

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 27<sup>th</sup> DAY OF JUNE 2024, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:01 p.m. at the place above designated were: Charlie Pitigliano, presiding, Stan Creelman, Tony Nunes and Chuck Mayer. Craig Smith and Robert Uchita were absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Review Minutes of the May 14, 2024 Board of Trustees Meeting.**

The minutes of the regular board meeting held on May 14, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the regular board meeting held on May 14, 2024, were approved as presented.

**Agenda Item No. 3: Payment of Check Number 7488 - 7523, Payment of Direct Deposit Numbers DD 1728 - DD 1741; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21962, Transfers of Funds from Tulare County Fund #778 to the District's US Bank Account #\*\*\*\*\*4633.**

The board members reviewed the District's US Bank checking account, check numbers 7488 - 7523, payment of direct deposit numbers DD 1728 - DD 1741, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21962 in the sum of \$159,575.65, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the US Bank checking account, check numbers 7488 - 7523, payment of direct deposit numbers DD 1728 - DD 1741, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21962 in the sum of \$159,575.65, were approved.

**Agenda Item No. 4: Discussion, Decision, and Potential Action to Approve SB553 New Workplace Violence Prevention Requirements for California Employers.**

Michelle reviewed the draft Workplace Violence Prevention Requirements mandated by Senate Bill 553 with the Board. She also presented a draft Tulare Mosquito Abatement District Workplace Violence Prevention Plan to the board. Upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the board approved and adopted the Tulare Mosquito Abatement District Workplace Violence Prevention Plan, as presented.

**Agenda Item No. 5:** Review Proposed FY 24/25 Budget and Potential Action to Approve and Send to the Tulare County Auditor.

Michelle reviewed the proposed District budget for fiscal year 2024/2025 with the board. Michelle addressed the questions from the board related to the proposed working budget. Upon a motion duly made by Stan Creelman, seconded by Tony Nunes, and unanimously carried, the board approved the budget for fiscal year 2024/2025, as presented, and authorized the general manager to transmit the budget to the Tulare County Auditor.

**Agenda Item No. 6:** District Activity to Date.

Michelle reviewed with the board the WALS treatment zones for the 2024/2025 zones, and also reviewed with the board the California Arbovirus Surveillance Bulletin #8.

**Agenda Item No. 7:** Manager's Report.

- a. SDRMA - Loss Prevention - Safety Reimbursement: Michell advised the board that the District received the sum of \$994.06, from the SDRMA as a safety reimbursement.
- b. US Bank - Visa Card - Qrt 1 Rebate Check: Michelle advised the board that the District received the sum of \$456.46 from US Bank.
- c. Board of Trustee Chuck Mayer Reappointment Update: Michelle advised that Charles Mayer was reappointed as a trustee by the City of Visalia.

**Agenda Item No. 8:** Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Stan Creelman, seconded by Charles Mayer, and unanimously carried, the meeting was adjourned at 1:45 p.m.

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SECRETARY