

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13th DAY OF MARCH 2018, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at the time and place above designated were: Charlie Pitigliano, presiding, Pat Nunes, Robert Clark, Robert Uchita, Sherry Champagne, and Stan Creelman. Also present at the Board Meeting were John Avila, District Manager, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of February 20, 2018, Board of Trustees Meeting

The minutes of the special meeting held on February 20, 2018, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Sherry Champagne, and unanimously carried, the minutes of the special meeting held on February 20, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5123 - 5160, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5123 - 5160, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Robert Uchita, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 5123 - 5160, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Consideration of Bids to Seal Asphalt and Correct Slope to Meet ADA Requirements

John reviewed with the board the bids he obtained to seal the asphalt at the District offices. After some discussion and questions, the board directed the District Manager to secure additional bids, and in particular from Tulare contractors.

Agenda Item No. 5: Worker's Compensation Longevity Distribution.

John reviewed with the board the correspondence from the SDRMA advising the District that it would be receiving a longevity distribution credit in the amount of \$693.00 on the 2018-19 renewal. He also advised the District will see an increase of approximately 6% for the District's property, general liability and auto liability rates for 2018-19.

Agenda Item No. 6: Consideration and Possible Action for the Purchase of Equipment for Ground Applications.

John advised the board that he believed the District would benefit from having an all terrain vehicle for ground applications in orchards and other hard to reach areas. He provided the board with some bids he received for all terrain vehicles and trailers. After discussion and questions from the board members, the board directed the District Manager to explore and obtain bids from other all terrain vehicle manufacturers.

Agenda Item No. 7: Discussion and Consideration of the District's Salary Schedule.

John presented the board with a salary survey of the District and other local vector control districts. John advised the board that he was beginning to work on the budget for the next fiscal year and wanted the board to have the opportunity to review and consider the salary survey.

Agenda Item No. 8: Manager's Report.

- a) 2018 Contact Letter: John provided the board with a copy of the 2018 Contact Letter from the District for their review.
- b) CSDA Board Member Handbook: John provided all of the board members with a copy of the CSDA Board Member handbook.
- c) Passing of Audrey Dooley: John provided the board members with a copy of the obituary for Audrey Dooley, a former board member.
- d) Ethics Training Certificates: John provided each of the board members with a copy of their respective certificates of completion of ethics training.
- e) Michelle's Attendance @ NACCHO in Florida: John advised the board that Michelle will be attending 2018 Vector Control Summit being hosted by National Association of County & City Health Officials, in Orlando, Florida, from March 13-15, 2018.

Agenda Item No. 9: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert Clark, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 1:34 p.m.



SECRETARY