

BOARD OF TRUSTEES

**Charlie Pitigliano**

County of Tulare

**Robert Uchita**

County of Tulare

**Stan Creelman**

County of Tulare

**Tony Nunes**

County of Tulare

**Craig Smith**

City of Tulare

**Charles Mayer**

City of Visalia

# TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare

6575 Dale Fry Rd • Tulare, CA 93274

(559) 686-6628

TulareMosquito@gmail.com

[www.tularemosquito.com](http://www.tularemosquito.com)

GENERAL MANAGER

**Michelle Dempsey**

OPERATIONS DIRECTOR

**Jacob Davis**

ADMINISTRATIVE ASSISTANT

**Sheri Davis**



The Tulare Mosquito Abatement District Board of Trustees Meeting will be held on Tuesday, June 13, 2023 at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare, CA

## AGENDA

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However, the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the May 9, 2023 Board of Trustee Meeting and the May 31, 2023 Board of Trustee Special Meeting.
3. Payment of Check Numbers **7161 - 7190**  
Payment of Direct Deposit Numbers **DD 1559 - DD 1572**  
Electronic Fund Transfers (EFTPS) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's Union Bank account. Claim number **21947** Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # \*\*\*\*\*4408.
4. Discussion, consideration and potential action to approve Resolution No. 2023-01, A Resolution of the Board of Trustees of the Tulare Mosquito Abatement District Declaring a Local Public Health Emergency Due to Mosquito Production in Excess Floodwaters for the 2023 Season.
5. Discussion on FEMA/CalOES Public Assistance Programs.
6. Discussion, consideration and potential action to Purchase Airboat to Treat the Tulare Flood Basin and Excess Floodwaters.
7. Discussion, consideration and potential action to Purchase Equipment needed to Treat the Tulare Flood Basin and Excess Floodwaters.
8. Discussion, consideration and potential action to amend the District's Compensation Plan by 6% for Cost of Living Adjustment to be effective July 1, 2023.
9. Review proposed FY 23/24 Budget and take action to approve and send to the Tulare County Auditor.
- 10 Manager's Report
  - a. WALs Program
  - b. US Bank ~ Visa Card ~ Qrt 1 Rebate Check
  - c. District Activity to Date
11. Meeting Adjourned

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9<sup>th</sup> DAY OF MAY 2023, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Tony Nunes, Robert Uchita and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Review Minutes of April 11, 2023 Board of Trustee Meeting.**

The minutes of the meeting held on April 11, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on April 11, 2023, were approved as presented.

**Agenda Item No. 3: Payment of Check Number 7132 - 7160, Payment of Direct Deposit Numbers DD 1545 - DD 1558; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21948, (which was erroneously referred to as 21947) Transfers of Funds form Tulare County Fund #778 to the District's Union Bank Account #\*\*\*\*\*4408.**

The board members reviewed the District's Union Bank checking account, check numbers 7132 - 7160, payment of direct deposit numbers DD 1545 - DD 1558, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21948 in the sum of \$216,608.93, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the Union Bank checking account, check numbers 7132 - 7160, payment of direct deposit numbers DD 1545- DD 1558, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by claim number 21948 in the sum of \$216,608.93, were approved.

**Agenda Item No. 4: Discussion on Drone Insurance Coverage.**

Sheri reviewed the quote for comprehensive and liability insurance coverage on the drone at a cost of \$2,594.90. Sheri explained that the carrier would not provide comprehensive coverage without also providing liability coverage. The board took no action on this matter at this time.

**Agenda Item No. 5:** Discussion, Decision and Potential Action to Increase Compensation of General Manager up to Step 4, at an Annual Salary of \$152,601.00, Effective No Earlier than April 1, 2023.

After some discussion, the board acknowledged that they believed Michelle was performing well as the General Manager of the District. Upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the board approved and authorized the increase of the General Manager's compensation to Step 4, at an annual salary of \$152,601.00, as of April 1, 2023.

**Agenda Item No. 6:** Discussion on District Wide Flood Update.

Michelle and Jacob updated the board on the impacts of the flood waters and the re-emergence of the Tulare Lake on the District's operations. There was some discussion among the board as to the season long impact and what additional vehicles, equipment and funding may be necessary to address the flood waters and Tulare Lake.

**Agenda Item No. 7:** Discussion on FEMA/CalOES Public Assistance Program.

Michelle updated and informed the board of the process necessary to apply for assistance from FEMA/CalOES for impacts from the atmospheric river and flooding.

**Agenda Item No. 8:** Drone Program Update.

Jacob provided the board with an update of the District's drone program. He advised that he contacted the Drone Ad Hoc committee to inquire about how various Districts were transporting and setting up their Drone program related to transportation and remote field operations as to trailer configuration and needs. Jacob presented the board with the various setups implemented by numerous Districts. Jacob and Michelle are still developing how the District wants to configure their transport and remote field operation trailer.

