

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE  
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,  
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 11<sup>th</sup> DAY OF MAY 2021, AT  
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Stan Creelman, Pat Nunes, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, District Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Review Minutes of April 13, 2021 Board of Trustee Meeting.**

The minutes of the meeting held on April 13, 2021, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Stan Creelman, and unanimously carried, the minutes of the meeting held on April 13, 2021, were approved as presented.

**Agenda Item No. 3: Payment of Check Number 6507 - 6538, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21923 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #\*\*\*\*\*4408.**

The board members reviewed the District's Union Bank checking account, check numbers 6507 - 6538, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21923 in the sum of \$165,093.95, which was a transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Clark, seconded by Charles Mayer, and unanimously carried, the Union Bank checking account, check numbers 6507 - 6538, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21923 in the sum of \$165,093.95 were approved.

**Agenda Item No. 4: Discussion and Action on GASB 74/75 Actuarial Valuation.**

Michelle advised the board that she received a proposal from Total Compensation Systems, Inc., for the preparation of the District's GASB 74/75 actuarial valuation. There were two options available: 1) a full evaluation at a cost of \$2,700.00, or 2) a roll-forward valuation for 2<sup>nd</sup> year at a cost of \$1,350.00. Michelle advised she consulted with the District's auditor, Garry, at Adair & Evans, and her advised that the District could use a roll-forward valuation. Upon a motion duly made by Charles Mayer, seconded by Robert Clark, and unanimously carried, the board authorized the general manager to contract with Total Compensation Systems, Inc., to produce the roll-forward valuation for 2<sup>nd</sup> year on behalf of the District at a cost not to exceed \$1,350.00.

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**Agenda Item No. 5:** Discussion and Action on Revised Contact Letters for 2021 Season.

After a review of the contact letters, upon a motion duly made by Pat Nunes, seconded by Robert Uchita, and unanimously carried, the board approved the contact letters as presented, subject to any changes or revisions by district counsel.

**Agenda Item No. 6:** Discussion, Decision and Possible Resolution on San Joaquin Valley Public Benefit Grant Program.

Michelle reviewed with the board a grant program through the San Joaquin Valley Public Benefit Grant Program, which would allow the District purchase with grant funds a new alternative fuel vehicle, with very little cost to the District. Upon a motion made by Stan Creelman, seconded by Robert Clark, and unanimously carried, the board approved and adopted resolution 2021-01, which authorized the general manager of the District to submit a Public Benefit Grants Program New Alternative Fuel Vehicle Purchase Application and any other documents related to said application to the San Joaquin Valley Air Pollution Control District.

**Agenda Item No. 7:** SDRMA Loss Prevention Safety Reimbursement.

Michelle advised the board that the District received reimbursement of \$999.59 from the SDRMA for the District's purchase of safety equipment.

At this time, Robert Clark left the meeting at approximately 1:29 p.m.

**Agenda Item No. 8:** Review Planned Budget FY 21/22 and Take Action to Send Budget to the Tulare County Auditor.

Michelle reviewed the proposed budget for the District for FY 21/22 with the board and addressed all questions and suggestions. Michelle will take the comments from the board and revise the District's FY 21/22 budget for presentation for approval at the next board meeting.

**Agenda Item No. 9:** Manager's Report.

- a) Cemetery Treatment - Michelle provided an brief update as to the District's planned treatment of the cemetery for the upcoming year.
- b) Take Action! Educational Insert - Michelle advised the board that the insert went out on May 5, 2021, and the District has received response to the insert.
- c) Visalia Time Delta Article - Michelle provided the board with an article from t he Visalia Time Delta about the invassive mosquito that is troubling some Visalia neighborhoods.

**Agenda Item No. 10:** Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 1:45 p.m.

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SECRETARY