

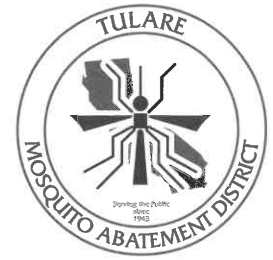
BOARD OF TRUSTEES

Craig Smith
City of Tulare
Robert Uchita
County of Tulare
Robert Clark
County of Tulare
Stan Creelman
County of Tulare
Charlie Pitigliano
County of Tulare
Charles Mayer
City of Visalia

TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare
6575 Dale Fry Rd Tulare, CA 93274
PH (559) 686-6628 FAX (559) 686-2013
Email: TulareMosquito@gmail.com
www.tularemosquito.com

GENERAL MANAGER
Michelle Dempsey
OPERATIONS DIRECTOR
Jacob Davis



The Tulare Mosquito Abatement District Board of Trustees Meeting will be held on Tuesday, November 8, 2022 at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare, CA

AGENDA

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However, the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the October 11, 2022 Board of Trustee Meeting
3. Payment of Check Numbers **7020 - 7040**
Payment of Direct Deposit Numbers **DD 1472 - DD 1483**
Electronic Fund Transfers (EFTPS) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's Union Bank account. Claim number **21941** Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # *****4408.
4. Welcome New Board of Trustee Craig Smith
5. Reorganization of the Board
6. Discussion and Decision on Policy Manual Review
7. Discussion, Decision and Action to approve December Special Meeting and Holiday Luncheon
8. District activity to date
9. Manager's Report
 - a. SDRMA Scholarship ~ Sheri Davis
 - b. SDRMA - CIP Credit for no paid claims 2021-2022 ~ Property/Liability
 - c. Board of Trustees Update
10. Meeting Adjourned

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 11th DAY OF OCTOBER 2022, AT THE HOUR OF 1:00 P.M. OF SAID DAY

Present at the meeting called at 1:00 p.m. at the place above designated were: Robert Clark, presiding, Stan Creelman, Robert Uchita and Chuck Mayer. Charlie Pitigliano was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Clark opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of September 13, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on September 13, 2022, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the board meeting held on September 13, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6984 - 7019, Payment of Direct Deposit Numbers DD 1460 - DD 1471; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21940 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6984 - 7019, payment of direct deposit numbers DD 1460 - DD 1471, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21940 in the sum of \$134,601.52, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Uchita, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 6984 - 7019, payment of direct deposit numbers DD 1460 - DD 1471, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21940 in the sum of \$134,601.52 were approved.

Agenda Item No. 4: Polling of Board of Trustees Up for Reappointment on December 31, 2022.

Michelle advised the board that a number of the members terms were coming to an end as of December 31, 2022, and inquired if they desired to seek reappointment. Robert Uchita indicated his willingness and desire to be reappointed to another term. Robert Clark indicated that he is considering whether he desires to serve another term, but will give it some thought in the next month.

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Agenda Item No. 5: District Activity to Date.

Jacob reviewed with the board the District activity to date, as of October 7, 2022. In general, the District believes the WALs program has been very effective and beneficial, and believes that the number of service calls received as compared to last year were down in large part to the WALs program effectiveness.

Convene to Closed Session, at 1:23 p.m.

Agenda Item No. 6: Conference with Legal Counsel - Existing Litigation (Government Code § 54956.9)

California Unemployment Insurance Appeals Board - Appeal of Denial Unemployment Insurance Claim of Former Employee
Case Number 10125751

Reconvene to Open Session, at 1:35 p.m.

There is no action to report out of Closed Session.

Agenda Item No. 7: Manger's Report

- a. Update on Board of Trustee Vacancy for the City of Tulare - Michelle advised that Craig Smith has submitted an application for appointment to the District board to the City of Tulare to fill the vacancy created by the resignation of Pat Nunes.
- b. Seasonal Layoffs - Michelle advised that the season has concluded and the seasonal employees are done.
- c. Winter Hours - Michelle advised with the conclusion of the mosquito season, the District will now transition to a four (4) day, at ten (10) hours, per day, schedule for the winter.

