

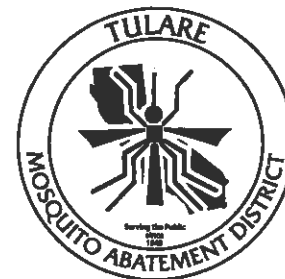
BOARD OF TRUSTEES

Pat Nunes
City of Tulare
Robert Uchita
County of Tulare
Robert Clark
County of Tulare
Stan Creelman
County of Tulare
Charlie Pitigliano
County of Tulare
Charles Mayer
City of Visalia

TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare
6575 Dale Fry Rd Tulare, CA 93274
PH (559) 686-6628 FAX (559) 686-2013
Email: TulareMosquito@gmail.com
www.tularemosquito.com

GENERAL MANAGER
John Avila



The Tulare Mosquito Abatement District Board of Trustees regular Meeting will be held on Tuesday, April 9th at 1:00 p.m. at the District office located at Mefford Field in Tulare.

Agenda

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the March 19th and March 25th, 2019 Board of Trustee Meetings
3. Additions / Approval of Agenda
4. Payment of Check Numbers 5694 - 5726
Electronic Fund Transfers (EFTPS) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's Union Bank account.
5. Payroll conversion to Direct Deposit through Quickbooks
6. Report on the MVCAC Quarterly Meeting and Legislative Meetings in Sacramento
7. SDRMA Worker's Compensation 2019/2020 EMOD Rate
8. Report on CERBT Workshop in Fresno March 27th
9. Discussion and Decision to implement the CalPers 457 Roth
10. District's participation at Visalia's Earth Day Celebration on April 13th, 2019
11. Preliminary FY 19/20 Budget presentation
12. Manager's Report
 - a. Chicken flock preparation
 - b. SDRMA Nominations for 2019 Board of Directors
 - c. Pawnee Transaction
13. Meeting Adjourned

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 19th DAY OF
MARCH 2019, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Stan Creelman, and Chuck Mayer. Robert Uchita was absent. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of January 8, 2019, Board of Trustees Meeting.

The minutes of the meeting held on January 8, 2019, were presented to the board in writing and reviewed. Upon a motion made by Robert Clark, seconded by, Pat Nunes, and unanimously carried, the minutes of the meeting held on January 8, 2019, were approved as presented.

Agenda Item No. 3: Additions / Approval of Agenda.

There were no additions to the agenda.

Agenda Item No. 4: Payment of Check Number 5632 - 5693, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5632 - 5693, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Stan Creelman, seconded by Pat Nunes, and unanimously carried, the Union Bank checking account, check numbers 5632 - 5693, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 5: Report on MVCAC Annual Conference in Burlingame February 3rd - 6th.

John advised the board that he attended the MVCAC annual conference in Burlingame and reviewed the issues and topics discussed at the conference.

Agenda Item No. 6: Report on South San Joaquin Valley Invasive Aedes Forum January 29.

John advised the board that he attended and participated in the South San Joaquin Valley Invasive Aedes Forum wherein the local abatement districts discussed and addressed issues related to the invasive aedes species of mosquito.

Agenda Item No. 7: Discussion and Possible Action to Implement District Visa with US Bank.

John advised the board that it would be beneficial for the District to have credit cards issued to certain employees of the District to assist in the payment of travel related costs and also the purchase

of parts and equipment for the District. John advised the board that he learned of a program through US Bank known as the Cal-Card program that is created solely for public entities. After some discussion and consideration, upon a motion duly made by Chuck Mayer, seconded by Pat Nunes, and unanimously carries, the board authorized the District Manager to proceed to enroll the District with the Cal-Card program with US Bank and authorized the issuance of a credit card in the name of John Avila, as the District Manager, with a credit limit of \$5,000.00; a credit card in the name of Michelle Dempsey, as the Operations Manager, with a credit limit of \$2,500.00; and a credit card in the name of Quirino Valencia, District employee, with a credit limit of \$2,500.00.

Agenda Item No. 8: Discussion and Action to Accept an Offer for the District's Aircraft.

John reviewed with the board an offer to purchase the District's surplus aircraft for the sum of \$60,000.00. After some discussion and consideration, upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the board authorized the District Manager to continue to discuss and negotiate the terms of sale and contract with the potential buyer in consultation with the District's counsel.

Agenda Item No. 9: CERBT Workshop in Fresno March 27.

John reviewed with the board the issues and topics discussed at the CERBT workshop that he is planning on attending on March 27, 2019.

Agenda Item No. 10: GovInvest - Follow Up Call with Ted on 1/23/19 & Board Decision.

John advised that he received a call from Ted at GovInvest to determine if the District was interested or need any additional information or documentation in their software product. After a short discussion, upon a motion duly made by Pat Nunes, seconded by Chuck Mayer, and unanimously carried, the board authorized the District Manager to advise GovInvest that the District was not interested in purchasing their software at this time.

Agenda Item No. 11: 2018 Annual Report on District Revenue and Expenditures.

John reviewed and discussed with the board the District's revenues and expenditures as set forth in the District's Annual Report. After some discussion and questions, upon a motion duly made by Chuck Mayer, seconded by Robert Clark, and unanimously carried, the board approved and accepted the District's Annual Report as presented.

Agenda Item No. 12: Manager's Report.

- a) Annual Financial Disclosure Statements - Form 700 - John advised the board members that they needed to complete and file their annual Form 700 - Annual Financial Disclosure Statement with the District.
- b) CalPers Required Contribution Rates for FY 19/20 - John provided the board with correspondence from August 2018 that set forth the District's contribution rates on the CalPers retirement plans.
- c) Preparation of Converting to New Operating System for Field Work by 2020 - John advised

the board that he was in the preliminary stage of looking into a new operating system for reporting of field work to be implemented for the 2020 season.

- d) Implementation of AFLAC Supplemental Insurance for Employees - John advised the board that the District has the opportunity to participate in an AFLAC supplemental insurance plan at no cost to the District, which he will present on a future agenda for consideration and action.
- e) MVCAC Quarterly Meeting & Legislative Meeting in Sacramento April 1 - 3 - John advised the board that he would be attending this meeting on behalf of the District.

Agenda Item No. 12: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Stan Creelman, and unanimously carried, the special meeting was adjourned at 2:25 p.m.

SECRETARY

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 25th DAY OF
MARCH 2019, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 12:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Stan Creelman, and Chuck Mayer. Robert Uchita was absent. Also present at the Board Meeting were John Avila, District Manager, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Discussion and Decision to Accept the Aircraft Sale Agreement for the Sale of the District Airplane to Central Coast Technology.

John provided an overview of the negotiations for the sale of the District's surplus airplane to Central Coast Technology for the sum of \$60,000.00. During the negotiation of the sale, it was discovered that there was an old lien on the title of the airplane to Security Pacific National Bank, in the sum of \$14,232.00, which John was advised by Aero Title was likely satisfied, but never released. John advised he was working with Aero Title to have the lien released, but it was not yet complete. John further advised the board that the Buyer was willing to purchase the airplane without having the lien cleared, as long as there was a provision in the contract obligating the District to clear the lien within a reasonable time after the sale, and also indemnify and hold the buyer harmless from any damages or claims related to said lien. John was advised by the buyer that he needed to close the transaction for the purchase of the airplane as soon as possible so that he could meet his timing and obligations to the certification and installation of avionics in the airplane after purchase. The District's counsel then provided a review of two different contracts for the sale of the airplane that were drafted and presented to the buyer of the airplane. The first contract, 2c, provided that the sale would be conducted through an escrow with Aero Title and would not close until the lien to Security Pacific National Bank was cleared. The second contract, 2d, provided for a sale of the airplane without escrow and provided that the District was obligated to clear the Security Pacific National Bank lien within a reasonable time after the sale of the airplane and further that the District would indemnify, defend and hold the buyer harmless from any action related to the lien. John advised the board that if it elected to proceed with a sale through escrow, the buyer had advised that he may have to move on and find another plane to purchase due to his timing issues related to inspections and installation of avionics on the airplane after his purchase. After discussion, questions and consideration, upon a motion duly made by Robert Clark, seconded by Pat Nunes, and unanimously carried, the board authorized the District Manager, John Avila, to proceed with the sale of the District's surplus airplane for the sum of \$60,000.00 to Central Coast Technology, and authorized him to execute Aircraft Sales Agreement, 2d, with minor typographical corrections, and any other documents necessary to consummate the sale, which provided for sale without escrow wherein the District is obligated to clear the lien on the airplane after the sale and indemnify, defend and hold the buyer harmless from said lien.

Agenda Item No. 3: Discussion and Decision to Implement AFLAC Insurance as an Optional Supplemental Insurance for Employees.

John advised that the District received a proposal for supplemental insurance program through AFLAC for the District's employees could elect to purchase, at no cost to the District. If the employees elected to participate in the supplemental insurance program, the cost of the insurance would be paid by payroll deduction from the participating employee. After some discussion and consideration, upon a motion duly made by Chuck Mayer, seconded by Robert Clark, and unanimously carried, the board authorized the District Manager to execute any documents necessary for District to offer the AFLAC supplemental insurance program to the employees so long as it was at no cost to the District.

Agenda Item No. : Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Stan Creelman, and unanimously carried, the special meeting was adjourned at 12:25 p.m.

SECRETARY

				Union
				Check #'s
				EFTPS
				E Debits
Full Time Employees				
6001	John Avila		2,566.60	5694
6001	Michelle Dempsey		2,271.03	5695
6001	Andrew Conard		1,947.76	5696
6001	Armando Gonzalez		1,991.92	5697
6001	Quirino Valencia		1,889.26	5698
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	547.63	EFTPS
6004	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	968.50	5699
6011	CalPERS (Employee)	Employee Additional deferred contribution	525.00	EFTPS
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04	EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	3,414.66	EFTPS
Services & Supplies (2000)				
7001	Clarke	Natular XRT Tablet (1 Case)	1,004.03	5700
7001	ADAPCO	Vectorex WSP - Storm Drain Treatments (40 Cases)	28,896.68	5701
7001	ESRI	ArcGIS Basic primary Maintenance	400.00	5702
7001	Verizon Wireless	Field Communications	78.66	194.62 5703
7005	Verizon Wireless	Office Phones	115.96	
7009	Culligan	Bottled Water		15.50 5704
7021	C.P. Phelps	Vehicle Fuel	126.41	531.85 5705
7021		Truck Repair Parts	341.25	
7021		Shop Supplies	64.19	
7021	Spraying Devices Inc	Spray Parts		14.01 5706
7021	Valley Air Crafts	Repairs on Aircraft- replace whindshield & repair airleron/patch		1,010.18 5707
7021	Kimball Midwest	Shop Supplies		46.29 5708
7036	Cline's Business Equipment	IT support/maintenance	60.00	131.13 5709
		Monthly maintenance contract - copier	71.13	
7062	City of Tulare	Land Rent	774.00	884.37 5710
7081		Water & Refuse Pickup Service	110.37	
	John Avila - Revolving Fund			248.25 5711
7001		Surf Thru Car Wash-(5) car washes	32.00	
7009		Smart & Final - Household	24.37	
7009		Walmart - Household	24.72	
7009		Lowe's - Floor sweep	23.79	
7009		Walmart - Household	14.59	
7009		R N Market - Misc for Xmas	14.09	
7009		Walmart - Décor for Boardroom	19.49	
7021		7 Eleven/ LosBanos - Fuel	21.00	
7036		Specialty Printing - Serv. Request Forms	68.20	
7074		San Mateo Bridge - Toll	6.00	

51,540.32

Expenses 3/31/2019

Union
 Check #'s
 EFTPS
 Direct Deposit
 E Debits

Full Time Employees

6001	John Avila		2,566.61	DD1001
6001	Michelle Dempsey		2,271.03	DD1002
6001	Andrew Conard		1,947.76	DD1003
6001	Armando Gonzalez		1,991.92	DD1004
6001	Quirino Valencia		1,889.26	DD1005
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	547.63	EFTPS
6004	CalPERS (Health)	Monthly Health Premium	12,938.66	EFTPS
6008	Charlie Pitigliano	Board Meeting 3/19/19	100.00	5712
6008	Robert Clark	Board Meeting 3/19/19	100.00	5713
6008	Pat Nunes	Board Meeting 3/19/19	100.00	5714
6008	Stan Creelman	Board Meeting 3/19/19	100.00	5715
6008	Charles Mayer	Board Meeting 3/19/19	100.00	5716
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04	EFTPS
6011	CalPERS (Employee)	Employee Additional Deferred Contribution	525.00	EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	3,414.64	EFTPS
Services & Supplies (2000)				
7001	Verizon	GPS System Monthly Charge (Dec)	285.00	5717
7001	Yosemite Linen Supply	Employee uniforms & related laundry service	261.16	5718
7001	Heluna Health	Chicken Sero Testing (70%)	798.00	5719
7021	Lowe's	Shop Supplies	425.11	5720
7021	C. P. Phelps	Fuel For Vehicles	464.59	5721
7021	Morris Levin & Son	Shop Supplies	3.65	5722
7024	Giotto's Alarm Tech	Annual Monitoring & Cell Service (check #5646 Cancelled)	456.00	5723
7036	Staples	Office Supplies	41.21	5724
7043	McCormick, Kabot, Jenner & Lew	Board Meeting 3/19/19	300.00	5725
	Union Bank Charges & Credits	3/31/2019 Statement	298.97	E Debits
7081		SC Edison	155.85	
7081		SoCal Gas	64.37	
7036		Union Bank - Positive Pay and monthly maintenance fees -	55.00	
7036		Union Bank - Money Wire Transfer fees -	15.00	
7036		Direct Deposit Fee	8.75	
	U.S.Bank Charges & Credits	3/31/2019 Statement	1,397.39	5726
7001		Digital Deployment (Streamline) February Internet	200.00	
7001		Amazon- Seed Grass for Chickens	13.66	
7009		Walmart- Office Décor	28.49	
7009		AT&T Monthly Faxline	10.60	
7009		Costco - Household	90.55	
7021		Amazon.com - Radiator for Trk #11	137.24	
7021		Amazon.com - Radiator hoses for Trk #11	43.38	
7021		Walmart - Oil for Trucks	85.68	
7036		Costco - Microsoft Word update	97.41	
7036		Amazon - Office Supplies	33.04	
7036		Unwired - Monthly Internet (March)	135.97	
7036		Amazon - Office Shelves	43.29	
7036		Amazon - Office Supplies	64.72	
7036		Amazon - Office Supplies	4.88	
7036		Amazon - Office Supplies	44.48	
7066		Pryor Seminars- 2019 Membership	299.00	
7066		CSDA - John's Webinar (2/26/19)	65.00	

