consideration and Potential Action to Approve Airport Hangar Lease Agreement for 6525 Dale Fry Road, Tulare, California 93274.

The District has received the City of Tulare's proposed redline revisions to the lease. District Counsel advised that as revised and proposed there are several issues that need to be addressed before the lease is acceptable to the District. The board directed the General Manager and District Counsel to continue to meet and negotiate the terms of the lease with the City of Tulare.

Agenda Item No. 6: Discussion, Consideration, and Potential Action for December Meeting.

Michelle inquired of the board as to how it wanted to schedule the board meeting for December 2025 to coordinate with the District holiday luncheon. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the board to action to hold a special meeting on Tuesday, December 9, 2025, at 11:00 a.m., at the District Office.

Agenda Item No. 7: Manager's Report.

- a. CDPH Annual Cooperative Agreement - Michelle advised the board that the District entered into this agreement.
- b. Airboat Delivered - Michelle advised the board that the District accepted delivery of the new airboat.

Agenda Item No. 8: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the meeting was adjourned at 1:47 p.m.

SECRETARY