

BOARD OF TRUSTEES

Charlie Pitigliano
County of Tulare

Robert Uchita
County of Tulare

Stan Creelman
County of Tulare

Tony Nunes
County of Tulare

Craig Smith
City of Tulare

Charles Mayer
City of Visalia

TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare
6575 Dale Fry Rd • Tulare, CA 93274

(559) 686-6628

TulareMosquito@gmail.com

www.tularemosquito.com

GENERAL MANAGER
Michelle Dempsey
OPERATIONS DIRECTOR
Jacob Davis



The Tulare Mosquito Abatement District Board of Trustees Meeting will be held on Tuesday, January 9, 2024 at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare, CA

AGENDA

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However, the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the December 9, 2023 Special Board of Trustee Meeting.
3. Payment of Check Numbers **7394 - 7405**
Payment of Direct Deposit Numbers **DD 1655 - DD 1671**
Electronic Fund Transfers (EFTPS) from US Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's US Bank account. Claim number **21957** Transfer of Funds from Tulare County Fund #778 to the District's US Bank Account # *****4633.
4. FY 2022-2023 District Audit - Garry Riezebos, Adair & Evens
5. Update of 2024 Inspection Warrant
6. Update and discussion on City of Tulare Airport Tenant Meeting held on December 12, 2023.
7. Manager's Report
 - a. Board of Trustee Stan Creelman Renewal ~ Approved
 - b. US Bank - Visa Card - Qrt 3 Rebate Check
 - c. Annual Financial Disclosure Statements - Form 700
 - d. MVCAC Annual Conference
8. Future Agenda Items ~ Board of Trustees Opportunity to Add Future Agenda Items
9. Meeting Adjourned

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF DECEMBER 2023, AT THE HOUR OF 11:00 A.M. OF SAID DAY

Present at the meeting called at 11:04 a.m. at the place above designated were: Stan Creelman, presiding, Craig Smith, Tony Nunes, and Chuck Mayer. Charlie Pitigliano and Robert Uchita were absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, Chad M. Lew, counsel for the District, and Pat Nunes, member of the public.

Agenda Item No. 1: Citizen Comments.

Stan Creelman opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of November 14, 2023 Board of Trustee Meeting.

The minutes of the meeting held on November 14, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Tony Nunes, and unanimously carried, the minutes of the board meeting held on November 14, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7372 - 7393, Payment of Direct Deposit Numbers DD 1639 - DD 1654; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21956, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #***4633.**

The board members reviewed the District's US Bank checking account, check numbers 7372 - 7393, payment of direct deposit numbers DD 1639 - DD 1654, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21956 in the sum of \$148,536.55, which were transfers from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Charles Mayer, and unanimously carried, the US Bank checking account, check numbers 7372 - 7393, payment of direct deposit numbers DD 1639 - DD 1654, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21956 in the sum of \$148,536.55, were approved.

Agenda Item No. 4: State Funded Aerial Applications Update.

Michelle provided the board with an update of the state funded aerial applications performed by VDCI for the 2023 season related to the flood waters within the District.

Agenda Item No. 5: Discussion on FEMA/CalOES Public Assistance Program Update.

Sheri provided the board with an update and advised that the District submitted the project claim for reimbursement with FEMA.

Agenda Item No. 6: Discussion, Decision and Action to File 2023 Warrant Return and Start 2024 Warrant.

Chad updated the board with the process of returning the 2023 Area Inspection Warrant Return and the process for securing an Area Inspection Warrant for the 2024 season. After some discussion, upon a motion duly made by Craig Smith, seconded by Charles Mayer, and unanimously carried, the board approved and authorized counsel for the District and District Management to file the 2023 Warrant Return and file an application with the Tulare County Superior Court for an Area Inspection Warrant for the 2024 Mosquito season.

Agenda Item No. 7: Manager's Report.