35,362.53

TULARE MOSQUITO ABATEMENT DISTRICT

FY 18/19 Budget

April 1, 2019

	<i>Appropriations</i>	<i>Expenditures</i>	<i>Remaining</i>
Salaries & Employees Benefits (1000)			
6001 Regular Salaries *	367,940.00	267,130.62	100,809.38
6004 Benefits			
Health Insurance	177,698.00	121,958.23	55,739.77
EDD Unemployment Insurance 6.2% X 7,000 of employees pay	5,486.00	2,607.82	2,878.18
EDD Disability Insurance 1.0% X of employees salary	5,099.00	3,294.66	1,804.34
EDD Employment Training Tax rate 0%			
Life Insurance	1,260.00	908.91	351.09
6005 Extra Help	120,544.00	62,331.69	58,212.31
6008 Directors Fees	7,200.00	4,000.00	3,200.00
6011 Retirement PERS	26,656.00	26,106.26	549.74
Classic members 7.2% X Gross Salary			
New Public Employee Pension Reform Act (PEPRA) members (6.533% X Gross Pay)			
6012 Social Security (7.65% of employee pay)	37,788.00	25,203.90	12,584.10
6015 Workers' Compensation Insurance	23,100.00	-	23,100.00
	<u>772,771.00</u>	<u>513,542.09</u>	<u>259,228.91</u>
Services & Supplies (2000)			
7001 Agriculture	494,276.00	171,030.69	323,245.31
7005 Telecommunications	2,502.00	1,113.12	1,388.88
7009 Household Expense	5,292.00	1,365.85	3,926.15
7010 Insurance	33,000.00	6,102.84	26,897.16
7021 Maintenance of Equipment	107,000.00	37,151.51	69,848.49
7024 Maintenance - Bldg & Improvements	17,055.00	14,978.80	2,076.20
7027 Memberships	14,198.00	9,930.00	4,268.00
7036 Office Expense	8,412.00	8,753.18	(341.18)
7043 Professional & Special Expense	11,359.00	12,520.00	(1,161.00)
7059 Publications and Legal Notices	296.00	-	296.00
7061 Rents & Leases - Equipment	262.00	-	262.00
7062 Rent & Leases - Bldg & Improvements	12,216.00	6,966.00	5,250.00
7065 Small Tools & Instruments	2,297.00	471.47	1,825.53
7066 District Special Expense	15,682.00	12,839.57	2,842.43
7074 Transportation & Travel	7,593.00	2,149.38	5,443.62
7081 Utilities	5,284.00	3,341.31	1,942.69
	<u>736,724.00</u>	<u>288,713.72</u>	<u>448,010.28</u>
Other Charges (3000)			
7407 Contributions to other Agencies	2,500.00	-	2,500.00
7425 Taxes & Assessments	38,000.00	17,893.50	20,106.50
	<u>40,500.00</u>	<u>17,893.50</u>	<u>22,606.50</u>
Fixed Assets (8000-8300)			
Purchase of Surveillance Vehicle	25,000.00	25,157.54	(157.54)
	<u>25,000.00</u>	<u>25,157.54</u>	<u>(157.54)</u>
Working Budget	1,574,995.00	845,306.85	729,688.15
* Appropriation for Contingencies			
Total Appropriations	1,574,995.00	845,306.85	729,688.15
** General Reserves			
Reserve for Asphalt Removal & Replacement	125,000.00		125,000.00
Reserve for Emergency Invasive Aedes Outbreak	250,000.00		250,000.00
Reserve for Replacement of Vehicles/Tables	215,000.00		215,000.00
Total Budget	7,549,495.00		6,704,188.15
Tulare County Account # 778 Balance	5,700,970.26		
Union Bank Account # 2740034408 Balance	<u>180,869.32</u>		
TMAD Current cash balance	5,881,839.58		

* 15% of our Working Budget (Tulare County permits us to carry 15% of our working budget as Appropriations for Contingencies)

** There is no requirement to fund General Reserves at any set amount to be in compliance



MVCAC
Mosquito and Vector Control Association of California

#6

SPRING QUARTERLY MEETING AND LOBBY DAY
April 2-3, 2019
Sacramento, Ca

AGENDA

Tuesday April 2, 2019

- | | |
|-------------------|--|
| 8:00-9:00 a.m. | Trustee Council
<i>Mohr Suite (3rd floor)</i>
Cal Surv
<i>Main Room (2nd floor)</i> |
| 9:00-11:00 a.m. | Board of Directors Meeting
<i>Main Room</i> |
| 11:00-12 p.m. | Legislative (including Leg Day messaging overview)
<i>Main Room</i> |
| 12:00 – 1:00 p.m. | <u>WORKING LUNCH 12-2 (lunch provided)</u>
Training and Certification
<i>Mohr Suite</i>
Vector and Vector-Borne Diseases
<i>Main Room</i> |
| 1:00-2:00 p.m. | Public Relations
<i>Mohr Suite</i>
Vector Control Research
<i>Main Room</i> |
| 2:00-3:00 pm | Integrated Vector Management
<i>Mohr Suite</i>
Regulatory Affairs
<i>Main Room</i> |
| 3:00-4:00 pm | Lab Technologies
<i>Main Room</i>
Information Technology
<i>Mohr Suite</i> |
| 4:00-5:00 pm | Leg Day Training 101
<i>Main Room</i> |

Wednesday April 3, 2019

- | | |
|-----------|--|
| 7:00 a.m. | Check in/breakfast offered
<i>Mohr Suite</i> |
| 8:30 a.m. | Leg Day Kick off head out to appointments |



MVCAC

Mosquito and Vector Control Association of California

One Capitol Mall, Suite 800 • Sacramento, CA 95814 • p: (916) 440-0826 • f: (916) 444-7462 • e: mvcac@mvcac.org

BOARD OF DIRECTORS MEETING - AGENDA

**April 2, 2019
9:00 am to 11:00 AM
Capitol Event Center**

<u>Item</u>	<u>Attachment/Page</u>
1. Call to order and roll call	
2. Announcements	
3. Approval of prior meeting minutes*	
3.01 Minutes of the February 6, 2019	Page 3
4. Approval of additional agenda items*	
5. President/Executive Committee Report	
5.01 Mission Statement Review Update	
6. Executive Director/Staff Report	
6.01 Staff Report	Page 13
6.02 Meeting location updates	Page 14
6.03 Conference Attendance	Page 15
7. Treasurer's Report (Attachments) *	Page 15
7.01 MVCAC Financial Statements as of February 28, 2019	
7.02 NPDES Financial Statements and as of February 28, 2019	
7.03 Investment Matrix and as of February 28, 2019	
7.04 Preliminary Budget report	
8. Legal Report	
9. Trustee Council Report	
10. Committee Reports	
10.01 Information Technology	
10.02 Integrated Vector Management	
10.03 Lab Technologies	
10.04 Legislative	
10.05 Public Relations	
10.06 Training and Certification	
10.07 Vector and Vector-Borne Disease	

- 10.08 Vector Control Research
- 10.09 Nominating
- 10.10 NPDES/Regulatory Affairs/Trash Capture Devices
- 10.11 Reeves New Investigator Award
- 10.12 CalSurv Steering Committee

- 11. Reports from MVCAC Regions
 - 11.01 Southern
 - 11.02 South San Joaquin
 - 11.03 North San Joaquin
 - 11.04 Sacramento Valley
 - 11.05 Coastal

- 12. Reports from Other Agencies
 - 12.01 DART (formerly CVEC)
 - 12.02 CDPH/VBDS
 - 12.03 VCJPA
 - 12.04 AMCA
 - 12.05 CSDA

- 13. Old Business

- 14. New Business

- 15. Additional Approved Agenda Items

- 16. Adjournment*

*Requires Action

The meeting was called to order at 9:00 am by President Jeremy Wittie

Present:

Jeremy Wittie
Peter Bonkrude
Truc Dever
David Heft
Donna Rutherford
Joel Buettner

Rhiannon Jones
Conlin Reis
Jared Dever
Ken Klemme
Staff: Bob Achermann, Rachel Hickerson, Ed
Manning, Vanessa Cajina

There were no announcements

Approval of prior meeting minutes

It was moved, seconded and passed MSP to approve the meeting minutes from the December 7, 2018 meeting (Dever/Bonkrude)

MSP Planning meeting approval (Rutherford/Klemme)

Additional Agenda Items:

The association had received a letter asking for support for Dave Tamayo as Director of DPR MSP to add to the agenda (Rutherford/Dever)

Report from the planning meeting

Great meeting was held in Emeryville. Jeremy talked about a few of the items that are in the board packet from the meeting

Preliminary conference wrap up

Jeremy thanked everyone again for all the hard work. The major issue was consistency with AV. There was discussion surrounding the operating system and maybe looking into MVCAC having their own computers. Staff will research this possibility and report back. One suggestion was to talk to the districts as they may have some purchasing power and discounts in place with companies.

Treasurer's Report

MSP to accept the treasurer's report (Bonkrude/T Dever)

Trustee Council Report

Charges for the year is to see increased membership. 28 members attended the breakfast meeting. Would like more time for a business meeting as there is a presentation and not a lot of time for the business portion. The trustee council feels they should be valued a bit more and be part of the organizational chart as more than just a committee. Will have charges together by spring meeting.

Jeremy and exec team will review the policy manual in time for the spring meeting as well.

Committee reports

Since it was early in the year, Jeremy asked if anyone had any updates to share:

PR- Membership survey report will be sent in from Jill and Jared to send out to the membership. They are also working on white paper that is in editing phase and should be sent to board by next week.

IT- No report

IVM- PacVec is doing a series of videos

Lab Tech- No report

Legislative- Vanessa gave a brief update

Training and Cert- No report

Vector borne diseases- Plan is being worked on

Vector Control Research- the committee is currently working on their charges. Group met on Monday to talk about the things they can do to make collaboration throughout the group.

Nominating- No report

Regulatory affairs- Met with DPR and BCC to talk about everything together. Are committed to dealing with the edinfinprox

Reeves- There were two applicants this year. Results announced last night. Will look over the guidelines to see how it may be able to be streamlined better as well as seeing if we can increase the prize amounts going forward.

CalSurv- New programmers have been added from the funding

Southern Region- The Aedes forum was well attended and creating action items and notes from the day's events.

South San Joaquin- Conlin spoke about the conference call and invasive aedes meeting

North San Joaquin- Rhiannon talked about their live meeting they will be holding

Sac Valley- Met in Chico last week

Coastal- Alameda county dealing with a lot of rats. SF Bay Area Restoration is causing issues for the districts. Erika is on the board to help them understand the role of vector control for the wetlands they are repairing.

DART- Chris gave a report and will submit one for the packet

CDPH- Vicki gave a brief report and will submit it for the packet

Additional Agenda Items- Mr. Tamayo requested that MVCAC submit a letter of recommendation to support his appointment by the Governor to be Director of the Department of Pesticide. Ed spoke that its pretty common for these requests and there isn't any reason not to support but to make sure the due diligence is done before going on record supporting them. May be valued to have an objective basis as to why you support a person. It was agreed that Jeremy needs to have a conversation with Dave and will then clue in the board on how he feels that conversation went.

MSP to adjourn the meeting at 11:31 AM (Bonkrude/T Dever)

Board of Directors Annual Planning Session Charge Summary and Action Items

December 6 and 7, 2018

Hyatt House Emeryville

Administration

ACTION ITEMS

1. Wildfire Relief

- a. Thank you for the donations, disbursement will happen week of December 10th. Donations will continue to be taken and disbursed.

2. Bi-weekly Calls with KP/AMG

- a. **Carmela** – Extend invitation to all Board members to participate
 - i. Call Roster - KP, AMG, Board, Regulatory Chair, Leg Chair, PR Chair, CalSurv Chair, Chairs on Committees impacted by regulatory or legislative actions, SacYolo and Placer
- b. **KP/AMG Staff** – Attend teleconference and take minutes highlighting action items; Send to Call roster attendees; Regional Reps can share updates with regions at quarterly meeting or as deemed necessary; issues arise Regional Reps contact President to discuss.

3. Funding for Dr. Bill Reisen

- a. **Bob/Rachel** - Bill currently receiving \$3K as Proceedings editor. Spring 2019 grant funding out. Needs assistance in continuing to attend spring, fall, and annual conferences. Proposal is to increase his funding by \$500 per quarterly meeting and \$1,200 for Annual meeting. This will increase his current stipend from \$3,000 to \$5,200. This should be added to the draft MVCAC FY2019-20 budget for review and approval.

Meetings

ACTION ITEMS

1. Annual Conference Burlingame – Planning well underway;

- a. **Eric/Jeremy/Rachel -Biohub Tour** – Eric will finalize details and confirm with Jeremy/Rachel. DEADLINE Friday January 11th or sooner.

2. Annual Conference Rates 2020

a. Rachel/Jeremy

- I. No Free Lunch. Re-examine annual conference rate structure to better cover costs so there is no negative impact from lunch offered during conference.
- ii. Re-examine rates charged to all categories of attendees with a focus on not losing money while maintaining the spirit of the annual meeting.

