

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9th DAY OF MAY 2023, AT THE
HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Tony Nunes, Robert Uchita and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of April 11, 2023 Board of Trustee Meeting.

The minutes of the meeting held on April 11, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on April 11, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7132 - 7160, Payment of Direct Deposit Numbers DD 1545 - DD 1558; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21948, (which was erroneously referred to as 21947) Transfers of Funds from Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 7132 - 7160, payment of direct deposit numbers DD 1545 - DD 1558, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21948 in the sum of \$216,608.93, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the Union Bank checking account, check numbers 7132 - 7160, payment of direct deposit numbers DD 1545- DD 1558, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by claim number 21948 in the sum of \$216,608.93, were approved.

Agenda Item No. 4: Discussion on Drone Insurance Coverage.

Sheri reviewed the quote for comprehensive and liability insurance coverage on the drone at a cost of \$2,594.90. Sheri explained that the carrier would not provide comprehensive coverage without also providing liability coverage. The board took no action on this matter at this time.

Agenda Item No. 5: Discussion, Decision and Potential Action to Increase Compensation of General Manager up to Step 4, at an Annual Salary of \$152,601.00, Effective No Earlier than April 1, 2023.

After some discussion, the board acknowledged that they believed Michelle was performing well as the General Manager of the District. Upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the board approved and authorized the increase of the General Manager's compensation to Step 4, at an annual salary of \$152,601.00, as of April 1, 2023.

Agenda Item No. 6: Discussion on District Wide Flood Update.

Michelle and Jacob updated the board on the impacts of the flood waters and the re-emergence of the Tulare Lake on the District's operations. There was some discussion among the board as to the season long impact and what additional vehicles, equipment and funding may be necessary to address the flood waters and Tulare Lake.

Agenda Item No. 7: Discussion on FEMA/CalOES Public Assistance Program.

Michelle updated and informed the board of the process necessary to apply for assistance from FEMA/CalOES for impacts from the atmospheric river and flooding.

Agenda Item No. 8: Drone Program Update.

Jacob provided the board with an update of the District's drone program. He advised that he contacted the Drone Ad Hoc committee to inquire about how various Districts were transporting and setting up their Drone program related to transportation and remote field operations as to trailer configuration and needs. Jacob presented the board with the various setups implemented by numerous Districts. Jacob and Michelle are still developing how the District wants to configure their transport and remote field operation trailer.

Agenda Item No. 9: Discussion, Decision and Action to Approve Purchase of a Generator for Drone.

Michelle reviewed with the board several options of generators that would support the drone program while in use in the field. After some discussion, it was decided that this item can be addressed at a later date once the District has a better idea how it plans to configure the transportation and remote field operations trailer.

Agenda Item No. 10: Discussion on FY 23/24 Preliminary Budget.

Michelle provided the board with a general overview of her working draft of the District's proposed budget for fiscal year 2023/2024.

Agenda Item No. 11: Manager's Report.

- a. Union Bank Transition to US Bank - Michelle reported that the District current accounts were going to transition from Union Bank to US Bank as a result of US Bank's acquisition of Union Bank.

- b. Purchase of Trailer - Michelle reported that the District completed the purchase of the Flat Bed trailer.
- c. Purchase of A1 Sprayer - Michelle reported that the District completed the purchase of the A1 sprayer.

Agenda Item No. 12: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:24 p.m.

SECRETARY