- a. Recovery Plant sent to Charlie - Michelle advised the board that the District sent a plant to board president, Charlie Pitigliano, as he recovers from back surgery.
- b. Certification Test Results - Michelle advised the board that three (3) District technicians sat for the California Department of Public Health Vector Control Technician Certification exam. One technician passed the examination, and the other two almost passed.

Agenda Item No. 8: Board of Trustees Opportunity to Add Future Agenda Items.

Michelle advised the board that if they were interested in seeing any future agenda items in the future, that they could contact her to discuss placing matters on the District agenda for consideration.

Agenda Item No. 9: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Craig Smith, and unanimously carried, the meeting was adjourned at 11:29 a.m.

SECRETARY

Agenda Item #3

Expenses	12/15/2023		Expenses	
Union				
Check #'s				
EFTPS				
E Debits				
	Full Time Employees			
DD1655	Michelle Dempsey		4,733.23	6001
DD1656	Jacob Davis		3,632.99	6001
DD1657	Jorge Lopez		2,497.77	6001
DD1658	Ryan Stallings		2,204.44	6001
DD1659	Quirino Valencia		2,378.45	6001
DD1660	Victor Zamora		2,557.97	6001
DD1661	Sheri Davis		2,862.14	6001
DD1662	Josephina Ortiz		1,634.64	6001
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT	1,177.12	6004
7394	Stan Creelman		100.00	6008
7395	Charles Mayer		100.00	6008
7396	Craig Smith		100.00	6008
7397	Tony Nunes III		100.00	6008
EFTPS	Calpers		20,000.00	6011
EFTPS	CalPERS (Employee)	Employee 457 Loan Re-Payment (Q. Valencia)	187.64	6011
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth	550.00	6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution	475.00	6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	5,070.56	6011
EFTPS	IRS	Federal Inc Tax. Employee/Employer Medicare & SS	7,102.60	6012
7398	McCormick, Kabot & Lew	Review Agenda	925.00	7043
		E-Mail from Julie re 243 W. Lois in Tulare; email from Sheri		
		Conference w/ Jacob, Sheri, Michelle after meeting re McCormick suit		
		Research notice of rejection; emails to and from Sheri and Michelle		
		Revise and finalize notice of rejection; emails to and from Sheri and Michelle		
		Telephone conference with Sheri and Michelle re meeting		
		Board Meeting 12/8/23		
7399	Adair & Evans	Audit Services FY 22/23- 2nd Progress Payment	3,000.00	7043
7400	City of Tulare	Land Rent	774.00	7062
E Debit	US Bank Charges	Direct Deposit Fees	14.00	7036
			62,177.55	