- iii. Present and discuss fee structure options at the February Board meeting, provide further input, send to regions, take vote at the 2019 spring meeting in Sacramento.
- 3. 100% Proceeding Submissions**
- a. Jeremy/Wakoli/Bill – Develop a multi-tiered plan to obtain 100% submission of 2019 presentations.
 - i. Reminders (emails, calls) to presenters, presenter agency bosses, incentivize early submission for presenters and moderators, recognition of sessions with 100% compliance; pizza party. Encourage and motivate this year. Determine budget (if any) to incentivize.

Association Needs Survey

ACTION ITEMS

- 1. Mission/Vision/Values**
 - a. **Jeremy** – Develop a plan of action to review and revise the Association’s Mission, Vision, and Value statements. Draft Plan will be discussed at the February Board Meeting and further Board direction will be given and move on.

- 2. Committee Project Action Plan**
 - a. **Board Lead Truc and Jill** - Create a standardized format for developing committee projects that will be used by each committee to track progress for the Board that will be submitted prior to each quarterly meeting. Board review, Chair Review, final draft February Board meeting, Chairs submit project plans for Spring 2019 Board Packet.
 - i. *Thoughtful Chair recommendations, structured committee engagement, and implement measurable and attainable action plans that can be tracked and updated throughout the year*

- 3. AMG/Board of Directors** – Reduce operating costs within reason and budget conservatively FY 2019-20. Are costs supporting our mission and values? January first pass and teleconference with Board on Draft budget Rachel/Bob will set call.

Legislative (Conlin Reis)

ACTION ITEMS

- 1. Conlin** – Submit 2019 charges for committee by Monday January 14th ; Items in question for 2019 are
 - a. Anticoagulant/Rodenticide Ban? Bloom
 - b. Separate Storm Sewer Systems? Rubio
 - c. Cannabis?
 - d. League of Cities resolution

2. **KP/Leg Committee/Chris Barker** – Create action plan regarding CalSurv bill and funding plan before January 25th Legislative Counsel Deadline. Bi-Weekly call focus January or as necessary.
3. **Committee Action Plan**
 - a. Conlin – Submit Committee Action Plans for Spring 2019 Board Packet.

Regulatory Affairs (Jennifer Henke)

2019 Charges

- 1) Review the tolerance levels for pesticides used for mosquito control permitted for cannabis. Continue work with DPR and BCC.
- 2) Continue to work with DPR on the regulations around using UAVs to apply mosquito control pesticides.
- 3) Review existing and new devices proposed to capture trash in storm water structures.
- 4) Monitor issues around the re-use of storm water and irrigation run-off collected.
- 5) Evaluate the impact of mosquito management practices as employed at wetlands managed by CDFW.

ACTION ITEMS

1. **Committee Action Plan**
 - a. **Jennifer** – Submit Committee Action Plans for Spring 2019 Board Packet.

Training and Certification (John Fritz)

Draft Charges

1. Coordinate the Association's program of regional continuing education and statewide webinar development, maintaining the expected training standards in vector control.
2. Review submitted training curricula and recommend approval to the CDPH representative.
3. Interpret state regulations on continuing education and recommend modifications as needed to maintain a quality and efficient program.
4. Produce original content or secure approval of existing content to provide a sufficient number of webinars to complement live, in-person programs in order to fulfill continuing education unit requirements for the current training cycle.
5. ~~Assist planning and production of webinars.~~

ACTION ITEMS

- 1. Finalize draft charges.**
 - a. **John**- Identify standing and 2019 specific charges. Consider combining charges 1 and 4.
- 2. Regional CEU Survey**
 - a. **John** - Complete regional survey regarding the level of satisfaction with current CEU cycles and methods by which CEUs are obtained. Work with Regional Board reps to prepare a report for the February Board meeting to determine if any further board direction is required.
- 3. Committee Action Plan**
 - a. **John** – Submit Committee Action Plans for Spring 2019 Board Packet

Public Relations (Jill Oviatt, Lisa Yarbrough)

2019 Charges:

1. Develop and roll out a Third Party Outreach Strategy including speaking and exhibiting opportunities at relevant conferences, providing content to industry partners for newsletters and social media, and identifying, recruiting, and training spokespersons and subject matter experts for issues related to MVCAC.
2. Finalize and roll out Issues Management Communications Plan to provide guidelines that assist individual districts and the MVCAC when mosquito and vector related issues arise.
3. Develop best practices for invasive *Aedes* outreach for pre- and post-detection in collaboration with the Integrated Vector Management and Vector & Vectorborne Disease Committees.
4. Develop White Paper on importance of Integrated Vector Management in collaboration with Legislative and IVM Committees.
5. Oversee the development and implementation of statewide survey to measure population's understanding and perception of mosquito control and develop a strategy to address any misconceptions and pursue opportunities.

ACTION ITEMS

- 1. Conference Identification for 2019-20 FY**
 - a. **Jill/Conlin/Jennifer/KP** – Identify two conferences based on the association's legislative, regulatory and public relations goals for 2019-20 by 2019 spring quarterly
- 2. Issues Management Communication Training**
 - a. **Jill/Rachel** – Coordinate Issues Management Training to be held during the Spring 2018 meeting in Sacramento.
- 3. Committee Action Plan**
 - a. **Jill** – Submit Committee Action Plans for Spring 2019 Board Packet

CDPH Update (Vicki Kramer)

1. Secured funding for the Deadbird Hotline for the remainder of the 2018-2019 fiscal year, Zika funds for hotline were permitted an extension.
2. Working on potential project with COE and Typhus outbreak in LA area.

DART Update (Chris Barker)

1. Testing only for Invasive Aedes for cost coming season, \$20/sample, human case still covered
2. February 25th proficiency panels will be sent out to participating agencies.
3. DART assessing shipping methods and impact on viability of viral RNA. Will share with Association the outcome.
4. COE Annual Meeting UC Davis deadline for registration for those that attending is 12/7/2018. 100 spots and the meeting will be filled.
5. COE Internships potentially available for agencies in close proximity to UC. Contact Chris or Bill if there is interest.

Vector and Vectorborne Disease (Marcia Reed)

2019 Charges

1. Develop comprehensive Emerging Vectorborne Disease Response Plan to control and contain potential outbreaks of dengue, chikungunya or Zika virus. Include in this plan details as to control techniques and recommended equipment, control products, etc...

Action Items

1. **Committee Action Plan**
 - a. Marcia – Submit Committee Action Plans for Spring 2019 Board Packet

Information Technology (Robert Ferdan)

2019 Charges

1. Continued (2018) development of Visual Gateway project with educational training for agencies in collaboration with DART. Investigation of methods to publish live surveillance reports and maps to member agencies public websites.
2. Create information sharing forums for all districts to learn about Enterprise level Hardware, Software and Security related to the mosquito field.
3. Create and maintain partnership with MISAC & MS-ISAC (Municipal Information Systems Association of California).
4. Continue (2018) Outreach to member agencies to educate and connect staff that support technology through webinars, online message forums, email lists and blasts, and regional technology training events for information security best practices and other topics.

5. Continue IT survey (2018), discuss and report actionable items.

Action Items

1. **“CSDA like” IT Forum for MVCAC**

- a. **Robert** – Explore the potential for an IT Forum similar to the CSDA list serv forum that would assist in reaching the 2019 Charge # 4 by the IT Committee Spring Meeting

2. **Committee Action Plan**

- b. **Robert** – Submit Committee Action Plans for Spring 2019 Board Packet

Laboratory Technologies (Eric Haas-Stapleton)

2019 Charges

1. Organize and host an annual workshop that will offer enhanced communication, training and collaboration among vector control laboratory personnel
 - a. Organize and host the 2019 Annual Workshop entitled “Biosafety and Arthropod Containment”
2. Partner with DART to establish fees for proficiency panels, positive controls, reagents and other support consumables to enhance cost-efficiency and standardization between labs
 - a. Evaluate the utility and feasibility of incorporating internal positive control DNA into arbovirus testing to monitor for the presence of PCR inhibitors
 - b. Evaluate product pricing with ThermoFisher sales representatives
3. Evaluate and make recommendations for enhanced protocols to improve quality control of laboratory testing
 - a. Evaluate the efficacy of commercially available magnetic bead-based RNA extraction kits
 - b. Once the sequence of the *kdr* genes are provided by CZ Biohub, assist in developing and evaluating SNP assays for insecticide resistance testing

Action Items

1. **Committee Action Plan**

- c. **Eric** – Submit Committee Action Plans for Spring 2019 Board Packet

Trustee Council (Donna Rutherford)

2019 Charges

1. **Donna** – Work with the Trustee Council and Executive Committee to define the role of and set clear charge(s) for the Council by the spring 2019 quarterly.

Vector Control Research (Wakoli Wekesa)

2019 Charges

1. Identify and collaborate on investigations at the District level to improve the efficacy and efficiency of IVM programs.
2. Determine research needs from MVCAC Committees such as Vector Borne Diseases, IVM, and regulatory affairs and work with them for appropriate solutions.
3. Identify the research priorities at the UC Centers of Excellence, encourage Districts to partner with UC Researchers on priority research, and disseminate to MVCAC groups.

ACTION ITEMS

1. **Committee Action Plan**
 - a. **Wakoli** – Submit Committee Action Plans for Spring 2019 Board packet

CalSurv Steering (Chris Barker)

2019 Charges – Chris – Submit charges by January 14th.

Action Items

1. **Committee Action Plan**
 - a. **Chris** – Submit Committee action plans for spring 2019 Board packet.
2. **Chris**- Define the goal of the CalSurv public facing surveillance maps. Who is the target audience? What is the story we are wanting to tell? Why should people care? How are we getting the public to that information?
3. **Future Use and needs from Association**

Reeves New Investigator Award (Jamie Scott)

2019 Charges

1. Review Reeves and evaluate Reeves Award applicants' manuscripts and papers, and determine awards.

2. Review & update Reeves Award Policy
 - a. Consider changing the annual deadline to from December 1 to November 1 accommodate conference planning
 - b. Explore methods to increase participation
 - i. Review award amount and consider increasing.
 1. Is \$1,000/\$500/\$250 adequate award amount? Should it be increased?
 2. Set defined award amounts for each Reeves Award, second place, honorable mention

Action Items

1. **Committee Action Plan**
 - a. Jamie – Submit Committee action plans for spring 2019 Board packet.

Integrated Vector Management (Jamie Scott)

2019 Charges

- 1) Emerging Technologies in Mosquito Control
 - a. UAV Applications. Regulatory aspects handled by RAC.
- 2) Develop recommendations on pesticides and their use, and on their registration status and related issues.
- 3) Pesticide Resistance Monitoring and Management
 - a. For 2019, I recommend that the Committee review and update the Resistance Monitoring document
- 4) Report on environmental issues that may affect the members of the MVCAC.
 - a. I recommend leaving this charge with the IVM, with any regulatory aspects handled by RAC. This is often where new or unusual challenges faced by MVCDs are introduced to the broader membership.
- 5) Report on the prevention of vector sources by means of planning, public education, and interagency cooperation. [Marty and/or Amber]
- 6) Develop information on the availability, use, and impact of biological control organisms. [Chris Ocegueda/ Mike Saba]
- 7) Administer the PESP survey for MVCAC
- 8) Annually review CDPH guidance documents, including Guidance for Surveillance of and Response to Invasive *Aedes* Mosquitoes and Locally Acquired Exotic Mosquito-Borne Infections Transmitted by these Mosquitoes in California and The Best Management Practices (BMPs) for Mosquito Control in California and recommend updates as necessary. [Marco]
- 9) Provide support to other committees as needed.

Action Items

1. **Committee Action Plan**
 - b. Jamie – Submit Committee action plans for spring 2019 Board packet.

