

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 10th DAY OF NOVEMBER 2020,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Stan Creelman, Pat Nunes, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of October 13, 2020 Board of Trustee Meeting.

The minutes of the meeting held on October 13, 2020, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on October 13, 2020, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6378 - 6406, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 6378 - 6406, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Chuck Mayer, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 6378 - 6406, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Discussion and Action to Move Forward with Agreement to Change GPS Services.

After some discussion, questions from the board, the general manager was authorized to enter negotiations and to determine if their could be a waiver of installation fee and then bring back an agreement for the boards review and approval at a subsequent meeting.

Agenda Item No. 5: Discussion and Action to Move Forward with Pacific Employers to Revise the District's Policy Manual from 1997.

John advised the board that the District's Policy Manual was created in 1997, and has been updated over the years but that he believed it was time for the District's Policy Manual to be completely reviewed and redone. John advised that he discussed the cost and expense to have Pacific Employers' to review and prepare a new Policy Manual for the District. Upon a motion duly made by Pat Nunes, seconded by Stan Creelman, and unanimously carried, the board authorized the general manager to contract with Pacific Employers' to review and draft a new Policy Manual for the District at a cost not to exceed \$1,500.00.

Agenda Item No. 6:2020/2021 County Property Tax Estimates.

John provided and reviewed with the board correspondence from the Tulare County, Auditor-Controller, related to the 2020/21 property tax revenue estimates and distribution dates.

Agenda Item No. 7: District Activity to Date.

Michelle reviewed with the board the District's year end activity to date. She noted that during the mosquito season, the District received 820 service call requests, which was up from 529 the year prior.

Agenda Item No. 8: Progress on Visalia's Recycling of Trash Cans.

John reported that the City of Visalia had completed its shredding of the old trash cans.

Board Convened to Closed Session at 1:43 p.m.

Agenda Item No. 9: Public Employee Appointment (Government Code section 54957(b)(1)
Title: General Manager

Board Re-Convened to Open Session at 2:31 p.m.

There was no reportable action from Closed Session.

Agenda Item No. 10: Manager's Report.

- a) Publication of 4 Page Ad between TMAD, DVCD and KMVCD - Michelle reported that the District participated in the creation of a newspaper insert with educational material related to mosquito prevention with the other local vector control districts at a cost of \$5,000.00. The board was provided with copies of the insert, which was also uploaded to the District's website.
- b) Status of FY 2019/2020 Audit - Adair & Evans is in the process of completing the District's audit.
- c) Conversation with Porterville's City Manager on 10/28/2020 - John reported that he had a conversation with John Lollis, City Manager, City of Porterville, wherein Mr. Lollis advised that the City of Porterville would likely address the mosquito abatement issues early in the next calendar year.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 2:32 p.m.

SECRETARY