

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF NOVEMBER 2023,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Robert Uchita, presiding, Craig Smith, Stan Creelman, Tony Nunes, and Chuck Mayer. Charlie Pitigliano was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Uchita opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of October 10, 2023 Board of Trustee Meeting.

The minutes of the meeting held on October 10, 2023, were presented to the board in writing and reviewed. Upon a motion made by Stan Creelman, seconded by, Charles Mayer, and unanimously carried, the minutes of the board meeting held on October 10, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7345 - 7371, Payment of Direct Deposit Numbers DD 1623 - DD 1638; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21955, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7345 - 7371, payment of direct deposit numbers DD 1623 - DD 1638, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21955 in the sum of \$178,454.50, which were transfers from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the US Bank checking account, check numbers 7345 - 7371, payment of direct deposit numbers DD 1623 - DD 1638, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21955 in the sum of \$178,454.50, were approved.

Agenda Item No. 4: Discussion on District Incentive Policies.

Michelle presented the board with some potential employee retention incentive policies for the boards review and consideration. After discussion, the board directed management to prepare and present overall compensation plan summaries for the various District employees and also summaries of overall compensation plans for other similarly sized and located mosquito abatement districts for further consideration at a future meeting.

Agenda Item No. 5: Discussion on FEMA/CalOES Public Assistance Program Update.

Sheri provided the board with an update and advised that the District continues to work with its FEMA caseworker regarding submission of the District claim. She advised that the District needs to meet with its caseworker to finalize the District's claim submission.

Agenda Item No. 6: District Activity To Date.

Jacob presented and reviewed with the board the District's activity to date.

Agenda Item No. 7: Discussion, decision and Action to Approve December Special Meeting and Holiday Luncheon.

The board discussed the scheduling of the District Holiday Luncheon. It was decided that the District's Holiday Luncheon would be scheduled for Friday, December 8, 2023, at noon. The board decided to hold a special meeting on Friday, December 8, 2023, at 11:00 a.m., prior to the District's Holiday Luncheon.

Agenda Item No. 8: Manager's Report.

- a. 2024 Annual Cooperative Agreement with CDPH - Approved Annually - Michelle advised that the District renewed its Cooperative Agreement with CDPH, effective as of January 1, 2024.
- b. Preparation for .gov Domain - Michelle reported to the board that the District has started working with Streamline to transition District's website to a .gov domain, as will be required in the future by recent legislation.
- c. Board of Trustee Stan Creelman Update - Michelle reported that the reappointment of Stan Creelman has will be placed on the Tulare County Board of Supervisor meeting in December 2023.

Agenda Item No. 9: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the meeting was adjourned at 2:31 p.m.

SECRETARY