San Diego-2012									
	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	29-Feb			
	Friday	Saturday	Sunday	Monday	Tuesday	Wed			
Block	2	25	250	250	250	250			
Pick Up									
Attendees: 433 Total									

Sacramento-2013									
Day	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb			
	Friday	Saturday	Sunday	Monday	Tuesday	Wed			
Block	2	25	250	250	200	200			
Pick Up									
Attendees: 500 total									

San Diego-2014										
Day	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb
	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun
Block			2	25	250	250	200	25		
Pick Up										
Attendees: 440 total										

Montreay-2015									
Day	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	28-Jan	29-Jan		
	Fri	Sat	Sun	Mon	Tue	Wed	Thur		
Block	20	54	264	264	259	30	6		
Pick Up	18	42	249	255	237	21	5		
Attendees: 396									

Sacramento 2016									
Day	27-Feb	28-Feb	29-Feb	30-Feb	1-Mar	2-Mar	3-Mar		
	Fri	Sat	Sun	Mon	Tue	Wed	Thur		
Block	2	25	250	250	200	0	0		
Pick Up	1	13	224	255	184	0	0		
Attendees: 520									

San Francisco 2019										
Attendee Type	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb				
	Block	Pick Up	Attendees							
Full Registration	0	20	250	275	190	4	739			
Full with No banquet	1	22	220	231	168	3	853			
Monday Only	507							553%		
Tuesday no Bqt							0			
Technicians/Students							17			
Exhibitors							68			
Honorary							396			

Attendee Type 2016										
Attendee Type	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb				
	Full Registration	Full with No banquet	Monday Only	Tuesday end Bqt	Tuesday no Bqt	Technicians/Students	Exhibitors	Honorary		
Full Registration	151									
Full with No banquet	137									
Monday Only	3									
Tuesday end Bqt	3									
Tuesday no Bqt	12									
Technicians/Students	180									
Exhibitors	62									
Honorary	2									
Total	550									

San Diego 2017									
Attendee Type	3/24	3/25	3/26	3/27	3/28	3/29	3/30	3/31	
	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat
Block	10	30	300	350	250	100	1040		
Pick Up	3	33	288	306	218	13	862		
Attendees: 5	483								
Attendees: 81%									

Montreay 2018									
Attendee Type	1/26	1/27	1/28	1/29	1/30	1/31			
	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat
Block	10	25	330	330	243	10	948		
Pick Up	3	22	304	313	244	2	853		
Attendees	458								
Attendees									

San Francisco 2019										
Attendee Type	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb				
	Block	Pick Up	Attendees							
Full Registration	0	20	250	275	190	4	739			
Full with No banquet	1	22	220	231	168	3	853			
Monday Only	507							553%		
Tuesday no Bqt							0			
Technicians/Students							17			
Exhibitors							68			
Honorary							396			

Attendee Type 2017										
Attendee Type	3/24	3/25	3/26	3/27	3/28	3/29	3/30	3/31		
	Full Registration	Full with No banquet	Monday Only	Tuesday and Bqt	Tuesday no Bqt	Technicians/Students	Exhibitors	Honorary	Comps	
Full Registration	180									
Full with No banquet	93									
Monday Only	5									
Tuesday and Bqt	4									
Tuesday no Bqt	0									
Technicians/Students	124									
Exhibitors	70									
Honorary	4									
Comps	13									
Total	493									

Attendee Type 2018										
Attendee Type	1/26	1/27	1/28	1/29	1/30	1/31				
	Full Registration	Full with No banquet	Monday Only	Tuesday and Bqt	Tuesday no Bqt	Technicians/Students	Exhibitors	Honorary	Speaker	
Full Registration	193									
Full with No banquet	84									
Monday Only	6									
Tuesday and Bqt	0									
Tuesday no Bqt	4									
Technicians/Students	79									
Exhibitors	67									
Honorary	1									
Speaker	3									
Guests	7									
Comps	14									
Total	458									

MVCAC
Balance Sheet
 As of February 28, 2019

	Feb 28, 19
ASSETS	
Current Assets	
Checking/Savings	
RESERVES (UBS)	
1003.01 · Operating Fund	-103,459.14
1003.02 · Emergency Fund	85,958.75
1003.03 · Legal and Regulatory Fund	286,529.18
1003.04 · Environmental/Research Fund	236,529.18
RESERVES (UBS) - Other	-204,219.29
Total RESERVES (UBS)	301,338.68
1004 · Checking (Umpqua Bank)	415,170.05
1005 · Money Market (Umpqua Bank)	5,011.08
Total Checking/Savings	721,519.81
Other Current Assets	
1150 · Prepaid Expenses-General	36,637.96
Total Other Current Assets	36,637.96
Total Current Assets	758,157.77
TOTAL ASSETS	758,157.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	89,251.70
Total Accounts Payable	89,251.70
Other Current Liabilities	
2202 · Disaster Donation	6,050.00
Total Other Current Liabilities	6,050.00
Total Current Liabilities	95,301.70
Total Liabilities	95,301.70
Equity	
3000 · Opening Bal Equity	383,568.08
3900 · Retained Earnings	98,664.92
Net Income	180,623.07
Total Equity	662,856.07
TOTAL LIABILITIES & EQUITY	758,157.77

MVCAC
Profit & Loss
 July 2018 through February 2019

	Jul '18 - Feb 19
Ordinary Income/Expense	
Income	
110.00 · Annual Meeting Income	
110.01 · Registrations	100,475.00
110.02 · Sponsorships	31,000.00
110.03 · Exhibitors	21,500.00
110.05 · Annual Mtg Advertising	1,300.00
110.06 · Conference Tournament	1,800.00
	156,075.00
Total 110.00 · Annual Meeting Income	156,075.00
120.00 · Publications Income	
120.05 · Proceedings	80.00
	80.00
Total 120.00 · Publications Income	80.00
130.00 · Dues Income	
130.01 · Corporate Members	487,329.00
130.02 · Sustaining Members	24,000.00
130.03 · Associate Members	2,150.00
130.04 · Affiliate Members	1,000.00
	514,479.00
Total 130.00 · Dues Income	514,479.00
150.00 · Miscellaneous Income	
150.01 · Interest, Gain/Loss on Invest	6,333.04
	6,333.04
Total 150.00 · Miscellaneous Income	6,333.04
Total Income	676,967.04
Gross Profit	676,967.04
Expense	
210.00 · Annual Meeting Expense	
210.01 · Hotel Expenses	110,322.62
210.02 · Suppl'es,shipping,printi	9,745.56
210.03 · Reeves Award	1,750.00
210.04 · Program Printing	2,100.00
210.05 · Awards and Raffle Prizes	1,036.34
210.06 · Banquet Program	1,586.25
210.08 · Speaker Expenses	504.39
210.09 · Conference Tournament	1,558.00
210.10 · Refunds & Cancellations	710.85
210.11 · Exhibit Hall Set Up	7,297.32
210.13 · Staff Travel	1,652.57
210.14 · Audio Visual	18,193.80
	158,520.34
Total 210.00 · Annual Meeting Expense	158,520.34
220.00 · Continuing Education Expense	
220.02 · Web Hosting/FTP	139.03
	139.03
Total 220.00 · Continuing Education Expense	139.03
300.00 · Legal Expense	
300.01 · Requested Counsel	290.00
300.02 · NPDES Permit	217.50
	507.50
Total 300.00 · Legal Expense	507.50
400.00 · Legislative Program Expense	
400.01 · Advocate Contract	82,500.00
400.08 · Legislative Outreach	5,610.16
400.10 · Prior Year Expenses	1,866.29
	89,976.45
Total 400.00 · Legislative Program Expense	89,976.45

MVCAC
Profit & Loss
 July 2018 through February 2019

	Jul '18 - Feb 19
500.00 · Regulatory Program Expense	
500.01 · Regulatory Contract	37,500.00
Total 500.00 · Regulatory Program Expense	37,500.00
600.00 · Mgmt Services & Admin Exp	
600.01 · Management Contract	83,200.00
600.015 · Communications & Public Relatio	40,000.00
600.02 · Insurance	4,697.00
600.03 · CC Trans./Bank Fees	12,245.91
600.04 · Audit/Financial Review	9,291.11
600.05 · Telephone, Fax, & Internet	861.42
600.06 · Photocopies	534.61
600.12 · State Filing Fees & Taxes	100.00
600.15 · Membership/Website	6,557.98
600.16 · Postage	841.24
600.17 · Supplies	21.80
600.21 · Storage	1,058.94
600.23 · Dead Bird Hotline	20,000.00
Total 600.00 · Mgmt Services & Admin Exp	179,410.01
700.00 · Publications Expense	
700.01 · Annual Conf Proceedings	7,622.88
700.06 · Editor's Fee	3,000.00
Total 700.00 · Publications Expense	10,622.88
800.00 · BOD Mtg. & Workshop Exp (Combined)	
800.01 · Board & Workshop Exp	
800.014 · Staff Travel	1,061.72
800.01 · Board & Workshop Exp - Other	8,043.00
Total 800.01 · Board & Workshop Exp	9,104.72
800.02 · Fall, Winter & Spring Meeting	
800.021 · AV	1,754.04
800.022 · Hotel (Room Rental and F&B)	4,860.01
800.024 · Staff Travel	4,159.08
Total 800.02 · Fall, Winter & Spring Meeting	10,773.13
800.026 · Prior Year Expenses	115.00
Total 800.00 · BOD Mtg. & Workshop Exp (Combined)	19,992.85
Total Expense	514,606.42
Net Ordinary Income	152,360.62
Other Income/Expense	
Other Income	
170.00 · Surveillance Income	
170.01 · Mosquito Pool Tests	212,270.00
170.02 · Sentinel Chickens	1,372.45
Total 170.00 · Surveillance Income	213,642.45
Total Other Income	213,642.45

12:51 PM

03/11/19

Accrual Basis

MVCAC
Profit & Loss
July 2018 through February 2019

	<u>Jul '18 - Feb 19</u>
Other Expense	
270.00 · Surveillance Expense	
270.01 · UC Davis - Pools	185,380.00
Total 270.00 · Surveillance Expense	<u>185,380.00</u>
Total Other Expense	<u>185,380.00</u>
Net Other Income	<u>28,262.45</u>
Net Income	<u><u>180,623.07</u></u>

MVCAC

Profit & Loss Budget Performance

July 2018 through February 2019

	Jul '18 - Feb 19	Budget	Jul '18 - Feb 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
110.00 - Annual Meeting Income					
110.01 - Registrations	100,475.00	91,985.00	90,475.00	91,985.00	100,000.00
110.02 - Sponsorships	31,000.00	20,000.00	31,000.00	20,000.00	25,000.00
110.03 - Exhibitors	21,500.00	15,120.00	21,500.00	15,120.00	20,000.00
110.05 - Annual Mtg Advertising	1,300.00	2,300.00	1,300.00	2,300.00	2,500.00
110.06 - Conference Tournament	1,800.00	3,700.00	1,800.00	3,700.00	3,700.00
110.08 - Workshop	0.00	3,000.00	0.00	3,000.00	3,000.00
Total 110.00 - Annual Meeting Income	156,075.00	136,085.00	146,075.00	136,085.00	154,200.00
120.00 - Publications Income					
120.01 - Pamphlets, Guides, Misc	0.00	100.00	0.00	100.00	100.00
120.03 - Postage	0.00	29.50	0.00	29.50	50.00
120.04 - Sales Tax	0.00	26.57	0.00	26.57	50.00
120.05 - Proceedings	80.00	286.51	80.00	286.51	450.00
120.06 - Yearbook	0.00	30.00	0.00	30.00	50.00
Total 120.00 - Publications Income	80.00	482.58	80.00	482.58	700.00
130.00 - Dues Income					
130.01 - Corporate Members	487,329.00	480,831.80	487,329.00	480,831.80	485,000.00
130.02 - Sustaining Members	24,000.00	22,000.00	24,000.00	22,000.00	25,000.00
130.03 - Associate Members	2,150.00	3,275.00	2,160.00	3,275.00	2,500.00
130.04 - Affiliate Members	1,000.00	2,700.00	1,000.00	2,700.00	2,500.00
Total 130.00 - Dues Income	514,479.00	508,606.80	514,479.00	508,606.80	515,000.00
150.00 - Miscellaneous Income					
150.01 - Interest, Gain/Loss on Invest	6,333.04	600.00	6,333.04	600.00	1,000.00
150.02 - HB Munns Fund	0.00	1,000.00	0.00	1,000.00	1,000.00
Total 150.00 - Miscellaneous Income	6,333.04	1,600.00	6,333.04	1,600.00	2,000.00
Total Income	676,967.04	646,774.38	666,967.04	646,774.38	671,900.00
Gross Profit	676,967.04	646,774.38	666,967.04	646,774.38	671,900.00
Expense					
210.00 - Annual Meeting Expense					
210.01 - Hotel Expenses	110,322.62	0.00	130,322.62	0.00	105,000.00
210.02 - Supplies, shipping, print	9,745.58	0.00	9,745.58	0.00	7,500.00
210.03 - Reeves Award	1,750.00	0.00	1,750.00	0.00	1,750.00
210.04 - Program Printing	2,100.00	0.00	2,100.00	0.00	2,200.00
210.05 - Awards and Raffle Prizes	1,036.34	1,000.00	1,036.34	1,000.00	1,200.00
210.06 - Banquet Program	1,688.25	0.00	1,688.25	0.00	2,000.00
210.08 - Speaker Expenses	604.39	0.00	604.39	0.00	3,000.00
210.09 - Conference Tournament	1,658.00	0.00	1,658.00	0.00	2,700.00
210.10 - Refunds & Cancellations	710.85	0.00	710.85	0.00	0.00
210.11 - Exhibit Hall Set Up	7,297.32	0.00	7,297.32	0.00	4,700.00
210.12 - Trustee Training	0.00	0.00	0.00	0.00	4,500.00
210.13 - Staff Travel	1,652.57	0.00	1,652.57	0.00	5,500.00
210.14 - Audio Visual	18,193.80	0.00	18,193.80	0.00	15,000.00
210.15 - Convention Workshop Expense	0.00	0.00	0.00	0.00	3,000.00
Total 210.00 - Annual Meeting Expense	158,520.34	1,000.00	178,467.70	1,000.00	158,060.00
220.00 - Continuing Education Expense					
220.01 - Production Costs	0.00	0.00	0.00	0.00	500.00
220.02 - Web Hosting/FTP	139.03	0.00	139.03	0.00	0.00
Total 220.00 - Continuing Education Expense	139.03	0.00	139.03	0.00	500.00
300.00 - Legal Expense					
300.01 - Requested Counsel	290.00	8,618.04	290.00	8,618.04	10,000.00
300.02 - NPDES Permit	217.50	0.00	217.50	0.00	0.00
Total 300.00 - Legal Expense	507.50	8,618.04	507.50	8,618.04	10,000.00
400.00 - Legislative Program Expense					
400.01 - Advocate Contract	82,500.00	80,000.00	82,500.00	80,000.00	120,000.00
400.05 - Printing, Awards, Misc	0.00	1,000.00	0.00	1,000.00	1,000.00
400.07 - Legislative Day	0.00	0.00	0.00	0.00	8,000.00
400.08 - Legislative Outreach	5,610.16	3,497.07	5,610.16	3,497.07	7,500.00
400.10 - Prior Year Expenses	1,866.29		1,866.29		
Total 400.00 - Legislative Program Expense	89,976.45	84,497.07	89,976.45	84,497.07	136,500.00
500.00 - Regulatory Program Expense					
500.01 - Regulatory Contract	37,600.00	40,000.00	37,600.00	40,000.00	60,000.00
Total 500.00 - Regulatory Program Expense	37,600.00	40,000.00	37,600.00	40,000.00	60,000.00
600.00 - Mgmt Services & Admin Exp					
600.01 - Management Contract	83,200.00	83,200.00	83,200.00	83,200.00	124,800.00
600.015 - Communications & Public Relatio	40,000.00	40,000.00	40,000.00	40,000.00	60,000.00
600.016 - PR Expenses	0.00	2,000.00	0.00	2,000.00	5,000.00
600.02 - Insurance	4,697.00	4,000.00	4,697.00	4,000.00	4,000.00
600.03 - CC Trans./Bank Fees	12,245.91	5,890.00	12,245.91	5,890.00	6,500.00
600.04 - Audit/Financial Review	9,291.11	8,000.00	9,291.11	8,000.00	8,000.00
600.05 - Telephone, Fax, & Internet	861.42	924.65	861.42	924.65	1,500.00
600.06 - Photocopies	534.81	705.80	534.81	705.80	1,200.00
600.10 - AMCA Sustaining Membersh	0.00	0.00	0.00	0.00	500.00
600.12 - State Filing Fees & Taxes	100.00	0.00	100.00	0.00	200.00
600.15 - Membership/Website	6,557.98	11,321.05	6,557.98	11,321.05	12,000.00
600.16 - Postage	841.24	274.21	841.24	274.21	1,000.00
600.17 - Supplies	21.80	427.17	21.80	427.17	750.00
600.20 - Miscellaneous	0.00	80.00	0.00	80.00	200.00
600.21 - Storage	1,058.94	1,100.00	1,058.94	1,100.00	1,700.00
600.23 - Dead Bird Hotline	20,000.00	22,000.00	20,000.00	22,000.00	22,000.00
Total 600.00 - Mgmt Services & Admin Exp	179,410.01	179,732.88	179,410.01	179,732.88	248,350.00
700.00 - Publications Expense					
700.01 - Annual Conf Proceedings	7,622.88	0.00	7,622.88	0.00	6,500.00
700.02 - Annual Yearbook	0.00	0.00	0.00	0.00	2,000.00
700.03 - Pamphlets, Guides, Misc	0.00	200.00	0.00	200.00	200.00
700.06 - Editor's Fee	3,000.00	3,200.00	3,000.00	3,200.00	3,200.00
Total 700.00 - Publications Expense	10,622.88	3,400.00	10,622.88	3,400.00	11,900.00