**Agenda Item No. 9:** Discussion, Decision and Action to Approve Purchase of a Generator for Drone.

Michelle reviewed with the board several options of generators that would support the drone program while in use in the field. After some discussion, it was decided that this item can be addressed at a later date once the District has a better idea how it plans to configure the transportation and remote field operations trailer.

**Agenda Item No. 10:** Discussion on FY 23/24 Preliminary Budget.

Michelle provided the board with a general overview of her working draft of the District's proposed budget for fiscal year 2023/2024.

**Agenda Item No. 11:** Manager's Report.

- a. Union Bank Transition to US Bank - Michelle reported that the District current accounts were going to transition from Union Bank to US Bank as a result of US Bank's acquisition of Union Bank.

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- b. Purchase of Trailer - Michelle reported that the District completed the purchase of the Flat Bed trailer.
- c. Purchase of A1 Sprayer - Michelle reported that the District completed the purchase of the A1 sprayer.

**Agenda Item No. 12: Meeting Adjourned.**

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:24 p.m.

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SECRETARY

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE  
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE  
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 31<sup>st</sup> DAY OF MAY  
2023, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Tony Nunes, Robert Uchita and Chuck Mayer. Stan Creelman was absent from the meeting. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Discussion on FEMA/CalOES Public Assistance Program and Emergency State Funding.**

Michelle updated and informed the board of the process of the District's application for assistance from FEMA/CalOES as a result of the impacts from the atmospheric river and flooding. They have a meeting set with case manager next week to discuss the application.

**Agenda Item No. 3: Discussion, Consideration and Potential Action to Purchase Equipment Needed for Tulare Flood Basin Mosquito Outbreak.**

Michelle and Jacob provided the board with the challenges the District is confronted with in the treatment and control of mosquito breeding from the Tulare Lake. They explained that a majority of the marshy shoreline of the Tulare Lake within the District's boundaries simply were not accessible for treatment with the District's truck mounted equipment in that many of the roads were now flooded and inaccessible. In addition, most of the marshy shoreline of the Tulare Lake is too soft for the District vehicles to access and treat. Michelle and Jacob presented various options for treatment of this area, which included aerial spraying and the purchase of new equipment and vehicles to access these areas. There was some discussion related to the costs of aerial spraying with cost estimates of approximately \$70,000.00, per week, for application costs and chemical costs. Jacob and Michelle advised that the other options would be to treat the marshy shoreline areas within the District by Argo and/or air boat. Jacob reported that there is a private individual locally that has an airboat for sale currently. After some extended discussion, upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board approved and authorized the purchase of an Argo, pursuant to quote 11821, in an amount not to exceed \$35,500.00, and authorized the general manger to execute all documents necessary to complete the purchase. Upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board approved and authorized the purchase of an A1 Boss with 40 gallon tank from Azelis Agricultural & Environmental Solutions, pursuant to the quote provided, at a cost not to exceed \$4,500.00, and authorized the general manger to execute all documents necessary to complete the purchase.

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**Agenda Item No. 4: Meeting Adjourned.**

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the meeting was adjourned at 2:14 p.m.

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SECRETARY

# Agenda Item #3

Expenses	5/15/2023	Expenses
Union		
Check #/s		
EFTPS		
E Debits		
	Full Time Employees	
DD1559	Michelle Dempsey	6,123.92 6001
DD1560	Jacob Davis	3,508.88 6001
DD1561	Jorge Lopez	2,394.26 6001
DD1562	Ryan Stallings	2,053.30 6001
DD1563	Quirino Valencia	2,437.65 6001
DD1564	Victor Zamora	2,437.47 6001
DD1565	Sheri Davis	2,619.43 6001
	Seasonal Employees	
7161	John Coleman	1,674.41 6005
7162	Justin Manning	1,598.62 6005
7163	Josephina Ortiz	1,386.19 6005
7164	Rene Rodriguez	1,653.41 6005
7165	David Servi	1,574.73 6005
7166	Quirino Valencia III	1,749.98 6005
EFTPS	CA Emp Dev Dept	2,118.02 6004
	UI, ETT, SDI & PIT	
7167	Charlie Pitigliano	100.00 6008
7168	Stan Creelman	100.00 6008
7169	Charles Mayer	100.00 6008
7170	Robert Uchita	100.00 6008
7171	Craig Smith	100.00 6008
7172	Tony Nunes III	100.00 6008
EFTPS	CalPERS (Employee)	475.00 6011
EFTPS	CalPERS (Employee)	400.00 6011
EFTPS	CalPERS (Retirement)	4,350.00 6011
EFTPS	Union Bank	8,678.68 6012
7173	Veseris	1,845.67 7001
7174	SDRMA	151.00 7010
7175	Ely Auto Parts, Inc.	82.25 7021
7176	G.V. Burrows	1,543.18 7022
7177	McCormick, Kabot & Lew	300.00 7043
7178	City of Tulare	774.00 929.58 7062
		155.58 7081
E Debits	Union Bank	12.25 12.25 7036
		<b>52,697.88</b>

