

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE  
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE  
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13<sup>th</sup> DAY OF  
DECEMBER 2024, AT THE HOUR OF 11:00 A.M. OF SAID DAY**

Present at the special meeting called at 11:00 a.m. at the place above designated were: Charlie Pitigliano, presiding, Tony Nunes, Stan Creelman, Robert Uchita, and Chuck Mayer. Craig Smith was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1:** Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2:** Review Minutes of the November 12, 2024 Board of Trustees Meeting.

The minutes of the board meeting held on November 12, 2024, were presented to the board in writing and reviewed. Upon a motion made by Stan Creelman, seconded by, Charles Mayer, and unanimously carried, the minutes of the board meeting held on November 12, 2024, were approved as presented.

**Agenda Item No. 3:** Payment of Check Number 7688 - 7704, Payment of Direct Deposit Numbers DD 1812 - DD 1825; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21968, Transfers of Funds from Tulare County Fund #778 to the District's US Bank Account #\*\*\*\*\*4633.

The board members reviewed the District's US Bank checking account, check numbers 7688 - 7704, payment of direct deposit numbers DD 1812 - DD 1825, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21968 in the sum of \$142,028.72, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Robert Uchita, and unanimously carried, the US Bank checking account, check numbers 7688 - 7704, payment of direct deposit numbers DD 1812 - DD 1825, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21968 in the sum of \$142,028.72, were approved.

**Agenda Item No. 4:** FY 2023-2024 District Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos, of Adair & Evans, presented and reviewed the District's audit report with the board. Garry addressed and answered questions from the board related to the information contained within the audit. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved and accepted the audit as presented.

**Agenda Item No. 5:** Discussion, Decision and Action to File 2024 Warrant Return and Start 2025 Area Inspection Warrant.

Chad presented the board with an overview of the area inspection warrant process and the need to file the return of warrant for the 2024 area inspection warrant. There was some discussion related to the need to secure an area inspection warrant for the 2025 mosquito season. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the board authorized District management and Chad M. Lew to file the Warrant Return for 2024 area inspection warrant, and further authorized the District management and Chad M. Lew to prepare and file an application with the Tulare County Superior Court for an area inspection warrant for 2025 mosquito season.

**Agenda Item No. 6:** Discussion on Airboat Diagnostics.

Jacob presented the board with the mechanics notes and bid for the necessary repairs to the District's airboat. Jacob further advised the board that in his opinion that District would be better served in purchasing a new airboat that is more powerful and better meets the needs of the District, as the current airboat is under powered. The board requested that Jacob do some more research and bring this matter at a later date.

**Agenda Item No. 7:** Manager's Report.

- a. Board of Trustees Update - Michelle advised the Tulare County Board of Supervisors will be taking action on re-appointment of Charlie Pitiglian, Tony Nunes, and Robert Uchita, in a meeting in January 2025.
- b. CA Arbovirus Surveillance Bulletin - Michelle reviewed the bulletin briefly with the board.

**Agenda Item No. 8:** Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Tony Nunes, seconded by Charles Mayer, and unanimously carried, the meeting was adjourned at 12:05 p.m.

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SECRETARY