MVCAC

Profit & Loss Budget Performance

July 2018 through February 2019

	Jul '18 - Feb 19	Budget	Jul '18 - Feb 19	YTD Budget	Annual Budget
800.00 - BOD Mtg.&Workshop Exp (Combined)					
800.01 - Board & Workshop Exp					
800.011 - AV	0.00	11,500.00	0.00	11,500.00	11,500.00
800.012 - Hotel (Room Rental and F&B)	0.00	22,000.00	0.00	22,000.00	22,000.00
800.014 - Staff Travel	1,061.72	6,500.00	1,061.72	6,500.00	6,500.00
800.07 - Committee Expenses	0.00	400.00	0.00	400.00	400.00
800.08 - Other Expenses	0.00	300.00	0.00	300.00	300.00
800.01 - Board & Workshop Exp - Other	8,043.00	0.00	8,043.00	0.00	0.00
Total 800.01 - Board & Workshop Exp	9,104.72	40,700.00	9,104.72	40,700.00	40,700.00
800.02 - Fall, Winter & Spring Meeting					
800.021 - AV	1,754.04	0.00	1,754.04	0.00	0.00
800.022 - Hotel (Room Rental and F&B)	4,860.01	0.00	4,860.01	0.00	0.00
800.024 - Staff Travel	4,159.08	0.00	4,169.08	0.00	0.00
Total 800.02 - Fall, Winter & Spring Meeting	10,773.13	0.00	10,773.13	0.00	0.00
800.026 - Prior Year Expenses	115.00		115.00		
Total 800.00 - BOD Mtg.&Workshop Exp (Combined)	19,992.85	40,700.00	19,992.85	40,700.00	40,700.00
900.00 - Special Projects Exp					
900.06 - PR Committee Booth	0.00	1,850.00	0.00	1,850.00	1,850.00
Total 900.00 - Special Projects Exp	0.00	1,850.00	0.00	1,850.00	1,850.00
Total Expense	514,606.42	359,797.99	514,606.42	359,797.99	668,850.00
Net Ordinary Income	152,360.62	286,976.39	162,360.62	286,976.39	3,050.00
Other Income/Expense					
Other Income					
170.00 - Surveillance Income					
170.01 - Mosquito Pool Tests	212,270.00	0.00	212,270.00	0.00	0.00
170.02 - Sentinel Chickens	1,372.45	0.00	1,372.45	0.00	0.00
Total 170.00 - Surveillance Income	213,642.45	0.00	213,642.45	0.00	0.00
Total Other Income	213,642.45	0.00	213,642.45	0.00	0.00
Other Expense					
270.00 - Surveillance Expense					
270.01 - UC Davis - Pools	185,380.00	0.00	185,380.00	0.00	0.00
Total 270.00 - Surveillance Expense	185,380.00	0.00	185,380.00	0.00	0.00
Total Other Expense	185,380.00	0.00	185,380.00	0.00	0.00
Net Other Income	28,262.45	0.00	28,262.45	0.00	0.00
Net Income	180,623.07	286,976.39	180,623.07	286,976.39	3,050.00

MVCAC Investment Matrix 02282019

Investment Matrix

As of Date: 2/28/2019

Institution	Amount	Rate	Trade Date	Maturity	Years Held	Matures in Years	Annual Yield	Yield through Maturity	Notes
UBS - Cash	\$ 673		NA	NA	-	NA	\$ -	\$0	
UBS - Accrued Interest	\$ 2,018	0.00%	NA	NA	-	NA	\$ -	\$0	
BMW Bank	\$ 49,981	2.05%	3/16/2015	4/25/2019	4.0	4.00	\$ 1,024.61	\$4,098	
American Express Cent UT US	\$ 49,885	2.26%	3/17/2015	11/29/2019	4.5	4.50	\$ 1,127.40	\$5,073	
Synchrony Bank	\$ 49,733	2.01%	3/16/2015	3/20/2020	5.0	5.00	\$ 999.62	\$4,998	
American Express C UT US	\$ 49,535	2.32%	11/16/2015	11/18/2020	5.0	5.00	\$ 1,149.21	\$5,746	
Goldman Sachs Bank	\$ 49,441	1.97%	2/11/2016	11/18/2020	4.5	4.50	\$ 973.98	\$4,383	
Goldman Sachs Bank	\$ 50,074	2.85%	2/11/2016	10/5/2021	5.5	5.50	\$ 1,427.11	\$7,849	
Totals	\$ 301,339							\$ 32,148	
Yield through Maturity	\$ 32,148								
Future Total	\$ 333,487								

**MVCAC NPDES Coalition
Balance Sheet
As of February 28, 2019**

03/11/19
Accrual Basis

	<u>Feb 28, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1005 · Umpqua Bank (Checking)	8,362.46
1006 · Capital One 360	88,176.83
Total Checking/Savings	<u>96,539.29</u>
Total Current Assets	<u>96,539.29</u>
TOTAL ASSETS	<u><u>96,539.29</u></u>
LIABILITIES & EQUITY	
Equity	
3900 · Retained Earnings	96,305.26
Net Income	234.03
Total Equity	<u>96,539.29</u>
TOTAL LIABILITIES & EQUITY	<u><u>96,539.29</u></u>

03/11/19
Accrual Basis

MVCAC NPDES Coalition
Profit & Loss
July 2018 through February 2019

	<u>Jul '18 - Feb 19</u>
Ordinary Income/Expense	
Income	
150.00 · Miscellaneous	
150.01 · Interest	234.03
Total 150.00 · Miscellaneous	<u>234.03</u>
Total Income	<u>234.03</u>
Gross Profit	<u>234.03</u>
Net Ordinary Income	<u>234.03</u>
Net Income	<u><u>234.03</u></u>

February 20, 2019

#7

Mr. John Avila
General Manager
Tulare Mosquito Abatement District
6575 Dale Fry Road
Tulare, California 93274

Dear Mr. Avila,

On behalf of the SDRMA Board of Directors, we write to announce that, at its meeting of February 6, 2019, the Board approved a **5% rate increase** for the Workers' Compensation Program for 2019-20.

The Board also approved a longevity distribution for the tenth consecutive year; the amount for FY 2019-20 is **\$351,709**. Every member that has completed its initial commitment of three full program years in the Workers' Compensation Program is eligible to receive a longevity distribution credit when they renew coverage. The longevity distribution may be declared by the Board each year only after all Board policy reserve requirements have been met. The distribution is weighted based on the member's length of time in that program and the amount of the member's annual contributions compared to the total contributions of all pool members.

To assist your agency in its budgeting process, SDRMA has estimated 2019-20 annual contribution amounts using your agency's applicable Individual Class Code Rates, Experience Modification Factor (EMOD), prior year Estimated Payroll Wages, and Longevity Distribution and Multi-Program discounts (if applicable). Your agency's actual contribution amount for 2019-20 will vary from 2018-19 due to variances in your reported payroll, EMOD (worksheet and applicable loss run years detail attached), and Credit Incentive Program (CIP) points earned. In addition, SDRMA follows the Workers' Compensation Insurance Rating Bureau (WCIRB) methodology for calculating EMODs. As a result, starting this year the first \$250 of each claim is excluded from the calculation of your agency's EMOD.

Summary	2019-20	2018-19	\$ Change	% Change
Estimated Annual Contribution	\$30,849	\$23,283	\$7,566	32%

Detail	2019-20	2018-19
Estimated Payroll Wages	\$462,549	\$462,549
EMOD	92%	76%
Longevity Distribution	-\$ 380	-\$ 693
5% Multi-Program Discount	-\$ 1,624	-\$ 1,189



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Other Important Items to Note:

- **Members receive an automatic Multi-Program Discount of 5% per program (Property/Liability and Workers' Compensation) while they belong to both programs.**
- **SDRMA's Safety/Claims Education Day/Annual Membership Meeting is Tuesday, March 26 at the Hilton Sacramento Arden West Hotel and is FREE to SDRMA members including meals. For more information, please visit our website at www.sdrma.org and click on Calendar then Education Day Registration.**
- **Members considering withdrawal from coverage with SDRMA for the 2019-20 program year are required to submit a "Notice of Intent to Withdraw" by April 1 in accordance with SDRMA Bylaws and must have completed the initial three-year commitment period. Members not renewing coverage for 2019-20 will be ineligible to receive the longevity distribution credit recently approved by the Board.**

On behalf of the Board of Directors and our entire risk management team, we thank you for your continued participation in our programs! If you have any questions, please contact Heather Thomson, Chief Financial Officer at hthomson@sdrma.org or 800.537.7790.

Sincerely,
Special District Risk Management Authority

Mike Scheafer, President
Board of Directors

Special District Risk Management Authority
Workers' Compensation Program
 Program Year 2019-20



Experience Modification (EMOD) Calculation Form

Tulare Mosquito Abatement District

6575 Dale Fry Road
 Tulare, California 93274

Summary

PY 2019-20 EMOD - 92%
 PY 2018-19 EMOD - 76%

Detail Calculations for Program Year 2019-20

Expected Losses

Class Codes	2015-16 Payroll	2016-17 Payroll	2017-18 Payroll	Total Payroll	Expected Loss Rate	Total Expected Losses	Expected Primary Losses	Expected Excess Losses
8742-P	\$6	\$6	\$6	\$18	0.0016	\$2.88	\$0.78	\$2.10
8810	\$0	\$0	\$90,549	\$90,549	0.0013	\$117.71	\$35.67	\$82.04
9031	\$372,265	\$407,889	\$342,894	\$1,123,048	0.0237	\$26,816.24	\$6,813.76	\$19,802.48
	\$372,271	\$407,895	\$433,449	\$1,213,615		\$26,736.83	\$6,850.21	\$19,886.62

Actual Losses valued as of 12/31/2018

Year	Claims Count	Actual Incurred Losses	Actual Losses*	Actual Primary Losses	Actual Excess Losses
2015-16	0	\$0.00	\$0.00	\$0.00	\$0.00
2016-17	1	\$679.51	\$429.51	\$429.51	\$0.00
2017-18	1	\$4,659.83	\$4,409.83	\$4,409.83	\$0.00
		Totals	\$4,839.34	\$4,839.34	\$0.00

*Actual Losses are capped at \$175,000 per claim for purposes of EMOD calculations.

EMOD Calculation - Based on Workers' Compensation Insurance Rating Bureau's (WCIRB) rating model.

Total Adjusted Losses			/	Total Expected Losses	=	2019-20 EMOD
Expected Excess Losses	Actual Primary Losses					
(\$19,886.62	+ \$4,839.34)		\$26,736.83		92%

Reported Class Codes for Workers' Compensation Program
Program Years 2018-19 and 2019-20



Tulare Mosquito Abatement District

6575 Dale Fry Road
Tulare, California 93274

Class Code Description	Base Rate for 2018-19	Base Rate for 2019-20	% Change	\$ Change
9031 - Pest Control	7.65	8.03	5%	0.38

Note: Base rate is before experience modification factor (EMOD) and CIP discount adjustments are applied.