Expenses		5/31/2023			
Union		6001 Transfer Funds from Salaries and Benefits FY 22/23 Budget	115,219.64		
Check #'s		7000 Transfer Funds from Services and Supplies FY 22/23 Budget	32,039.90		
EFTPS			<u>147,259.54</u>		Expenses
E Debits					
	Full Time Employees				
DD1566	Michelle Dempsey		4,657.61		6001
DD1567	Jacob Davis		3,508.87		6001
DD1568	Jorge Lopez		2,394.27		6001
DD1569	Ryan Stallings		2,053.29		6001
DD1570	Quirino Valencia		2,437.65		6001
DD1571	Victor Zamora		2,437.48		6001
DD1572	Sheri Davis		2,619.44		6001
	Seasonal Employees				
7179	John Coleman		1,674.41		6005
7180	Justin Manning		1,682.92		6005
7181	Josephina Ortiz		1,386.19		6005
7182	Rene Rodriguez		1,653.41		6005
7183	David Servi		1,659.82		6005
7184	Quirino Valencia III		1,749.99		6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT	2,118.74		6004
EFTPS	CalPERS (Health)	Monthly Health Premium - June 2023	20,081.40		6004
7185	Principal Insurance Co.	Monthly Premium Dentia, Vision, Life - June 2023	1,246.18		6004
7186	Assurity Life Insurance Co.	Employee Additional Health	556.52		6004
7187	AFLAC (Employee)	Employee Additional Health	37.60		6004
EFTPS	CalPERS (Employee)	Employee Additional 57 Roth	475.00		6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution	400.00		6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	4,081.48		6011
EFTPS	Union Bank	Federal Inc Tax. Empe,Empr Medicare & SS	8,473.42		6012
7188	Adapco	Vectobac 12AS (x2) ~ Tote # 2 and #3	18,267.06		7002
7189	G.V. Burrows	Vehicle Fuel - 652.8 gallons	2,749.74		7022
	Union Bank	5/31/2023 Statement			
		So Cal Edison	365.47	450.25	7081
		So Cal Gas Co.	17.53		7081
		Direct Deposit Fee	12.25		7036
		Union Bank - Positive Pay monthly fees	55.00		7036
		Union Bank - Positive Pay monthly fees			
	U.S.Bank Charges & Credits			5,708.91	
		05/18/2023 Statement			
7190	Amazon.com	Trailer Hitch, Snap Hook Clips, Lock for Traveling Equip, etc.	206.12		7001
	Amazon.com	Synthetic Grease, Laptop Portable Charger (Drone)	50.57		7001.1
	Tractor Supply	Chicken Feed, Rabbit Pellets, Milk Bones, Plastic Scoops	132.87		7001
	Lowe's	Ratchet Tow Strap	34.62		7001
	Lowe's	Tees, Elbows, Hitch Ball	27.24		7001
	Mid Valley Pipe	20' Angle Bar - A1 Sprayer	79.89		7001
	RS Hughes	Coilhose Ball Swivel Conversion (x4)	68.08		7001
	Smart & Final	Dry Ice for CO2 Traps	36.72		7001
	Linde	Dry Ice for CO2 Traps	30.36		7001
	eTrailer.com	Trailer Winch - Wireless Remote	914.69		7001
	eTrailer.com	Trailer Hitch Receiver, Ballmounts (x2)	544.96		7001
	3M Health & Safety	Online Respirator Medical Evals (x10)	290.00		7001
	YOSEMITE LINEN	Employee Uniforms/Laundry - April	525.07		7004
	T Mobile	iPads, Phones (Michelle & Jacob)	129.16		7005
	Carmine	Monthly Tier for GPS - May	339.83		7005
	STREAMLINE	Monthly Website	200.00		7005
	Digital Space	Monthly Faxline	10.00		7005
	Costco	Misc. Household Supplies, Fan	162.16		7009
	Culligan	Bottled Water	46.50		7009



