

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13th DAY OF APRIL 2021, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Stan Creelman, Pat Nunes, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, District Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of March 9, 2021 Board of Trustee Meeting.

The minutes of the meeting held on March 9, 2021, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on March 9, 2021, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6486 - 6506, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21922 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6486 - 6506, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21922 in the sum of \$165,206.92, which was a transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 6468 - 6485, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21922 in the sum of \$165,206.92 were approved.

Agenda Item No. 4: SDRMA Property and Liability Rates for FY 21/22.

Michelle reviewed with the board the estimated premium for the District's Property and Liability policies issued by SDRMA, which are estimated to be slightly lower than the year prior.

Agenda Item No. 5: Fish Equipment Donated by Coachella Valley MVCD.

Jacob advised the board that Coachella Valley MVCD donated some used fish equipment to the District which will be utilized by the District to increase its ability to raise mosquito fish.

Agenda Item No. 6: Purchase of 2017 RHD Jeep Wrangler.

Michelle reported that the District completed its purchase of the used right hand drive 2017 Jeep Wrangler that is used to treat storm water drains.

Agenda Item No. 7: Discussion on Breaks and Meals.

District counsel reported to the board that his review of the relevant law and the District's operations as reported by management related to rest breaks and meal periods were compliant with the law as a public entity.

Agenda Item No. 8: Discussion on Revised Contact Letters for 2021 Season.

Michelle reported that she felt that it was appropriate to revise and draft contact letters for the 2021 season. The board directed District counsel to review the proposed letters and report back next month.

Agenda Item No. 9: Preliminary FY 21/22 Budget.

Michelle provided a brief overview of her working budget for FY 21/22 and requested the board members to review and that she would answer any questions at a later meeting.

Agenda Item No. 10: Manager's Report.

- a) Virtual Legislative Meeting with Devon Mathis - Michelle advised the board that she and Jacob participated in a virtual legislavite days meeting with Devon Mathis over Zoom.
- b) Chicken Flock Preparation - Michelle advised the board that the District's sentinel chickens will be delivered Thursday.
- c) Droplet Testing of District Equipment - Michelle advised that Jacob coordinated the testing and calibration of the District's spraying equipment and all equipment is now calibrated and passes the droplet tests.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Chuck Mayer, seconded by Robert Clark, and unanimously carried, the meeting was adjourned at 2:51 p.m.

SECRETARY