#8

CalPERS Prefunding Programs Workshop

Discussion Overview

- Impact of prefunding
- Prefunding OPEB
- Prefunding pension contributions
- Investment policy
- Funding policies
- Participation costs
- Trust administration
- Advantages of the CERBT and CEPPT
- Contacts and Communication

The Impact of Prefunding

Increase investment income

- Use higher-yielding investment strategies than County treasury or LAIF
- Build and expose a larger pool of assets to these market conditions
- Reduce budget dependency when paying future benefits

Reduce unfunded liabilities
and future contributions

- Trust assets may offset liabilities
- Higher discount rates reduce liability and contribution calculations

Prudent financial
management

- Prefunding can improve financial reporting outcomes
- Contributes to preserving positive credit ratings

CERBT Customer A

Initial contribution: 6/21/2010

OPEB Funding Policy: Contribute 100% of ADC

Fiscal Year Ending	6/30/2008 (Pay-Go)	6/30/2017 (Prefund)
Discount Rate	4.25%	7.28%
Total OPEB Liability	\$7,869,000	\$4,346,151
Actuarially Determined Contribution	\$648,000	\$304,638
Cumulative CERBT Contributions	\$0	\$1,536,354
Net Investment Income Generated	\$?	\$690,373
CERBT Assets	\$0	\$2,226,727
Net OPEB Liability	\$7,869,000	\$2,119,424
Funded Status	0%	51%

Pension Contribution Prefunding Purpose

- Grow assets for future pension contributions
- Retain access to these assets
- Invest assets over different time horizons than pension fund
- Invest assets with less volatility than pension fund
- Earn more investment income than in shorter term options (e.g. LAIF and County Treasury)

Pension Contribution Prefunding Trust Options

- Prefund future normal cost payments
- Prefund future Unfunded Accrued Liability (UAL) payments
- Prefund future ADP's
- Make smaller more frequent ADP's

CERBT Total Participation Cost Fee Rate

- Total all-inclusive cost of CERBT participation is 10 basis points of assets under management
 - CERBT is a self-funded trust
 - CERBT does not profit
 - Employer account charged daily
 - Rate can be changed without prior notice and may be higher or lower in the future

CERBT Fee Rate History

Fiscal Year	Total Participation Cost
2007-2008	2.00 basis points
2008-2009	6.00 basis points
2009-2010	9.00 basis points
2010-2011	12.00 basis points
2011-2012	12.00 basis points
2012-2013	15.00 basis points
2013-2014	14.00 basis points
2014-2015	10.00 basis points
2015-2016	10.00 basis points
2016-2017	10.00 basis points
2017-2018	10.00 basis points
2018-2019	10.00 basis points



Cities and/or Towns, cont.

City of Lafayette

City of Laguna Woods

City of Lancaster

City of Larkspur

City of Lathrop

City of Live Oak

City of Lodi

City of Loma Linda

City of Lompoc

City of Los Altos

City of Los Banos

City of Lynwood

City of Malibu

City of Manhattan Beach

City of Martinez

City of Menlo Park

City of Merced

City of Mill Valley

City of Millpitas

City of Mission Viejo

City of Monterey

City of Monterey Park

City of Moorpark

City of Moreno Valley

City of Mountain View

City of Mureta

City of Napa

City of Newark

City of Newport Beach

City of Norco

City of Oakland

• Port of Oakland

City of Ojai

City of Palm Desert

City of Palo Alto

City of Paramount

City of Pico Rivera

City of Pismo Beach

City of Pittsburg

City of Pleasanton

• Livermore-Pleasanton Fire Department

City of Rancho Cordova

City of Rancho Mirage

City of Redondo Beach

City of Redwood City

City of Reedley

City of Ridgecrest

City of Rocklin

City of Rohnert Park

City of Rolling Hills

Cemetery Districts

Placer County Cemetery District #1

Roseville Public Cemetery District

Cities and/or Towns

City of Agoura Hills

City of American Canyon

City of Anaheim

City of Antioch

City of Arcadia

City of Barstow

City of Bellflower

City of Belmont

City of Bishop

City of Brentwood

City of Buena Park

City of Burbank

City of Burlingame

City of Campbell

City of Capitola

City of Carlsbad

City of Carson

City of Cerritos

City of Citrus Heights

City of Colusa

City of Concord

City of Corona

City of Daily City

City of Davis

City of Diamond Bar

City of Downey

City of Dublin

City of Eastvale

City of El Cajon

City of El Centro

City of El Segundo

City of Encinitas

City of Fort Bragg

City of Fremont

City of Hawaiian Gardens

City of Hayward

City of Huntington Beach

City of Huntington Park

City of Indian Wells

City of Indio

City of Industry

City of Irwindale

City of La Habra

City of La Mesa

City of La Mirada

City of La Palma

City of La Puente



Cities and/or Towns, cont.

- City of Sacramento
- City of Salinas
- City of Sand City
- City of San Carlos
- City of San Clemente
- City of San Diego
- City of San Gabriel
- City of San Luis Obispo
- City of San Mateo
- City of San Rafael
- City of San Ramon
- City of Santa Fe Springs
- City of Santa Monica
- City of Santa Valley
- City of Seal Beach
- City of Shasta Lake
- City of Sierra Madre
- City of Solvang
- City of South San Francisco
- City of Stanton
- City of Temecula
- City of Thousand Oaks
- City of Torrance
- City of Twentynine Palms
- City of Vacaville
- City of Vallejo
- City of Vernon
- City of West Hollywood
- City of West Sacramento
- City of Westlake Village
- City of Yorba Linda
- Town of Corte Madera
- Town of Fairfax
- Town of Hillsborough
- Town of Los Altos Hills
- Town of Los Gatos
- Town of Ross
- Town of Truckee
- Town of Woodside

Community Services Districts

- Big Bear City Community Services District
- Brooktrails Township Community Services District
- Castroville Community Services District
- Clear Creek Community Services District
- Cosumnes Community Services District
- Denair Community Services District
- Dublin San Ramon Community Services District
- El Dorado Hills Community Services District
- Groveland Community Services District
- Heritage Ranch Community Services District

Fire Districts

- Alameda County Fire Department
- American Canyon Fire Protection District
- Aptos/La Selva Fire Protection District
- Barstow Fire Protection District
- Belmont Fire Protection District
- Belmont-San Carlos Fire Department
- Bonita-Sunnyside Fire Protection District
- Central County Fire Department
- Central Fire Protection District of Santa Cruz County
- Chino Valley Independent Fire District
- Diamond Springs/El Dorado Fire Protection District
- Kensington Fire Protection District
- Kenwood Fire Protection District
- Lakeside Fire Protection District
- Meeks Bay Fire Protection District
- North Tahoe Fire Protection District
- Novato Fire Protection District
- Rancho Cucamonga Fire Protection District
- Rincon Valley Fire Protection District
- Rodeo-Hercules Fire District
- Ross Valley Fire Service
- Sacramento Metropolitan Fire District

Counties

- County of Butte
- County of Del Norte
- County of Lassen
- County of Marin
- County of Monterey
- County of Napa
- County of Nevada
- County of Placer
- County of Riverside
- County of San Benito
- County of San Luis Obispo
- County of San Mateo
- County of Santa Clara
- County of Shasta

Fairs and/or Expositions

- California Authority of Racing Fairs
- California Fair Services Authority
- California Fairs Financing Authority

Community Services Districts, cont.

- Jurupa Community Services District
- Kensington Police Protection and Community Services District
- Marinwood Community Services District
- Nipomo Community Services District



Fire Districts, cont.
 San Ramon Valley Fire Protection District
 Santa Clara County Central Fire Protection District
 Shasta Lake Fire Protection District
 Tiburon Fire Protection District
 Truckee Fire Protection District
 Woodside Fire Protection District
Hospital Districts
 Camarillo Health Care District
 Grossmont Healthcare District

Housing Authorities/Redevelopment Agencies

Capitol Area Development Authority
 Community Development Commission of the County of Los Angeles
 Housing Authority of the City of Alameda
 Housing Authority of the City of Los Angeles
 Housing Authority of the County of Butte
 Housing Authority of the County of San Mateo
 Housing Authority of the County of Santa Clara
 Housing Authority of the County of Santa Cruz
 Los Angeles City Community Redevelopment Agency
 Kern County Housing Authority
 Oakland City Housing Authority
 Plumas County Community Development Commission
 Sacramento City Housing Authority
 San Francisco City and County Redevelopment Agency
 Stanislaus County Housing Authority
 Yolo County Housing Authority

Libraries/Library Districts

Alameda County Law Library
 Altadena Library District
 Buena Park Library District
 Contra Costa County Public Law Library
 Fresno County Law Library
 Kern County Law Library
 Los Angeles County Law Library
 Sacramento County Public Law Library
 Sonoma County Library
 Ventura County Law Library

Mosquito Abatement Districts

Antelope Valley Mosquito and Vector Control District
 Coachella Valley Mosquito and Vector Control District
 Compton Creek Mosquito Abatement District
 Delta Vector Control District

Mosquito Abatement Districts, cont.

Greater Los Angeles County Vector Control District
 Marin/Sonoma Mosquito Vector and Control District
 Mosquito and Vector Management District of Santa Barbara County
 Napa County Mosquito Abatement District
 Northwest Mosquito and Vector Control District
 Placer Mosquito and Vector Control District
 Sacramento-Yolo Mosquito & Vector Control District
 San Gabriel Valley Mosquito and Vector Control District
 San Joaquin County Mosquito and Vector Control District
 Shasta Mosquito and Vector Control District
 Solano County Mosquito Abatement District
 Turlock Mosquito Abatement District

Parks and/or Recreation Districts

Beaumont-Cherry Valley Recreation and Park District
 East Bay Regional Park District
 Midpeninsula Regional Open Space District
 Monterey Peninsula Regional Park District
 Riverside County Regional Park and Open Space District
 Western Riverside County Regional Conservation Authority

Pollution Control Districts

Bay Area Air Quality Management District
 Sacramento Metropolitan Air Quality Management District
 Yolo-Solano Air Quality Management District

Sanitation Districts

Alameda County Waste Management Authority
 Big Bear Area Regional Wastewater Agency
 Castro Valley Sanitary District
 Central Marin Sanitation Agency
 Costa Mesa Sanitary District
 Del Norte Solid Waste Management Authority
 East Bay Dischargers Authority
 Encina Wastewater Authority
 East Palo Alto Sanitary District
 Fairfield-Suisun Sewer District
 Goleta Sanitary District
 Goleta West Sanitary District
 Ironhouse Sanitary District
 Las Gallinas Valley Sanitary District
 Leucadia Wastewater District
 Los Angeles County Sanitation District No. 2
 Midway City Sanitary District



Sanitation Districts, cont.
 Mt. View Sanitary District
 Napa Sanitation District
 Ojai Valley Sanitary District
 Oro Loma Sanitary District
 Richardson Bay Sanitary District
 Sanitary District No. 1 of Marin County
 Sanitary District No. 5 of Marin County
 Sausalito-Marin City Sanitary District
 Selma-Kingsburg-Fowler County Sanitation District
 Silicon Valley Clean Water
 Stege Sanitary District
 Tahoe-Truckee Sanitation Agency
 Truckee Sanitary District
 Union Sanitary District
 Valley Sanitary District
 West Valley Sanitation District of Santa Clara County

Schools, School Districts, Offices of Education
 Acalanes Union High School District
 Alhambra Unified School District
 Barstow Community College District
 Butte-Glenn Community College District
 Caballo Joint Community College District
 Campbell Union Elementary School District
 Center Unified School District
 Chula Vista Elementary School District
 County School Service - Sacramento County Schools
 County Superintendent of Schools Office - Riverside County Schools
 Eden Area Regional Occupation Program
 Enterprise Elementary School District
 Foothill-DeAnza Community College District
 Franklin Elementary School District
 Fresno Unified School District
 Glendale Community College District
 Grossmont Union High School District
 Hartnell Community College District
 Igo, Ono, Platina Union Elementary School District
 Lafayette School District
 Laguna Beach Unified School District
 Las Lomitas Elementary School District
 Los Angeles Community College District
 Los Angeles Unified School District
 Marin Community College District
 Menlo Park City Elementary School District
 Mill Valley School District
 Mt. San Jacinto Community College District
 Napa Community College District
 Napa County Office of Education

Superior Courts
 Butte County Superior Court
 Colusa County Superior Court
 El Dorado County Superior Court

State of California
 Bargaining Unit 2
 Bargaining Unit 5
 Bargaining Unit 6
 Bargaining Unit 7
 Bargaining Unit 8
 Bargaining Unit 9
 Bargaining Unit 10
 Bargaining Unit 12
 Bargaining Unit 13
 Bargaining Unit 16
 Bargaining Unit 18
 Bargaining Unit 19
 Judicial Branch

Schools, School Districts, cont.
 Orinda Union School District
 Redding Elementary School District
 Reed Union School District
 Rialto Unified School District
 Riverside Community College District
 Rocklin Unified School District
 Sacramento City Unified School District
 San Bernardino City Unified School District
 San Diego County Office of Education
 San Dieguito Union High School District
 San Joaquin County Schools
 San Joaquin Delta Community College District
 San Marcos Unified School District
 San Ramon Valley Unified School District
 Santa Ana Unified School District
 Santa Cruz County Office of Education
 Santa Monica-Malibu Unified School District
 Shasta County Schools
 Shasta Union Elementary School District
 Siskiyou County Office of Education
 Tamapais Union High School District
 Trinity County Schools
 Vacaville Unified School District
 West Contra Costa Unified School District
 West Valley-Mission Community College District
 Western Placer Unified School District
 William S. Hart Union High School District
 Yreka Union Elementary School District
 Yreka Union High School District

Superior Courts, cont.
 Glenn County Superior Court
 Lassen County Superior Court
 Mariposa County Superior Court
 Monterey County Superior Court
 Napa County Superior Court
 Nevada County Superior Court
 Placer County Superior Court
 Plumas County Superior Court
 Riverside County Superior Court
 Sacramento County Superior Court
 San Bernardino County Superior Court
 San Francisco County Superior Court
 Santa Clara County Superior Court
 Sierra County Superior Court
 Solano County Superior Court
 Superior Court of Santa Cruz County
 Sutter County Superior Court
 Trinity County Superior Court
 Yolo County Superior Court