Parts Geek	Steering Column Shift Mechanism - Truck #9	119.42	7021
Costco	Batteries for Foggers (x2) - Truck #4	397.13	7021
Costco	Battery - Truck #19	132.38	7021
Ely Auto Parts	Fuses	8.64	7021
Cline's Business Equip.	Copy count - C220 - 4/4 - 5/3/2023	30.00	7036
Cline's Business Equip.	Copy count - C308 - 4/4 - 5/3/2023	112.91	7036
Cline's Business Equip.	IT Services - 2 months	120.00	7036
Amazon.com	External Hard Drive, Webcam, OtterBox, Phone Chargers	345.65	7036
Amazon.com	Misc. Office Supplies	382.67	7036
MVCAC	2023 Yearbooks (x3)	75.43	7036
UNWIRED	Monthly Internet 4/22/22-5/21/23	125.97	7036
Taqueria Don Pepe	MVCAC Regional Meeting (lunch Michelle & Jacob)	29.87	7066

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94,561.66

**RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TULARE MOSQUITO ABATEMENT DISTRICT  
DECLARING A LOCAL PUBLIC HEALTH EMERGENCY DUE TO MOSQUITO  
PRODUCTION IN EXCESS FLOODWATERS FOR THE 2023 SEASON.**

WHEREAS, the TULARE MOSQUITO ABATEMENT DISTRICT (District) is authorized to exercise broad powers to prevent the occurrence of vectors and vectorborne diseases pursuant to section 2040 of California Health and Safety Code; and

WHEREAS, Health and Safety Code section 2074 permits the District to receive money or grants from any federal, state, regional, or local agency for any lawful purpose of the District; and

WHEREAS, extreme precipitation and snow accumulation associated with severe winter storms has resulted in excess flooded lands throughout the District, which includes but is not limited to the re-emergence of the Tulare Lake; and

WHEREAS, diverted flows from the Tulare and Kings rivers has resulted in the shallow flooding of considerable acreage that would remain dry on a typical year; and

WHEREAS, the excess standing water, flooding of agricultural land, flooding of streets and thoroughfares has made access to the affected areas for treatment and control difficult; and

WHEREAS, the areas where excess flooding has occurred have been observed to be producing large numbers of mosquitoes, primarily the species that transmit West Nile virus and St. Louis Encephalitis virus; and

WHEREAS, West Nile virus and St. Louis Encephalitis virus have been detected in mosquito samples or humans in previous years in close proximity to areas currently subject to excess flooding; and

WHEREAS, Tulare County has had a positive mosquito pool for West Nile virus and Kern County a positive mosquito pool for St. Louis Encephalitis virus this year; and

WHEREAS, the costs of controlling mosquitoes on these lands is likely to greatly exceed budgeted expenditures for mosquito control operations.

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF TRUSTEES of the TULARE MOSQUITO ABATEMENT DISTRICT does hereby declare a local public health emergency within the District's boundaries beginning immediately and lasting until such time as the flood waters fully recede and diverted waters have been drained. The District Manager is authorized to take such actions as necessary to minimize the production of mosquitoes on these lands including, at the Manager's reasonable discretion, expenditures beyond the budgeted allocation to control operations in the Fiscal Year 2022-23 and Fiscal Year 2023-24 budgets.

**BE IT FURTHER RESOLVED, The District Manager is directed to seek local, state, or federal support for this local public health emergency and is authorized to take all actions necessary to obtain such support.**

**PASSED AND ADOPTED by the BOARD OF TRUSTEES of the TULARE MOSQUITO ABATEMENT DISTRICT on the 13th day of June, 2023 by the following vote:**

**AYES:  
NOES:  
ABSENT:  
ABSTAIN:**

\_\_\_\_\_  
**President, Board of Trustees**

\_\_\_\_\_  
**Secretary, Board of Trustees**

Agenda Item # 6



## Agenda Item #7

### Manager's Suggested Equipment Needed ASAP for Flood Control within District

<b>Equipment Needed</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total</b>	
<b>Argo Aurora 800</b>	1	\$ 36,000	\$ 36,000	
Big Tex Trailer w/brakes	2	\$ 4,800	\$ 9,600	
<b>OR</b>				
Big Tex Trailer no brakes	2	\$ 3,700	\$ 7,400	
<b>Trucks</b>				
2023 Chev Silverado 1500 4x4	1	\$ 56,000	\$ 56,000	InStock
2023 Chev Silverado 1500	1	\$ 46,000	\$ 46,000	InStock
2023 Chevy Colorado	1	\$ 37,000	\$ 37,000	6/29/2023
A1 Mist Sprayer-BOSS	2	\$ 4,400	\$ 8,800	
Utility Fogger	2	\$ 4,000	\$ 8,000	
Grizzly Lathe	1	\$ 1,000	\$ 1,000	
Grizzly Mill/Drill	1	\$ 1,300	\$ 1,300	