Expenses		12/31/2023			
Union			6001 Transfer Funds from Salaries and Benefits FY 23/24 Budget	\$122,479.70	
Check #'s			7000 Transfer Funds from Services and Supplies FY 23/24 Budget	\$9,405.57	
EFTPS				\$131,885.27	
E Debits					Expenses
	Full Time Employees				
DD1663	Michelle Dempsey			4,733.23	6001
DD1664	Jacob Davis			3,632.98	6001
DD1665	Jorge Lopez			2,497.75	6001
DD1666	Ryan Stallings			2,204.44	6001
DD1667	Quirino Valencia			2,378.46	6001
DD1668	Victor Zamora			2,557.95	6001
DD1669	Sheri Davis			2,862.13	6001
DD1670	Josephina Ortiz			1,634.63	6001
DD1671	Sheri Davis			2,723.32	6001
EFT	CA Emp Dev Dept	UI, ETT, SDI & PIT		1,289.83	6004
EFT	CalPERS (Health)	Monthly Health Premium		22,809.30	6004
7401	Principal Insurance Co.	Monthly Premium for Dental, Vision, Life Insurance		1,312.32	6004
7402	Assurity Life Insurance Co.	Employee Additional Health After-Tax		198.98	6004
7403	AFLAC (Employee)	Employee Additional Health After-Tax		37.60	6004
EFT	CalPERS (Employee)	Employee 457 Loan Re-Payment (Q. Valencia)		187.64	6011
EFT	CalPERS (Employee)	Employee Additional 457 Roth		550.00	6011
EFT	CalPERS (Employee)	Employee Additional deferred contribution		475.00	6011
EFT	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees		5,070.57	6011
EFTPS	IRS	Federal Inc Tax. Empe, Empr Medicare & SS		7,859.02	6012
7404	Feltech Auto Repair	Smog Fees for Truck #5 & #7		63.50	
E Debit	US Bank Charges			650.36	
		So Cal Edison		529.49	7081
		So Cal Gas Co.		38.17	7081
		Direct Deposit Fee		15.75	7036
		Bank Service Charge(Aug/Sept)		66.95	7036
7405	U.S.Bank Charges & Credits	12/18/2023 Statement		3,978.71	
	Tractor Supply	Chicken Feed/Work Gloves x 4 pairs		103.83	7001
	YOSEMITE LINEN	Uniforms		360.06	7004
	VERIZON	Office and Field Phones		194.88	7005
	CARMINE	Monthly Tier for GPS		339.83	7005
	T MOBILE	iPads, Phones		208.76	7005
	DIGITAL SPACE	Monthly Faxline		10.00	7005
	Lowe's	Broom w/ Dust Pan		50.41	7009
	Costco	Household Supplies		142.08	7009
	CULLIGAN	Bottled Water		15.50	7009
	Amazon	Fish Tank Brush		15.58	7021
	Home Depot	Tools/Heavy duty coupling		32.32	7021
	Wal-Mart	Truck Cleaning Supplies		55.81	7021
	O'Reilly	Carb Cleaner		28.64	7021
	Morris Levin & Son	Electrical Supplies/Truck Pump set Up/argo Maintenance		84.70	7021
	Amazon	Truck parts/Rivet Nut/Seat Rail Mounts Truck 3, 11 and 17/Wheel lock for Trailer		176.51	7021
	Gemplers	Back Pack Sprayer Maintenance/Straps/Repair Kits		254.38	7021
	C.P Phelps	GRS Fitting		4.32	7021
	Amazon	Solos Backpack/Gasket Kit		163.37	7021
	Autozone	Argo Maintenance		8.11	7021
	Amazon	Birchmeier Maintenance Tool		37.47	7021
	CVS	Back Pack Sprayer Maintenance		6.48	7021
	Home Depot	Trailer Maintenance/Belt Sander/Stain		166.15	7021
	Sprayers Plus	Oil Can Straps		131.92	7021
	My Parts Store	Back pack Sprayer Supplies		78.87	7021
	CLINE'S BUSINESS EQUIP	Copy count - C220 -		30.39	7036
	CLINE'S BUSINESS EQUIP	Copy count - C308 -		48.19	7036
	CLINE'S BUSINESS EQUIP	IT Services		63.60	7036
	Intuit	US Bank Checks w/ security envelopes		649.66	7036
	USPS	Stamps/Mailing 2 large envelopes		70.14	7036
	UNWIRED	Monthly Internet		95.97	7036
	Smart and Final	Heat Fuel		32.31	7066
	Amazon	Heated Food Trays		61.69	7066
	Dollar Tree	Holiday Luncheon Décor		16.38	7066
	MVCAC	Annual Conference/Fun Run Registration		70.00	7074
	City of Tulare	Water Bill		170.40	7081
				<u>69,707.72</u>	

1 Chad M. Lew, SBN: 199723.
McCORMICK KABOT & LEW
2 A Professional Corporation
4010 S. Demaree Street
3 Visalia, California 93277
Telephone: (559) 734-6729
4 Facsimile: (559) 734-8762
5 Attorneys for Petitioner.