Transportation/Transit Districts
 Alameda Corridor Transportation Authority
 Alameda County Transportation Commission
 Border Coast Regional Airport Authority
 Contra Costa Transportation Authority
 El Dorado County Transit Authority
 El Dorado County Transportation Commission
 Gold Coast Transit
 Livmore/Amador Valley Transit Authority
 Napa County Transportation and Planning Agency
 Peninsula Traffic Congestion Relief Alliance
 Placer County Transportation Planning Agency
 Riverside County Transportation Commission
 Riverside Transit Agency
 Sacramento Regional Transit District
 San Diego County Regional Airport Authority
 San Francisco Bay Area Water Emergency
 Transportation Authority
 San Francisco County Transportation Authority
 San Mateo County Transit District
 Santa Barbara Metropolitan Transit District
 Shasta Regional Transportation Agency
 Ventura County Transportation Commission
 Yolo County Transportation District

Utility Districts
 Calaveras Public Utility District
 Foresthill Public Utility District
 Inverness Public Utility District
 Lassen Municipal Utility District
 Mojave Public Utility District

Vector Control Districts
 Northern California Power Agency
 Sacramento Municipal Utility District
 South Placer Municipal Utility District
 Tahoe City Public Utility District
 Truckee Donner Public Utilities District
 Tuolumne Utilities District
 Los Angeles County West Vector Control District

Water/Flood Control Districts
 Alameda County Water District
 Arrowbear Park County Water District
 Association of California Water Agencies
 Bay Area Water Supply and Conservation Agency
 Byron-Bethany Irrigation District
 Calleguas Municipal Water District
 Carlsbad Municipal Water District
 Carmichael Water District
 Castaic Lake Water Agency
 Central Basin Municipal Water District
 Crescenta Valley Water District
 Crestline-Lake Arrowhead Water Agency
 Cucamonga Valley Water District
 Del Paso Manor Water District
 Del Puerto Water District
 Diablo Water District
 East Valley Water District
 Eastern Municipal Water District
 El Dorado Hills County Water District
 El Dorado Irrigation District
 Fern Valley Water District
 Florin Resource Conservation District Elk Grove
 Water Works
 Helix Water District
 Imperial Irrigation District
 Indian Wells Valley Water District
 Inland Empire Utilities Agency
 Kaweah Delta Water Conservation District
 La Puente Valley County Water District
 Lakeside Water District
 Las Virgenes Municipal Water District
 Marin Municipal Water District
 Merced Irrigation District
 Metropolitan Water District of Southern California
 Mojave Water Agency
 Moulton Niguel Water District
 Nevada Irrigation District
 Newhall County Water District
 North of the River Municipal Water District
 Orchard Dale Water District
 Olay Water District
 Padre Dam Municipal Water District

Water/Flood Control Districts, cont.

- Pico Water District
- Pine Cove Water District
- Pacer County Water Agency
- Reclamation District #1000
- Regional Water Authority
- Rincon del Diablo Municipal Water District
- Rio Alto Water District
- Riverside County Flood Control and Water Conservation District
- Sacramento Suburban Water District
- San Bernardino Valley Municipal Water District
- San Bernardino Valley Water Conservation District
- San Diego County Water Authority
- San Dieguito Water District
- San Gabriel County Water District
- San Geronimo Pass Water Agency
- San Juan Water District
- Santa Ana Watershed Project Authority
- Santa Clara Valley Water District
- Santa Fe Irrigation District
- Solano County Water District
- Soquel Creek Water District
- South Coast Water District
- South San Joaquin Irrigation District
- Sunnyslope County Water District
- Sweetwater Authority
- Sweetwater Springs Water District
- Tehachapi-Cummings County Water District
- Trabuco Canyon Water District
- Turlock Irrigation District
- Twentynine Palms Water District
- United Water Conservation District
- Upper San Gabriel Valley Municipal Water District
- Vallecitos Water District
- Valley Center Municipal Water District
- Valley County Water District
- Valley of the Moon Water District
- Vista Irrigation District
- Water Replenishment District of Southern California
- West Basin Municipal Water District
- Westborough Water District
- Westlands Water District
- West Valley Water District
- Yorba Linda Water District
- Yuba County Water Agency
- Yuma Municipal Water District

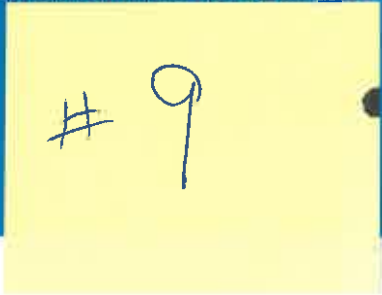
Other Special Districts

- ACWA Joint Powers Insurance Authority
- Association of Bay Area Governments
- Association of Monterey Bay Area Governments

Other Special Districts, cont.

- Big Bear City Airport District
- Central Marin Police Authority
- Cooperative Personnel Services
- CSAC Excess Insurance Authority
- Butte County Association of Governments
- City/County Association of Governments of San Mateo County
- First 5 Contra Costa
- First 5 Del Norte
- First 5 San Benito
- Golden Sierra Job Training Agency
- March Joint Powers Authority
- Marin Local Agency Formation Commission
- Municipal Pooling Authority
- Planning and Service Area II Area Agency on Aging
- Public Agency Risk Sharing Authority of California
- Sacramento Area Council of Governments
- Sacramento Metropolitan Cable Television Commission
- Sacramento Regional Fire/EMS Communication Center
- San Benito County Council of Governments
- San Diego Association of Governments
- San Luis Obispo Council of Governments
- Santa Clara County Health Authority
- Santa Barbara County Association of Governments
- Sierra-Sacramento Valley Emergency Medical Services Agency
- Southern California Association of Governments
- Southern California Regional Rail Authority
- Special District Risk Management Authority
- State Bar of California
- Transbay Joint Powers Authority

Roth Plan Option Overview



What is the Roth Plan Option?

The Roth Plan is an voluntary after-tax contribution option offered through your CalPERS 457 Plan (the "Plan"). If your employer has adopted the option for your Plan, you can elect to make designated Roth contributions of money from your paycheck that has already been taxed. This helps you build a nest egg of tax-free income in retirement. Your qualified distributions of contributions and their earnings, if any, then come out tax-free. **Less** tax on plan distributions could mean higher net distributions in retirement.

How do I contribute to the CalPERS Roth 457 Plan?

► If you are **already contributing** the CalPERS 457 Plan, follow these steps:

1. Confirm with your employer that they have adopted the Roth plan option for their CalPERS 457 Plan.
2. Obtain a **Participant Change Authorization Form** from your employer.
3. Complete the form, choosing to add or replace pre-tax savings with the Roth contribution source in the **Change Contribution Amount** section.
4. Sign the **Participant Change Authorization Form** and get your employer's signature on page 2 as well before submitting for processing.
5. After-tax Roth contributions will begin to be deducted from your net pay within 2-3 pay periods.

► If you are **not currently participating** in the CalPERS 457 Plan, follow these steps:

1. Confirm with your employer that they have adopted the Roth plan option for their CalPERS 457 Plan.
2. Obtain an **Enrollment Kit** from your employer, which includes an **Employee New Enrollment Form**, a **Beneficiary Designation Form**, and a **Rollover Contribution Form** (if you have qualified former employer plans to transfer to CalPERS).
3. Complete the **Employee New Enrollment Form**, choosing the Roth contribution source in the **Employee Contribution Election** section.
4. Sign the **New Enrollment Form** and get your employer's signature on page 2 as well before submitting all paperwork for processing.
5. After-tax Roth contributions will begin to be deducted from your net pay within 2-3 pay periods.

Key Benefits with CalPERS

- Invest Roth contributions using automatic payroll deductions.
- Roth contributions can be invested in the same menu of CalPERS Target Date Funds and Core Funds.
- Roth contributions to the CalPERS 457 Plan allow you to contribute more than into an IRA you set up on your own.

Managing Your Account

You can access all of your CalPERS 457 Plan account information in one place.

- Register or log into your account any time at **calpers.voya.com**.
- Call **800-260-2659** and press 2 for a Participant Service Representative* Monday-Friday between 6:00 a.m. - 5:00 p.m. PT.
- Download the **Voya Retire** mobile app from your favorite app store. Search keyword: **retire**. For more information, visit **mobile.voya.com**.

* Participant Service Representatives are Registered Representatives of Voya Investment Advisors, LLC (member SIFC).

Schedule an Appointment

Local Voya representatives are available to review and discuss your retirement saving strategy. Go to **calpers457.checkappointments.com** or call **888-713-8244** to schedule an appointment at a date and time that is most convenient for you.

CalPERS 457 Plan Roth Adoption Form



Employer Election To Offer

- Roth Elective Deferrals
- In-Plan Roth Conversions

I. General Information

Agency/Employer Plan Number: 452561

TULARE MOSQUITO ABATEMENT DISTRICT
Employer Name

559-686-6628
Telephone #

John Avila
Contact Name

TulareMosquito@gmail.com
Email Address

II. Adoption of CalPERS 457 Roth Plan Option

The Employer has previously adopted or is concurrently adopting the CalPERS Supplemental Income 457(b) Plan (Plan) and its employees are or will be eligible to participate in the Plan. The individual signing below hereby certifies that she or he is duly authorized to execute this form on behalf of the Employer and that all necessary action has been taken by the Employer to authorize and approve this action.

The Employer acknowledges that it has received and reviewed a copy of the CalPERS 457 Deferred Compensation Plan Document, including the following sections of the Plan:

- Roth Elective Deferrals (*definition*)
- Roth Elective Deferrals
- In-Plan Roth Conversions

The Employer hereby elects to include the following features/options in the Plan offered to its employees:

- Roth Elective Deferrals; and
- In-Plan Roth Conversions

The Employer understands and agrees as follows:

1. Employees will have the opportunity to defer their own compensation on an after-tax basis; Roth Elective Deferrals are taxable to employees in the year contributed.
2. The Employer must deduct Roth Elective Deferrals from Employees' pay and timely remit such amounts to the Plan, must withhold state and federal income taxes on amounts contributed as Roth Elective Deferrals and must properly report those amounts to taxing authorities.
3. Employees' pre-tax Deferrals and Roth Elective Deferrals are subject to a combined annual limit under the federal tax code. The Employer is responsible to ensure that individual Employees' deferrals do not exceed the applicable limit in effect for each year.

4. Employees will be 100% vested in their Roth Elective Deferrals when those amounts are deducted from their pay.
5. Earnings on Roth Elective Deferrals and balances converted by In-Plan Roth Conversions will not be taxable if distributed in a Qualified Distribution with a distribution date that is at least five years after the Employee's initial Roth contribution and after:
 - The Employee attains age 59½ or becomes disabled, and the Employee has a severance from employment; or
 - The Employee's death.

If a distribution is not a Qualified Distribution, earnings on these balances will generally be taxed under the basis recovery rules found in Internal Revenue Code section 72.

6. A Participant's election to do an In-Plan Roth Conversion is irrevocable. The amount converted is subject to state and federal income tax in the year converted and will be reported as taxable income to the Participant. The Plan does not withhold any amounts for state or federal income taxes in connection with an In-Plan Roth Conversion; the Participant will be responsible to pay applicable income taxes even though there is no withholding.
7. Balances converted as an In-Plan Roth Conversion remain subject to any and all distribution restrictions that applied prior to the conversion.

CalPERS 457 Plan Roth Adoption Form



III. Signature

Name of Employer: TULARE MOSQUITO ABATEMENT DISTRICT

Authorized and Approved by:

Signature:

Print Name: John Avila

Title: General Manager

Date: 03/12/19

Accepted by CalPERS (or an agent duly appointed by the Board) on behalf of the Board of Administration of the California Public Employees' Retirement System.

Signature:

Print Name:

Title:

Date:

IV. Mail Instructions

Please return the signed, original form to CalPERS for processing:

CalPERS 457 Plan
P.O. Box 942713
Sacramento, CA 94229-2713

Roth Plan Option Overview

What is the Roth Plan Option?

The Roth Plan is an voluntary after-tax contribution option offered through your CalPERS 457 Plan (the "Plan"). If your employer has adopted the option for your Plan, you can elect to make designated Roth contributions of money from your paycheck that has already been taxed. This helps you build a nest egg of tax-free income in retirement. Your qualified distributions of contributions and their earnings, if any, then come out tax-free. Less tax on plan distributions could mean higher net distributions in retirement.

How do I contribute to the CalPERS Roth 457 Plan?

► If you are *already contributing* the CalPERS 457 Plan, follow these steps:

1. Confirm with your employer that they have adopted the Roth plan option for their CalPERS 457 Plan.
2. Obtain a **Participant Change Authorization Form** from your employer.
3. Complete the form, choosing to add or replace pre-tax savings with the Roth contribution source in the **Change Contribution Amount** section.
4. Sign the **Participant Change Authorization Form** and get your employer's signature on page 2 as well before submitting for processing.
5. After-tax Roth contributions will begin to be deducted from your net pay within 2-3 pay periods.

► If you are *not currently participating* in the CalPERS 457 Plan, follow these steps:

1. Confirm with your employer that they have adopted the Roth plan option for their CalPERS 457 Plan.
2. Obtain an **Enrollment Kit** from your employer, which includes an **Employee New Enrollment Form**, a **Beneficiary Designation Form**, and a **Rollover Contribution Form** (if you have qualified former employer plans to transfer to CalPERS).
3. Complete the **Employee New Enrollment Form**, choosing the Roth contribution source in the **Employee Contribution Election** section.
4. Sign the **New Enrollment Form** and get your employer's signature on page 2 as well before submitting all paperwork for processing.
5. After-tax Roth contributions will begin to be deducted from your net pay within 2-3 pay periods.

Key Benefits with CalPERS

- Invest Roth contributions using automatic payroll deductions.
- Roth contributions can be invested in the same menu of CalPERS Target Date Funds and Core Funds.
- Roth contributions to the CalPERS 457 Plan allow you to contribute more than into an IRA you set up on your own.

Managing Your Account

You can access all of your CalPERS 457 Plan account information in one place.