# Argo Adventure

Liewer Enterprises Inc.  
34402 290th Street  
Burke SD 57523  
1-888-898-2746  
www.ArgoAdventure.com  
help@argoadventure.com

# QUOTE

## #11821

### 05/23/2023

**Bill To:**

Tulare Mosquito Abatement  
District  
6575 Dale Fry Rd  
Tulare CA 93274  
United States

**Ship To:**

Tulare Mosquito Abatement  
District  
6575 Dale Fry Rd  
Tulare CA 93274  
United States

**QUOTE TOTAL:**

# \$35,454.20

**QUOTE EXPIRES: 06/30/2023**

PO / RFQ#	Sales Rep	Quote Expires	Terms	Shipping Method
	Pfeiffelman, Edson L	06/30/2023	GOVERNMENT PO	DragonFly Logistics, LLC

Qty	Item	Rate	Amount
1	<b>2DG8GBB05PNA49217</b> 2023 ARGO AURORA 800 8X8 COLOR: TUNDRA VIN# 2DG8GBB05PNA49217 ENGINE: FD851DA11659 FD851D-MS04 31HP TRANSMISSION: 15505 EMISSIONS: EPA USA  STANDARD FACTORY EQUIPMENT:  * BILGE PUMP * BRAKE LIGHTS * BEARING EXTENSIONS F/R * SKID PLATE * 25X12-9 TIRE ON 9" STEEL BEADLOCK OFFSET RIMS * KAWASAKI 31HP EFI LIQUID COOLED ENGINE	\$28,199.00	\$28,199.00
	<b>DISCOUNT - VEHICLE</b> ARGO ADVENTURE VEHICLE DISCOUNT	\$-1,000.00	\$-1,000.00
1	<b>PDI - STD UNIT</b> PDI - STANDARD 6X6 / 8X8 UNIT SET-UP	\$115.00	\$115.00
1	<b>FREIGHT - INBOUND - 8X8</b> VEHICLE INBOUND FREIGHT (FACTORY TO DEALER) - 8X8	\$1,200.00	\$1,200.00
1	<b>825-50-1-NE</b> ACC, 18" ARGO RUBBER TRACK KIT - NO EXT	\$4,049.95	\$4,049.95
1	<b>625-10</b> ACC, MUD FLAP	\$64.95	\$64.95
1	<b>900-0036</b> BRUSH GUARD ACC	\$489.95	\$489.95
1	<b>900-0229</b> ACC, WINCH, VRX35 - 800	\$895.95	\$895.95
	<b>DISCOUNT - ACC</b> ARGO ADVENTURE ACCESSORY DISCOUNT	\$-950.00	\$-950.00
6	<b>ACCESSORY INSTALLATION LABOR</b> ACCESSORY INSTALLATION LABOR / PREP	\$100.00	\$600.00
1	<b>SHIPPING - OUTBOUND</b> VEHICLE SHIPPING OUTBOUND (DEALER TO CUSTOMER) 1556 Miles @ \$1.15 Per Mile	\$1,789.40	\$1,789.40



11821

**Big Tex Trailers -Fowler dba Jacobsen Trailers**

**1128 E. South Avenue**

**Fowler, CA 93625**

**Phone: (559) 834-5971**

**Fax: (559) 834-2745**



**TS Inv#:** \_\_\_\_\_

**Date:** 05/31/23

**Slsp:** David Vukovich

**Purchase Order #:** \_\_\_\_\_ **Acct#:** \_\_\_\_\_

**Quote:** X **Order:** \_\_\_\_\_

(Quotes good for 30 days)

**Business:** Tulare Mosquito Abatement  
(Business Name)

**Phone:** 559-686-6628

**Individual:1** Jacob Davis  
(First) (Middle) (Last) Suffix

**Phone:** \_\_\_\_\_

**Individual:2** \_\_\_\_\_  
(First) (Middle) (Last) Suffix

**Phone:** \_\_\_\_\_

**Address:** (Mailing) \_\_\_\_\_

**Contact:** \_\_\_\_\_

**City:** Tulare **ST:** CA

**Zip:** \_\_\_\_\_ **County:** Tulare

**Address:** (Physical) \_\_\_\_\_

**email:** \_\_\_\_\_

**City:** \_\_\_\_\_ **ST:** \_\_\_\_\_

**Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Serial#:** \_\_\_\_\_ **279097** **GVWR:** 2,995

**Capacity:** 1,836 **Empty Wgt.:** 1,159

**Color:** Black **Year:** 2023 **Make:** \_\_\_\_\_

**Big Tex** **Body Style:** Utility

Model/Part #	Description	Qty	Price	Amount
35SA-14	6.5' X 14' SINGLE AXLE	1	\$3,000.00	\$3,000.00
				\$0.00
				\$0.00
9400919-TT	Spare Tire	1	\$183.99	\$183.99
				\$0.00
Electric Brakes	Parts and labor to install electric brakes	1	\$1,093.00	\$1,093.00
				\$0.00
6750142	COUPLER SNAPPER PIN 1/4" x 3.75" LONG BUYERS 6607	1	\$5.99	\$5.99
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