FILED
TULARE COUNTY SUPERIOR COURT
VISALIA DIVISION

JAN 03 2024

STEPHANIE CAMERON, CLERK
BY: 

8 SUPERIOR COURT OF THE STATE OF CALIFORNIA
9 IN AND FOR THE COUNTY OF TULARE

12 In Re:) Case Number: 295193
13)
14 TULARE MOSQUITO)
ABATEMENT DISTRICT,)
15)
Petitioner.)
16)

17 The Tulare Mosquito Abatement District hereby files its Return
18 for the Warrant to Inspect and Abate previously issued herein and
19 states and declares as follows:

20 1. On or about January 17, 2023, the Court issued an area
21 inspection and abatement warrant entitled Warrant to Inspect and
22 Abate ("Inspection Warrant") authorizing the Tulare Mosquito
23 Abatement District ("District") to enter all properties within the
24 District's jurisdiction, for the purpose of inspecting and treating
25 pools, spas, water features, and other water-holding containers
26 (e.g. buckets, pots [with or without plants], pot bases, ornamental
27 ponds, decorative fountains, birdbaths, animal water dishes, bowls,
28 toys, broken appliances, discarded tires, portable pools, cisterns,

1 leaking water supplies, evaporative coolers, gutters, yard drains,
2 drain pipes, transformer vaults) on the properties within the
3 District are potential breeding sources for vectors of West Nile
4 virus (WN), Saint Louis encephalitis virus (SLE), Western equine
5 encephalomyelitis virus (WEE), Dengue (DEN), Chikungunya virus
6 (CHIK), Zika virus, and other mosquito-borne diseases and must be
7 inspected and treated, and that the risk of public health danger is
8 imminent and will last through November 30, 2023.

9 2. The District staff used this Inspection Warrant to
10 inspect and treat properties within the District's jurisdiction, as
11 more specifically listed in Exhibit "A", for mosquitoes. There was
12 a total of sixteen (16) instances where use of the Inspection
13 Warrant was necessary.

14 3. In each case, the process specified in the Inspection
15 Warrant was followed.

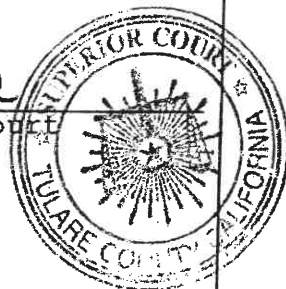
16
17 Dated: 01-02-2024

TULARE MOSQUITO ABATEMENT DISTRICT

18
19
20
21
22 APPROVED.

23
24 Dated: 1/3/21

Jennifer Smith
25 Judge of the Superior Court



**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF Reappointment to)
the Tulare Mosquito Abatement District) Resolution No. 2023-1112
)

UPON MOTION OF SUPERVISOR SHUKLIAN, SECONDED BY SUPERVISOR VALERO, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD DECEMBER 12, 2023, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS MICARI, VANDER POEL, SHUKLIAN, VALERO AND TOWNSEND
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: Pilar Valero
Deputy Clerk

Reappointed Stan R. Creelman to the Trustee Seat on the Tulare Mosquito Abatement District for a term ending January 5, 2026.



National Association
4000 West Broadway
Robbinsdale, MN 55422
763-971-1111

* The payment terms for U.S. Bank are Net 28 unless contracted otherwise. To *
* reduce the receipt time on your payments, email your account information to *
* CorporatePayablesNewVendorGroup@usbank.com and begin receiving your *
* payments via ACH! Questions, please contact Customer Service at 763-971-1111. *

No. 7064975

Check Date: 11/24/2023

TULARE MOSQUITO ABATEMENT DISTRICT, 6575 DALE FRY RD, TULARE CA 93274

Description	Date	Gross Amount	Discount Amount	Net Amount Paid
ECR163310923 US Bank Corp Card NASPO Contract payment for spend in Q(3) Year(2023). Contract Payment ID 16331. ATTN Card Admin. Questions contact RM Shannon Ness at Email shannon.ness@usbank.com	11/15/23	\$436.16	\$0.00	\$436.16
Totals		\$436.16	\$0.00	\$436.16