

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9th DAY OF APRIL 2024, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Robert Uchita, and Chuck Mayer. Tony Nunes was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Chad M. Lew, counsel for the District, and Garry Riezebos, of Adair & Evans.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the March 12, 2024 Board of Trustee Meeting.

The minutes of the meeting held on March 12, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Craig Smith, and unanimously carried, the minutes of the board meeting held on March 12, 2024, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7442 - 7460, Payment of Direct Deposit Numbers DD 1700 - DD 1713; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21960, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7442 - 7460, payment of direct deposit numbers DD 1700 - DD 1713, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21960 in the sum of \$126,746.41, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the US Bank checking account, check numbers 7442 - 7460, payment of direct deposit numbers DD 1700 - DD 1713, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21960 in the sum of \$126,746.41, were approved.

Agenda Item No. 4: FY 2022-2023 District Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos reviewed the District's Audit for fiscal year 2022-2023 with the board and addressed questions related to the audit report. Upon a motion duly made by Robert Uchita, seconded by Stan Creelman, and unanimously carried, the District's Audit for fiscal year 2022-2023 prepared by Adair & Evans, was approved as presented.

Agenda Item No. 5: Update of 2024 Inspection Warrant.

Chad advised the board that the 2024 Area Inspection Warrant had been granted and issued.

Agenda Item No. 6: Discussion, consideration and Potential Action to Approve Airport Hangar Lease Extension.

Michelle presented the board with an update on the status of the Airport Hangar Lease with the City of Tulare. Based upon representations from Manny, at the City of Tulare, District Counsel prepared an Extension of Airport Hangar Lease which was reviewed with the board. The extension would extend the District's lease until July 31, 2036. Upon a motion duly made by Craig Smith, seconded by Stan Creelman, and unanimously carried, the board approved the lease extension as presented and directed the general manager to remit the lease extension to Manny, at the City of Tulare, for the City's review and execution.

Agenda Item No. 7: 2023 Annual Report on District Revenue and Operational Expenditures.

Michelle reviewed with the board the 2023 Annual Report on District Revenue and Operational Expenditures, and addressed questions from the board. Upon a motion duly made by Stan Creelman, seconded by Charles Mayer, and unanimously carried, the board approved and accepted the 2023 Annual Report on District Revenue and Operational Expenditures, as presented.

Agenda Item No. 10: Manager's Report.

- a. US Bank Quarter 4 Rebate - Michelle advised the board the District received the fourth quarter rebate from US Bank.
- b. FEMA Public Assistance Program Update - Michelle provided a brief update on the status to the board.
- c. District Activity - Jacob advised the board that the District now has three licensed drone operators.

Convene to Closed Session at 1:48 p.m.

Agenda Item No. 8: Public Employee Performance Evaluation (Government Code section 54957(b)(1))

Title: General Manager.

Agenda Item No. 9: Conference with Labor Negotiators (Government Code section 54957.6).
Unrepresented Employee: General Manager.

Reconvene to Open Session at 3:04 p.m.

Agenda Item No. 11: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 3:05 p.m.

SECRETARY