<b>Photo ID #</b>	<b>ID TYPE:</b>	<b>ST:</b>	<b>Sub Total</b>	\$4,282.98
<b>Trade In</b>	<b>Year:</b>	<b>VIN#:</b>	<b>Sales Tax</b>	8.250% \$357.88
<b>Information</b>	<b>Make:</b>	<b>Model:</b>	<b>Tax Code</b>	TULARE
<b>Payment Type &amp; Amount</b>	<b>Cash Amt.</b>	<b>Credit Card Type</b>	<b>Federal Excise Tax</b>	
	<b>Check#</b>	<b>Credit Card -last 4</b>	<b>Sub Total</b>	\$4,640.86
	<b>Check Amt.</b>	<b>Credit Card Amt.</b>	<b>Doc Prep-Tax</b>	\$55.00

Attention: By law this vehicle may require brakes and/or other safety devices.

We assume no responsibility if purchased without.

Farm Tax Discount:  5.00%  
(Place X in box for tax discount)

Dealer:   
(Place X in box for No Tax)

Out of State:

**Lien Holder:** \_\_\_\_\_ **1st Lien Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **ST:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Received By:** \_\_\_\_\_

Title Fee	
Registration Fee	
Waste Tire Fee	\$7.00
Freight	\$40.00
Labor	
Delivery Fee	
Battery Fee	
Less Trade In	
Payoff (on Trade)	
Less Deposit	
<b>Balance Due</b>	<b>\$4,742.86</b>
<b>Total Invoice Amt.</b>	<b>\$4,742.86</b>

**FY 23/24  
COMPENSATION PLAN**  
Effective 07/01/2023  
**6% COLA**

Compensation of employees will be in accordance with the following schedule:

**General Manager**

The General Manager is hired by and serves at the pleasure of the Board of Trustees. The Manager is an agent of the Board of Trustees and his salary shall be determined by the Board of Trustees.

	Annual Salary	FY 23/24
Step 1	\$ 122,746	\$ 130,110
Step 2	\$ 131,985	\$ 139,904
Step 3	\$ 141,919	\$ 150,434
Step 4	\$ 152,601	\$ 161,757
Step 5	\$ 164,087	\$ 173,932

**Operations Director**

The Operations Director is hired and supervised by the General Manager

	Annual Salary	FY 23/24
Step 1	\$ 102,628	\$ 108,785
Step 2	\$ 108,029	\$ 114,511
Step 3	\$ 113,715	\$ 120,538
Step 4	\$ 119,700	\$ 126,882
Step 5	\$ 126,000	\$ 133,560

**Administrative Assistant**

The Administrative Assistant is hired and supervised by the General Manager

	Annual Salary	FY 23/24
Step 1	\$ 72,945	\$ 77,322
Step 2	\$ 76,595	\$ 81,191
Step 3	\$ 80,423	\$ 85,248
Step 4	\$ 84,444	\$ 89,511
Step 5	\$ 88,667	\$ 93,987

**Mechanic/Field Technician**

The Mechanic/Field Technician is hired by the General Manager and supervised by the Operations Director

	Annual Salary	FY 23/24
Step 1	\$ 72,945	\$ 77,322
Step 2	\$ 76,595	\$ 81,191
Step 3	\$ 80,423	\$ 85,248
Step 4	\$ 84,444	\$ 89,511
Step 5	\$ 88,667	\$ 93,987



## Field Technician

The Field Technicians are hired by the General Manager and supervised by the Operations Director

	Annual Salary	FY 23/24
Step 1	\$ 61,371	\$ 65,053
Step 2	\$ 64,441	\$ 68,308
Step 3	\$ 67,663	\$ 71,723
Step 4	\$ 71,048	\$ 75,311
Step 5	\$ 74,599	\$ 79,075

## Seasonal Field Technician

The Field Technicians are hired by the General Manager and supervised by the Operations Director

	Hourly Salary	FY 23/24
Step 1	\$ 29.52	\$ 31.29
Step 2	\$ 30.99	\$ 32.84
Step 3	\$ 32.54	\$ 34.49
Step 4	\$ 34.16	\$ 36.21
Step 5	\$ 35.88	\$ 38.03

## Seasonal Surveillance and Seasonal Technician

Seasonal Surveillance and Seasonal Technicians is hired by the Manager and supervised by the Operations Director

