

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF MARCH 2022, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, via conference call, Robert Clark, presiding, Robert Uchita, Pat Nunes, Stan Creelman and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Chad M. Lew, counsel for the District, and Garry Riezebos, of Adair & Evans.

Agenda Item No. 1: Citizen Comments.

Robert Clark opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of January 11, 2022 Board of Trustee Meeting.

The minutes of the meeting held on January 11, 2021, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes seconded by, Charles Mayer, and unanimously carried, the minutes, as amended, of the meeting held on January 11, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6771 - 6803, Payment of Direct Deposit Numbers DD 1355 - DD 1378; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21932 and 21933 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6771 - 6803, payment of direct deposit numbers DD 1355 - DD 1378, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21932 in the sum of \$98,334.38 and claim number 21933 in the sum of \$76,746.81, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 6771 - 6803, payment of direct deposit numbers DD 1355 - DD 1378, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21932 in the sum of \$98,334.38 and Claim Number 21933 in the sum of \$76,746.81 were approved.

Agenda Item No. 4: Fiscal Year 2020-2021 District Audit - Garry Riezebos, Adair & Evans

Garry reviewed the District's 2020-2021 District Audit and answered questions from the board. Upon a motion duly made by Robert Uchita, seconded by Pat Nunes, and unanimously carried, the 2020-2021 District Audit for the Tulare Mosquito Abatement District was approved and accepted as presented.

Agenda Item No. 5: 2021 Annual Report on District Revenue and Operational Expenditures.

Michelle reviewed with the board the District's 2021 Annual Report on District Revenue and

Operational Expenditures. After some discussion, upon a motion made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the 2021 Annual Report on District Revenue and Operational Expenditures was approved and accepted as presented.

Agenda Item No. 6: Discussion, Decision and Possible Action on 2006 Right Hand Drive Jeep. Michelle reported to the board that the 2006 Right Hand Drive Jeep is in need of substantial repair and maintenance in order for it to safe for use. The District does not really have a use for said vehicle, and it is recommended that the District dispose of the same; rather than, incur the repair and maintenance cost of approximately \$6,500.00. Staff estimated that the said vehicle in its current condition had no real value due to the needed maintenance and repairs. Staff recommends selling said vehicle on GovDeals on an as-is basis. After some discussion, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board authorized the staff to sell the 2006 Right Hand Drive Jeep on an as-is basis on GovDeals, for an amount of at least \$1,000.00 gross.

Agenda Item No. 7: Discussion, Decision and Possible Action to Move Forward with 2022 Inspection Warrant.

Chad advised the board that if the District desired to secure an area inspection warrant for the 2022 mosquito season that it would be appropriate to apply for the inspection warrant at this time prior to the season commencing. Upon a motion duly made by Robert Uchita, seconded by Pat Nunes, and unanimously carried the board authorized District counsel and the general manager to petition for the issuance of an area inspection warrant for the 2022 mosquito season.

Agenda Item No. 8: Discussion on Ethics Training for Board Members.

Michelle advised the board members that they needed to complete their ethics training.

Agenda Item No. 9: Discussion on Consumer Price Index for Fiscal Year 22/23 Budget.

Michelle advised the board that the current CPI for January 2022 is 8.1.

[Charlie Pitigliano had to leave the meeting at approximately 2:05 p.m.]

Agenda Item No. 10: Manger's Report

- a. Annual Financial Disclosure Statement - Form 700 - Michelle reminded the board members that they needed to complete and return their Annual Financial Disclosure Statement - Form 700.
- b. Board of Trustees Charles Mayer's Renewal of Term - Michelle advised the board that Charles Mayer has agreed to be reappointed at the end of his current term.
- c. Recent Staff Changes - Michelle advised the board that the District Secretary resigned and that Sheri Davis was hired as the District's new secretary.

- d. MVCAC Conference in Sacramento February 7-9, 2022 - Michelle provided a brief overview of the topics discussed at the MVCAC Conference she and Jacob attended in February 2022.

Agenda Item No. 11: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:16 p.m.

SECRETARY