Agenda Item No. 8: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 1:38 p.m.

SECRETARY

Agenda Item #3

Expenses	10/15/2022		Expenses	Expenses
Union				
Check #'s				
EFTPS				
E Debits				
	Full Time Employees			
DD1472	Michelle Dempsey		3,906.38	6001
DD1473	Jacob Davis		3,130.01	6001
DD1474	Jorge Lopez		2,378.95	6001
DD1475	Quirino Valencia		2,421.79	6001
DD1476	Victor Zamora		2,479.42	6001
DD1477	Sheri Davis		2,653.74	6001
	Part Time Employees			
7020	John Coleman		804.02	6005
7022	Justin Manning		1,391.22	6005
7021	Rene Rodriguez		804.02	6005
7023	David Servi		1,376.45	6005
7024	Ryan Stallings		1,458.45	6005
7025	Quirino Valencia III		1,439.56	6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT	1,203.33	6004
7026	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	1,079.23	6004
7027	Stan Creelman	Board Meeting 10/11/2022	100.00	6008
7028	Charles Mayer	Board Meeting 10/11/2022	100.00	6008
7029	Bob Clark	Board Meeting 10/11/2022	100.00	6008
7030	Bobby Uchita	Board Meeting 10/11/2022	100.00	6008
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth	475.00	6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution	400.00	6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	3,498.19	6011
EFTPS	Union Bank	Federal Inc Tax. Empe,Empr Medicare & SS	6,705.66	6012
7031	G.V. Burrows	Vehicle Fuel - 629.5 gallons Gallons	3,391.33	7022
7032	McCormick, Kabot & Lew	Board Meeting 10/11/2022	300.00	7043
7033	SSJV Regional Continuing Ed	Live Training Event 10/24/2022	360.00	7066
7034	City of Tulare	Land Rent	774.00	944.40
		Water & Refuse Pickup Service	170.40	7081
E debit	Union Bank	Direct Deposit Fee	10.50	7036
			43,011.65	

EXPENSES	10/31/2022	6001	Transfer Funds from Salaries and Benefits FY 22/23 Budget	83,853.20	
		7000	Transfer Funds from Services and Supplies FY 22/23 Budget	14,044.51	
				97,897.71	
Check #'s					
EFTPS					Expenses
E Debits	Full Time Employees				
DD1478	Michelle Dempsey			3,906.40	6001
DD1479	Jacob Davis			3,130.01	6001
DD1480	Jorge Lopez			2,378.96	6001
DD1481	Quirino Valencia			2,421.80	6001
DD1482	Victor Zamora			2,479.41	6001
DD1483	Sheri Davis			2,653.72	6001
	Part Time Employees				
7035	Ryan Stallings			976.11	6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT		1,014.28	6004
EFTPS	CalPERS (Health)	Monthly Health Premium - October 2022		16,826.84	6004
7036	AFLAC (Employee)	Employee Additional Health Pre-Tax	300.32	337.92	6004
		Employee Additional Life After Tax	37.60		6004
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth		475.00	6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution		400.00	6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees		3,498.19	6011
EFTPS	Union Bank	Federal Inc Tax. Empe,Empr Medicare & SS		5,349.14	6012
7037	VOID ~ See Attached				
7039	G.V. Burrows	Invoice #116111 - 473 gallons gasoline		2,704.70	7022
E debit	Union Bank Charges	10/31/2022 Statement		401.97	
		S.C. Edison Monthly electric bill	320.16		7081
		SoCalGas Monthly gas bill	16.31		7081
		Direct Deposit Fee	10.50		7036
		Union Bank - Positive Pay monthly maintenance fees	55.00		7036
7038	VOID ~ See Attached				
	U.S.Bank Charges & Credits	10/18/2022 Statement			
7040				5,931.63	
	Tulare Co. Surplus Store	Chairs, Caninet, File Folders, Binders, etc.	144.99		7001
	Tractor Supply	Chicken Feed	64.47		7001
	Lowe's	Butt Connectors & Disconnect	63.94		7001
	Amazon.com	Funnels, Ceiling & Wall Hooks	56.22		7001
	Remote Pilot 101	UAS Course	149.00		7001.1
	Amazon.com	Remote Pilot Test Prep 2022	19.47		7001.1
	YOSEMITE LINEN	Employee Uniforms/Laundry - September	833.86		7004
	VERIZON Wireless	Office/Field Phones	266.33		7005
	STREAMLINE	Monthly Website October	200.00		7005
	CARMINE	Monthly Tier for GPS - September	339.83		7005