	Hourly Rate	FY 23/24
Step 1	\$ 19.02	\$ 20.16
Step 2	\$ 19.96	\$ 21.16
Step 3	\$ 20.98	\$ 22.24
Step 4	\$ 22.02	\$ 23.34
Step 5	\$ 23.11	\$ 24.50

## Secretary/Bookkeeper

The Secretary/Bookkeeper is hired and supervised by the General Manager

			FY 23/24	
	Annual Salary	Hourly	Annual Salary	Hourly
Step 1	\$ 48,858	\$ 23.49	\$ 51,790	\$ 24.90
Step 2	\$ 51,304	\$ 24.67	\$ 54,382	\$ 26.15
Step 3	\$ 53,870	\$ 25.90	\$ 57,102	\$ 27.45
Step 4	\$ 56,562	\$ 27.19	\$ 59,956	\$ 28.82
Step 5	\$ 59,391	\$ 28.55	\$ 62,954	\$ 30.27

**TULARE MOSQUITO ABATEMENT DISTRICT  
FY 23/24 Budget**

July 1, 2023

**Appropriations**

**Salaries & Employees Benefits ( 1000 )**

6001 Regular Salaries *		716,000
6004 Benefits		
Health Insurance		270,000
EDD Unemployment Ins.	6.2% X 7,000 of employees pay	7,500
EDD Disability Ins.	1.1% X of employees pay	11,000
Life Insurance		1,000
6005 Extra Help		140,000.00
<b>6005.1 Extra Help ~ Flood</b>		<b>95,000</b>
6008 Directors Fees		7,200
6011 Retirement PERS		62,000
Classic members	10.10% X Gross Pay	
PEPRA members	7.68% X Gross Pay	
Unfunded Liability (UAL)		50,000
6012 Social Security	7.65% of employee pay	74,000
6015 Workers' Compensation Insurance		40,000
		<b>\$ 1,473,700</b>

Green Bold Print  
indicates Account  
areas increased  
due to the Tulare  
Lake Flood Waters

**Services & Supplies ( 2000 )**

7001 Agriculture		200,000
<b>7001.2 ~ Flood</b>		<b>800,000</b>
7002 Chemicals		300,000
<b>7002.1 ~ Flood</b>		<b>300,000</b>
7004 Clothing & Personnel Supplies		20,000
7005 Telecommunications		12,000
7009 Household Expense		5,000
7010 Insurance		70,000
7021 Maintenance of Equipment		30,000
7022 Fuel		85,000
7024 Maintenance - Bldg & Improvements		10,000
7027 Memberships		25,000
7036 Office Expense		10,000
7043 Professional & Special Expense		40,000
7059 Publications and Legal Notices		500
7061 Rents & Leases - Equipment		500
7062 Rent & Leases - Bldg & Improvements		20,000
7065 Small Tools & Instruments		1,000
7066 District Special Expense		5,000
7073 Training		15,000
7074 Transportation & Travel		40,000
7081 Utilities		13,000
		<b>\$ 2,002,000</b>

**Other Charges ( 3000 )**

7407 Contributions to other Agencies		2,500
7425 Taxes & Assessments		50,000
		<b>\$ 52,500</b>

**Fixed Assets ( 8000-8300 )**

<b>Airboat</b>		<b>35,000</b>
<b>Argo Aurora 800</b>		<b>36,000</b>
<b>Argo Trailer x 2</b>		<b>10,000</b>
Asphalt Sealing and Repair		6,500
Drone Program Set Up & Transportation		100,000
<b>Drone Adulticide System</b>		<b>5,000</b>
<b>Vehicles x 4</b>		<b>200,000</b>
		<b>\$ 392,500</b>

Total Appropriations

**Working Budget 3,920,700**

\* Appropriation for Contingencies 412,201

**Total Appropriations \$ 4,332,901**

\*\* General Reserves \$ 2,234,901

Reserve for Oil Tank Removal & Replacement	100,000
Reserve for Asphalt Removal & Replacement	100,000
Reserve for OPEB Liability	1,194,288
Reserve for Property/Building Purchase	4,000,000
Reserve for Replacement of Vehicles/Tablets/Drone	200,000
<b>Total Reserves</b>	<b>\$ 7,829,189</b>

\* 15% of our Working Budget ( Tulare County permits us to carry 15% of our working budget as Appropriations for Contingencies )

\*\* There is no requirement to fund General Reserves at any set amount to be in compliance with the CA Health and Safety Code.

