

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 12th DAY OF JULY 2022, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Robert Clark, presiding, Robert Uchita, Pat Nunes, Stan Creelman and Chuck Mayer. Charlie Pitigliano was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Clark opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of June 14, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on June 14, 2022, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on June 14, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6897 - 6924, Payment of Direct Deposit Numbers DD 1424 - DD 1435; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21937 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6897 - 6924, payment of direct deposit numbers DD 1424 - DD 1435, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21937 in the sum of \$118,796.34, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 6897 - 6924, payment of direct deposit numbers DD 1424 - DD 1453, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21937 in the sum of \$118,796.34 were approved.

Agenda Item No. 4: Final FY 22/23 Budget Submitted to Tulare County.

Michelle advised the board that the approved budget of the District for fiscal year 2022/2023 was submitted and accepted by the County of Tulare.

Agenda Item No. 5: Discussion on Human Resource Information.

Michelle discussed with the board the need to hire an outside company to assist or completely handle human resources for the District. After discussion and questions, the board did not believe that the District needed to retain outside services to assist or directly handle human resources for the district. Michelle reminded the board that the District does have resources available to it currently.

Agenda Item No. 6: District Activity to Date.

Jacob provided the board with a review of the District activity to date. He advised the board that the District was halfway through its planned WALs program, and reviewed the surveillance and service requests to date.

Agenda Item No. 7: District Transparency Certificate of Excellence Information.

Michelle reviewed with the board the requirements necessary to receive the District Transparency Certificate of Excellence from the Special District Leadership Foundation. She advised if the District desires to pursue attainment of said Certificate that the cost is free, but that the District would need to craft and adopt some additional policies. Michelle advised she would work on this in conjunction with the review and revision of the District's policy manual.

Agenda Item No. 8: Manger's Report

- a. Valley Air Pollution Grant Received for the Tuatara - Michelle informed the board that the District was reimbursed the cost of the Tuatara via the grant from the Valley Air Pollution Control District.
- b. US Bank - Visa Card - Quarter 1 Rebate Check - Michelle advised the board that the District received a rebate in the sum of \$331.86.

Agenda Item No. 9: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Stan Creelman, seconded by Pat Nunes, and unanimously carried, the meeting was adjourned at 2:04 p.m.

SECRETARY