AT&T	Monthly Faxline	10.60	7005
CULLIGAN	5 gallons of purified water (x4)	54.25	7009
Smart & Final	Household Supplies	111.36	7009
C.P. Phelps	Toggle Switches	41.08	7021
ESA	Annual Membership Dues	161.00	7027
CLINES's Bus. Equip.	Copy count - C220 9/4 - 10/3/22	30.00	7036
CLINES's Bus. Equip.	Copy count - C308 9/4 - 10/3/22	33.55	7036
UNWIRED	Monthly Internet 10/22/22-11/21/22	125.97	7036
MVCAC	Annual Conference Registration - Michelle	375.00	7066
MVCAC	Annual Conference Registration - Technicians	555.00	7066
MVCAC	Annual Conference Registration - Sheri	375.00	7066
United Airlines	Refund for Cancelled Flight (SOVE)	-752.54	7074
United Airlines	New Flight (SOVE)	557.05	7074
SFO	Long Term Parking	275.00	7074
Uber/Lyft	Transportation to and from Airport/Hotel	70.21	7074
Hilton Waikiki Beach	SOVE - Annual Conference - Jacob	1194.43	7074
SOVE Conference	Meals - Jacob	569.56	7074
FasTrak	Bridge Toll - Jacob	7.00	7074

\$ 54,886.06

Reorganization of Board

Secretary position vacant

Holiday Luncheon

Date	Friday December 9th Friday December 2 nd Tuesday December 13 th Friday December 16 th
Time	12pm Noon
Board Meeting Time	11am
Food....	

DISTRICT ACTIVITY TO DATE

11/4/2022

Surveillance Program

- **CA West Nile Virus Update**
 - **Please see attached**

- **Trapping**
 - **Set** **578 traps**

 - **Tested** **115 samples pooled**

 - **Virus** **WNV+ 39 (Visalia, Tulare)**
 SLE + 6 (Tulare)

Service Requests Year to Date

- **2022: 259**
- **2021: 284**
- **2020: 823**

DRONE Program

- **FAA Part 107 Test PASSED!!!!**
- **Next step purchase a surveillance Drone**
\$800-\$1,500 asking for Board Approval

Manager's Report

Special District Leadership Foundation

2401

Date	Type	Reference	Original Amt.	Balance Due	10/13/2022 Discount	Payment
9/30/2022	Bill	SCHOLARSHIP	650.00	650.00		650.00
					Check Amount	650.00

Umpqua Checking

2022 Emerging Leadership Scholarship

650.00



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 * F 916.231.4111

B

Maximizing Protection. Minimizing Risk. * www.sdrma.org

October 18, 2022

Mr. Charlie Pitiigliano
Board President
Tulare Mosquito Abatement District
6575 Dale Fry Road
Tulare, California 93274

Re: No Paid Property/Liability Claims in 2021-22

Dear Mr. Pitiigliano,

This letter is to formally acknowledge the dedicated efforts of the Tulare Mosquito Abatement District's Governing Body, management, and staff towards proactive risk management and loss prevention training. Your agency's efforts have resulted in no "paid" property/liability claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP), thereby reducing their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing property/liability losses. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any comments or suggestions to us at memberplus@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management, and staff for their commitment to proactive risk management and loss prevention training.

Sincerely,
Special District Risk Management Authority

Mike Scheafer, President
Board of Directors