

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE  
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,  
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 12<sup>th</sup> DAY OF JUNE 2018, AT  
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at the time and place above designated were: Charlie Pitigiliano, presiding, Robert Clark, Robert Uchita, Sherry Champagne, and Stan Creelman. Pat Nunes was absent. Also present at the Board Meeting were John Avila, District Manager, and Matt Pierce, counsel for the District.

**Agenda Item No. 1:** Citizen Comments.

Mr. Pitigiliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2:** Review Minutes of May 8, 2018, Board of Trustees Meeting.

The minutes of the meeting held on May 8, 2018, were presented to the board in writing and reviewed. Upon a motion made by Mr. Clark, seconded by Mr. Uchita, and unanimously carried, the minutes of the meeting held on May 8, 2018 were approved as presented.

**Agenda Item No. 3:**

Payment of Check Numbers 5254 – 5265, 5666 – 5271, 5272 – 5287, 5288 – 5294 and 5295 – 5303, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and E Debit payments from the District's Union Bank account.

The board members reviewed the District's Union Bank checking account, check numbers 5254 – 5265, 5666 – 5271, 5272 – 5287, 5288 – 5294 and 5295 – 5303, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and E Debit payments from the District's Union Bank account. Upon a motion duly made by Mr. Clark, seconded by Mr. Uchita and unanimously carried, the Union Bank checking account, check numbers 5254 – 5265, 5666 – 5271, 5272 – 5287, 5288 – 5294 and 5295 – 5303, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

**Agenda Item No. 4:** Progress in selling District's aircraft.

Mr. Avila reported that Dave Johnston says he has an interested buyer who will be coming to test fly the plane sometime before the end of the month. The buyer is aware of the appraised value of the plane at \$75,000.

**Agenda Item No. 5:** SDRMA's Workers Compensation and insurance package for FY 18/19.

Mr. Avila apprised the board of the details of the District's Workers Compensation and insurance premiums for the fiscal year beginning in July. He noted that the WC rate went down from \$8.32/100 in FY 17/18 to \$7.65/100 in FY 18/19, and the insurance premiums have gone down due to the removal of the plane from the District's policies.

**Agenda Item No. 6:** Status of photos taken to identify green swimming pools in the District.

The District's yearly aerial reconnaissance flight discovered 97 new swimming pools and 29

green pools. TMAD made contact with the residents at the 29 properties with green pools, 25 of which had already been cleaned before TMAD techs contacted the residences. The 4 remaining residences were advised to clean their pools and were given brochures on the dangers of standing water.

**Agenda Item No. 7:** Discussion, consideration and action regarding revision of Compensation Plan schedules for all district employees based upon a wage survey according to the proposed Compensation Plan which reflects a change and increase of the annual salary for the District Manager and Operations Director and a 3% COLA for all employees, except the District Manager. If the proposed Compensation Plan is adopted, the District Manager further proposes a reclassification of the District Manager from Step 3 to Step 2, which would result in an increase of the annual salary of the District Manager to \$92,021, at Step 2 of the new adopted Compensation Plan, from \$88,613, at Step 3 of the current Compensation Plan, as of July 1, 2018.

After a presentation by Mr. Avila regarding the proposed Compensation Plan and a discussion of adding additional data to employee time cards, and upon a motion duly made by Mr. Uchita, seconded by Mr. Creelman and unanimously carried, the board unanimously voted to approve the new Compensation Plan, providing a raise for the District Manager to \$92,021 from \$88,613, a raise for the Operations Manager to \$75,225 from \$71,582 and a 3% COLA adjustment for all employees except the District Manager.

**Agenda Item No. 8:** Review planned budget for FY 18/19 and take action to send budget to Tulare County Auditor.

After a brief discussion regarding the need for a new truck as outline in the proposed budget, and upon a motion duly made by Mr. Creelman, seconded by Ms. Champagne and unanimously carried, the board unanimously voted to approve the budget as proposed by Mr. Avila.

**Agenda Item No. 9:** Manager's Report.

- a) SB 2065 – Oppose unless amended: Mr. Avila presented a letter to the board that he was sending, on behalf of the District, to Assemblyman Phil Ting in opposition of SB 2065. This bill would require special districts to offer their land for development prior to leasing the property. The letter requests that the bill be limited to the sale of surplus land so that the District could continue leasing property from the City of Tulare.
- b) Surveillance to date: The relatively cool weather so far this year has kept collection rates in District traps lower than expected, although traps near Tulare Union are full.
- c) Wireless broadband: The new broadband tower on the blue building has greatly improved internet speed and service in the main office.
- d) Chicken Coops – San Gabriel: The District is looking into obtaining chicken coops from San Gabriel. The coops would be free, at no charge to the District. The chickens to be housed in these coops would be regularly tested for encephalitis as an early detection measure.

**Agenda Item No. 10:** Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert

Uchita, seconded by Stan Creelman and unanimously carried, the meeting was adjourned at 2:22 p.m.



---

SECRETARY