

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 12th DAY OF NOVEMBER 2019,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:05 p.m. at the place above designated were: Charlie Pitigliano, presiding, Chuck Mayer, Stan Creelman, and Robert Uchita. Pat Nunes and Robert Clark were absent. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, District employee, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of October 8, 2019 Board of Trustees Meeting.

The minutes of the meeting held on October 8, 2019, were presented to the board in writing and reviewed. Upon a motion made by Chuck Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the meeting held on October 8, 2019, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5981 - 6014, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21914 a Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # *****4408.

The board members reviewed the District's Union Bank checking account, check numbers 5981 - 6014, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21914 in the sum of \$200,000.00 which is a transfer of funds from the District's Tulare County Fund #778 to the District's Union Bank Account # *****4408. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 5981 - 6014, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and claim number 21914 in the sum of \$200,000.00 which is a transfer of funds from the District's Tulare County Fund #778 to the District's Union Bank Account # *****4408, were approved.

Agenda Item No. 4: Fiscal Year 18/19 Annual Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos, of Adair & Evans, presented the District's audit to the board. Garry reviewed the audit with the board and addressed all questions. Garry concluded by advising the board that the District was receiving an unqualified clean audit. Upon a motion duly made by Chuck Mayer, seconded by Robert Uchita, and unanimously carried, the 2018/2019 audit was accepted and approved as presented.

Agenda Item No. 5: Report on MVCAC Quarterly Held in Visalia on October 29th & 30th.

John reported that he attended and participated in the MVCAC quarterly meeting that was held in Visalia, California, on October 29 - 30. He reviewed with the board the issues discussed.

Agenda Item No. 6: Discussion on Expanding District to Eastside Foothill Area.

John indicated he had a discussion with John Bliss, of SCI Consulting Group related to the possibility of conducting a survey of the eastside foothill area about their desire to become part of the District. John advised the board that the District entertained this idea previously but the surveys failed to meet the District's threshold for positive responses and the matter never proceeded to an election. John advised that he has received numerous calls for service in the eastside foothill area in the past and especially this year with the awareness of the Aedes species. John reported that the District may want to consider hiring SCI Consulting Group to conduct another survey to gauge the interest of property owners in the eastside foothill area to be annexed into the District for mosquito abatement and control services. There was some discussion amongst the board about the cost of hiring the consultant and his services and who should bear those costs. This matter will be set for further discussion at a later board meeting.

Agenda Item No. 7: Invasive Aedes Teleconference.

Michelle reported that she participated in the Invasive Aedes Teleconference on November 5, 2019. She briefed the board as to the issues and topics discussed on the teleconference.

Agenda Item No. 8: West Nile Human Cases & Aedes Aegypti Activity Locally and Statewide.

John reviewed with the board the California Arbovirus Surveillance Bulletin #32. He advised that since the last board meeting that there were two new cases of human West Nile Virus in the District. John answered questions from the board.

Agenda Item No. 9: Discussion on Staffing Needs in the 2020 Season and How 2019 Dictated Changes.

John advised the board that the discovery of the Aedes Aegypti in the District resulted in an exponential growth of service call requests this past season. He reported that additional staff will be necessary for the upcoming season to meet the increased demand for service call requests as a result of the aedes mosquito. John also indicated that the District needed to fill the vacancy for a Secretary/Bookkeeper to help free up his time and also Michelle's time to meet the needs of the District. The board directed the General Manager that it was within his discretion to hire and fill the vacant Secretary/Bookkeeper position on a part-time basis or full-time basis as he deemed most appropriate for the District's need.

Agenda Item No. 10: Manager's Report.

- a) December's Holiday Luncheon - John advised the board that the District would hold its Holiday luncheon on December 6, 2019, at noon.
- b) MVCAC Annual Conference: San Diego 1/26 - 1/29 - John inquired if there were any board members interested in attending the MVCAC annual conference.
- c) City of Visalia's Trash Cans: Update - John presented the board with an October 31, 2019 news article from the Visalia Times Delta related to the City of Visalia's issue and plan relating to 30,000 old stored garbage cans that are set to be shredded in the coming weeks.
- d) Fish Tank Installation - John advised that the District's fish tank has been installed and is

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now operational.

- e) Civic Presentations - John provided the board with a spreadsheet of the civic group presentations given by the District.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert Uchita, seconded by Charlie Pitigliano, and unanimously carried, the special meeting was adjourned at 2:40 p.m.



SECRETARY