# Manager's Report



National Association  
 4000 West Broadway  
 Robbinsdale, MN 55422  
 763-971-1111

\*\*\*\*\*  
 \* The payment terms for U.S. Bank are Net 28 unless contracted otherwise. To \*  
 \* reduce the receipt time on your payments, email your account information to \*  
 \* CorporatePayablesNewVendorGroup@usbank.com and begin receiving your \*  
 \* payments via ACH! Questions, please contact Customer Service at 763-971-1111. \*  
 \*\*\*\*\*

No. 7034992

Check Date: 05/24/2023

**TULARE MOSQUITO ABATEMENT DISTRICT, 6575 DALE FRY RD, TULARE CA 93274**

Description	Date	Gross Amount	Discount Amount	Net Amount Paid
ECR163310323 US Bank Corp Card NASPO Contract payment for spend in Q(1) Year(2023). Contract Payment ID 16331. ATTN Card Admin. Questions contact RM Shannon Ness at Email shannon.ness@usbank.com	05/18/23	\$374.84	\$0.00	\$374.84
<b>Totals</b>		<b>\$374.84</b>	<b>\$0.00</b>	<b>\$374.84</b>

California Arbovirus Surveillance Bulletin #9  
Week 23 Friday, June 9, 2023



**WEEKLY UPDATE**

**Humans**

No human infections have been reported in 2023.

**Dead Birds**

A total of 2 new West Nile virus (WNV) positive dead birds were reported this week from Sacramento County (2). In 2023, 16 WNV positive dead birds have been reported in 5 counties. At this time last year, 8 WNV positive dead birds had been reported from 5 counties.

**Mosquito Pools**

West Nile virus

A total of 10 WNV positive mosquito pools were reported this week from 4 counties: Los Angeles (3), Sacramento (2), San Joaquin (4), and Stanislaus (1). **This is the first detection of WNV activity in San Joaquin and Stanislaus counties this year.** In 2023, 15 WNV positive mosquito pools have been reported from 7 counties. At this time last year, 25 WNV positive mosquito pools had been reported from 6 counties.

St. Louis encephalitis virus

A single St. Louis encephalitis virus (SLEV) positive mosquito pool was reported this week from Riverside County. **This is the first detection of SLEV activity in Riverside County this year.** In 2023, 2 SLEV positive mosquito pools from 2 counties have been reported: Kern (1) and Riverside (1). At this time last year, 0 SLEV positive pools had been reported.

**Sentinel Chickens**

No seroconversions have been reported in 2023.

2022 & 2023 YTD West Nile Virus Comparisons		
	2022	2023
Total No. Dead Bird Reports	1,964	1,993
No. Positive Counties	9	9
No. Human Cases	0	0
No. Positive Dead Birds / No. Tested	8 / 434	16 / 350
No. Positive Mosquito Pools / No. Tested	25 / 7,590	15 / 9,380
No. Seroconversions / No. Tested	0 / 994	0 / 715

California Arbovirus Surveillance Bulletin #9  
Week 23 Friday, June 9, 2023

**TEST PROTOCOLS**

**Humans:**

Specimens are tested by local laboratories with an IgM or IgG immunofluorescent assay (IFA) and/or an IgM enzyme immunoassay (EIA). Specimens with inconclusive results are forwarded to the California Department of Public Health Viral and Rickettsial Disease Laboratory (VRDL) for further testing with a plaque reduction neutralization test (PRNT).

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**Dead Birds**

Oral swab samples collected from bird carcasses are tested at the UC Davis Arbovirus Research and Training laboratory (DART) or at a local agency for West Nile virus by RT-qPCR.

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**Sentinel Chickens:**

Dried blood spot samples from sentinel chickens are tested at the California Department of Public Health Vector-Borne Disease Laboratory for IgG antibodies to West Nile, St. Louis encephalitis, and western equine encephalomyelitis viruses by an EIA. Positive samples are confirmed by IFA, western-blot, or PRNT.

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**Mosquito Pools:**

Mosquito pools are tested at DART or at a local agency for West Nile, western equine encephalomyelitis, and St. Louis encephalitis viral RNA using a multiplex RT-qPCR. Invasive *Aedes* mosquitoes (*Ae. aegypti* and *Ae. albopictus*) are also tested at DART for chikungunya, dengue, and Zika viral RNA by a separate RT-qPCR.

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*Website Information:* For updated information on WNV in California, please visit the California WNV website, <https://westnile.ca.gov>, or the California Vector-Borne Disease Surveillance System website, <https://maps.vectorsurv.org>.

Prepared by the Vector-Borne Disease Section (Infectious Diseases Branch), California Department of Public Health, 850 Marina Bay Parkway, Richmond, CA 94804. Questions concerning this bulletin should be addressed to Hannah Romo: [Hannah.romo@cdph.ca.gov](mailto:Hannah.romo@cdph.ca.gov)