- Register or log into your account any time at **calpers.voya.com**.
- Call **800-260-2659** and press 2 for a Participant Service Representative* Monday-Friday between 6:00 a.m. - 5:00 p.m. PT.
- Download the **Voya Retire** mobile app from your favorite app store. Search keyword: **retire**. For more information, visit **mobile.voya.com**.

* *Participant Service Representatives are Registered Representatives of Voya Investment Advisors, LLC (member SIPC).*

Schedule an Appointment

Local Voya representatives are available to review and discuss your retirement saving strategy. Go to **calpers457.checkappointments.com** or call **888-713-8244** to schedule an appointment at a date and time that is most convenient for you.



CalPERS Supplemental Income 457 Plan

employer cents

Special edition for employers



Add the New Roth Option for Your CalPERS 457 Plan

The new Roth 457 contribution option can now be added to the CalPERS Supplemental Income 457 Plan. If your agency is interested in adding this option for your CalPERS plan, please **complete** the Roth Adoption Form and return it to CalPERS for processing.

Once CalPERS has processed your adoption request, your employees will be able to elect or change to designated Roth contributions that are automatically deducted from their payroll like elective pre-tax contributions are treated.



[About the Roth Option](#) | [Why Add the Roth Option?](#) | [Updated Forms & Resources](#) | [Ask for a Plan Review](#)

About the Roth Option

By choosing this option, your employees can make *after-tax* contributions into their CalPERS 457 Plan. The advantage is, in the future, they can withdraw the money *tax-free* if the money is kept in the Roth account for at least a five-year taxable period, are age 59½ or older and have a triggering event (severance from employment, reach age 70½, disability or death).

Employees whose agencies add the Roth option can make both traditional pre-tax and Roth after-tax contributions to the CalPERS 457 Plan. The investments, services, tools and access to licensed experienced local representatives are the same for both types of accounts.

- It's a valuable employee benefit option that you can add at no additional cost to your agency
- The Roth option may encourage greater Plan participation than the pre-tax option alone, especially for employees early in their careers and in a relatively low income tax bracket
- Like pre-tax contributions, employees can increase, decrease or stop Roth contributions at any time

Why Add the Roth Option?



City of Visalia
2019 EARTH DAY CELEBRATION
Exhibitor Booth Registration

On behalf Visalia Environmental Committee and Imagine U Interactive Children's Museum, you are invited to participate in the City of Visalia's 2019 Earth Day Celebration, scheduled for **Saturday, April 13, 2019** from **10:00 am to 2:00 pm** outside of **Imagine U Children's Museum** in downtown Visalia.

Earth Day offers us a unique opportunity to gather as a community and inspire one another while enjoying great food, music, activities for adults and kids, and exhibitors who share ideas and products related to green living. Attendees gather with family and friends, participate in hands-on activities, and learn how they can use the information, resources, products, services, and opportunities presented by exhibitors to benefit the environment and the community. As the largest Earth Day Celebration in the region, we work with our exhibitors to provide attendees with the information and tools they need to make sustainable choices.

The Visalia Environmental Committee invites your organization to join us in sharing your conservation message and/or product with the public on this important day.

To host an exhibitor booth at the 2019 Earth Day Celebration, please complete the attached registration form and mail it with the registration fee to the address listed at the bottom of the registration form. Booth space is \$25.00 for non-profits and/or informational exhibitors and \$50.00 for commercial exhibitors. An informational packet with "day of event" information and logistics will be emailed to you two weeks prior to the scheduled Earth Day Celebration.

A City of Visalia business license is required in order to sell any merchandise or products at this event. If you do not have a Visalia business license you may purchase a 1-day permit for \$20.00 by contacting businesstax@ci.visalia.ca.us or call (559) 713-4326 for more information on licensing.

Food vendors must also provide copies of a valid Tulare County Environmental Health Food Vending Permit and a certificate of insurance naming the City of Visalia as an additional insured. Please see <http://www.tularehhsa.org/index.cfm/public-health/environmental-health/food-safety/temporary-food-facilities> or call (559) 624-7400 for additional food vending information.

Exhibitors and vendors are responsible for supplying their own event equipment including canopies, tables, chairs, and displays. Please note that you will need to bring your own generator if your booth requires power—as there are no electrical outlets available at the Earth Day site. We request that food vendors use only compostable cutlery, plates, cups, and dishes.

We look forward to working with you to promote conservation and sustainable living in Visalia and the Central Valley.

Sincerely,

Nathan Garza
City of Visalia
Natural Resource Conservation Division

TULARE MOSQUITO ABATEMENT DISTRICT
FY 19/20 Budget

11

March 1st, 2019

Appropriations

Salaries & Employees Benefits (1000)

6001 Regular Salaries *	385,000	* Based on proposed salary adjustment & COLA
6004 Benefits		
Health Insurance	170,000	
EDD Disability Insurance 6.2% X 7,000 of employees pay	5,048	
EDD Unemployment Insurance .9% X of employees salary	5,500	
Life Insurance	1,452	
6005 Extra Help	123,000	* = Benefits =\$ 182,000.00
6008 Directors Fees	7,200	
6011 Retirement PERS		
Classic members (MISC.) 8.081% X Gross Salary	30,000	
New Public Employee Pension Reform Act (PEPRA) members (6.985% X Gross Pay)		
6012 Social Security (7.65% of employee pay)	40,000	
6015 Workers' Compensation Insurance	35,000	
	<u>802,200</u>	

Services & Supplies (2000)

7001 Agriculture	450,000
7005 Telecommunications	2,500
7009 Household Expense	5,000
7010 Insurance	50,000
7021 Maintenance of Equipment	105,000
7024 Maintenance - Bldg & Improvements	15,000
7027 Memberships	14,000
7036 Office Expense	13,500
7043 Professional & Special Expense	19,500
7059 Publications and Legal Notices	500
7061 Rents & Leases - Equipment	500
7062 Rent & Leases - Bldg & Improvements	12,500
7065 Small Tools & Instruments	2,500
7066 District Special Expense	25,000
7074 Transportation & Travel	15,000
7081 Utilities	7,000
	<u>737,500</u>

Other Charges (3000)

7407 Contributions to other Agencies	2,500
7425 Taxes & Assessments	36,500
	<u>39,000</u>

Fixed Assets (8000-8300)

Purchase of One Ton Truck	40,000
	<u>40,000</u>

Working Budget

	1,618,700
* Appropriation for Contingencies	288,979
Total Appropriations	<u>1,907,679</u>

** General Reserves	\$ 5,384,500
Reserve for Asphalt Removal & Replacement	125,000.00
Reserve for Emergency Invasive Aedes outbreak	250,000.00
Reserve for Replacement of Vehicles/Tablets	200,000.00
	<u>\$ 7,867,179</u>

* 15% of our Working Budget (Tulare County permits us to carry 15% of our working budget as Appropriations for Contingencies)

** There is no requirement to fund General Reserves at any set amount to be in compliance with the CA Health and Safety Code.

**Notification of Nominations – 2019 Election
SDRMA Board of Directors**

January 24, 2019

Mr. Charlie Pitiigliano
Board President
Tulare Mosquito Abatement District
6575 Dale Fry Road
Tulare, California 93274



Dear Mr. Pitiigliano:

Notice of Nominations for the Special District Risk Management Authority (SDRMA) Board of Directors 2019 Election is being provided in accordance with the SDRMA Sixth Amended and Restated Joint Powers Agreement. The following nomination information is enclosed: Nomination Packet Checklist, Board of Director Fact Sheet, Nomination/Election Schedule, SDRMA Election Policy No. 2017-10, sample Resolution for Candidate Nomination and Candidate's Statement of Qualifications Form.

General Election Information - Three Director seats are up for election. The nomination filing deadline is Wednesday, May 1, 2019. Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be **due back** to SDRMA not later than 4:30 p.m. Wednesday, August 21, 2019.

Nominee Qualifications - Nominees must be a member of the agency's governing body or a management employee (see SDRMA Election Policy 2017-10, Section 4.1) and be an active member agency of both SDRMA's Property/Liability and Workers' Compensation Programs. Candidates must be nominated by Resolution from their member agency's governing body and complete and submit a "Candidate's Statement of Qualifications".

Nomination Documents and Information - Nomination documents (Nominating Resolution and Candidate's Statement of Qualifications) and nomination guideline information may also be obtained on SDRMA's website at www.sdrma.org. To obtain documents electronically:

From the SDRMA homepage, scroll down and click on the "2019 Nomination & Election Information" box. All necessary nomination documents and election information may be downloaded and printed.

Term of Office – Directors are elected to 4-year terms. The term of office for the newly elected Directors will begin January 1, 2020 and expire December 31, 2023.

Nomination Filing Deadline – Nomination documents must be received in SDRMA's office no later than 4:30 P.M. on Wednesday, May 1, 2019.

Please contact SDRMA Chief Operating Officer Paul Frydendal at 800.537.7790, if you have any questions regarding the 2019 SDRMA Board of Director Nominations or the election process.

Sincerely,
Special District Risk Management Authority



Laura S. Gill
Chief Executive Officer

2019 Nomination Packet Checklist



SDRMA BOARD OF DIRECTORS NOMINATION AND ELECTION GUIDELINES

January 9, 2019, marked the official commencement of the election process for the SDRMA Board of Directors. Three seats on the Board of Directors are up for election in 2019.

For your convenience we have enclosed the necessary nomination documents and election process schedule. Please note that some items have important deadlines. All documents contained in this packet, as well as additional information regarding SDRMA Board elections, are available on our website www.sdrma.org and/or by calling SDRMA Chief Operating Officer Paul Frydendal at 800.537.7790.

___ **Attachment One:** **SDRMA Board of Directors Fact Sheet:** This document reviews the Board of Directors' Roles and Responsibilities along with other important information.

___ **Attachment Two:** **SDRMA Board of Directors 2019 Nomination/Election Schedule:** Please review this document for important deadlines.

___ **Attachment Three:** **SDRMA Election Policy No. 2017-10:** A Policy of the Board of Directors of the Special District Risk Management Authority establishing guidelines for Director elections.

___ **Attachment Four:** **Sample Resolution for Candidate Nomination:** A resolution of the Governing Body of the Agency nominating a candidate for the Special District Risk Management Authority Board of Directors.

___ **Attachment Five:** **Candidate's Statement of Qualifications:** Please be advised that no candidate statements are endorsed by SDRMA. Candidate's Statements of Qualification will be distributed to the membership with the SDRMA election ballot, "exactly as submitted" by the candidate.

Please complete and return all required nomination and election documents to:

SDRMA Election Committee
C/O Paul Frydendal, COO
Special District Risk Management Authority
1112 "I" Street, Suite 300
Sacramento, California 95814

SDRMA BOARD OF DIRECTORS
FACT SHEET

SDRMA BOARD OF DIRECTORS ROLE AND RESPONSIBILITIES

Special District Risk Management Authority (SDRMA) is a public entity Joint Powers Authority established to provide cost-effective property/liability, worker's compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies throughout California. SDRMA is governed by a Board of Directors elected from the membership by the programs' members.

Number of Board Members	SDRMA Board of Directors consists of seven Board Members , who are elected at-large from members participating in either program.
Board of Directors' Role	SDRMA Board of Directors provide effective governance by supporting a unified vision, ensuring accountability, and setting direction based on SDRMA's mission and purpose, as well as establishing and approving policy to ensure SDRMA meets its obligations and commitment to its members.
Board of Directors' Responsibilities	Board Member responsibilities include a commitment to: serve as a part of a unified governance body; govern within Board of Directors' policies, standards and ethics; commit the time and energy to be effective; represent and make policy decisions for the benefit, and in the best interest, of all SDRMA members; support collective decisions; communicate as a cohesive Board of Directors with a common vision and voice; and, operate with the highest standards of integrity and trust.
Three Seats For this Election	Elections for Directors are staggered and held every two years, four seats during one election and three seats in the following election. Three seats are up for election this year.
Term of Directors	Directors are elected for four-year terms . Terms for directors elected this election begin January 1, 2020 and end on December 31, 2023.
Board Member Travel Reimbursement	Board Members are reimbursed for reasonable travel and lodging in accordance with SDRMA Board Policy Manual 2017-01 and applicable laws and are allowed to claim a stipend of \$195 per meeting day or for each day's service rendered as a Member of the Board.
Number of Meetings per Year	The Board meets from seven to ten times annually with an average of eight board meetings per year. Generally, the Board does not meet more than one meeting per month.
Meeting Location	SDRMA office in Sacramento, CA and at two conference locations.
Meeting Dates	Typically the first Wednesday and Thursday of the month.
Meeting Starting Times	Meetings are typically held 1:00 to 5:30 p.m. Wednesday and 8:00 to 10:00 a.m. Thursday.
Meeting Length	Meetings are four to six hours on average.
Average Time Commitment	Commitment per month ranges from 15 to 20 hours .

"The mission of Special District Risk Management Authority is to provide risk financing and risk management services through a financially sound pool to California public agencies, delivered in a timely and responsive cost-efficient manner."

SDRMA BOARD OF DIRECTORS
2019 NOMINATION/ELECTION SCHEDULE

2019 Nomination/Election Schedule



TASK TIMELINE
1/9 Board approves Election Schedule
1/24-25 Mail Notification of Election and Nomination Procedure to Members in January at least 90 days prior to mailing Ballots (111 actual days)
5/1 Deadline to return Nominations
5/2 Tentative Election Comm. Reviews Nominations
5/16-17 Mail Ballots at least 60 days prior to ballot receipt deadline (96 actual days)
8/21 Deadline to Receive Ballots
8/22 Tentative Election Comm. Counts Ballots
8/23 Election Committee Notifies Successful Candidates and Provides Them With Upcoming Board Meeting Schedule
9/25 Directors' Elect Invited to CSDA Annual Conf/SDRMA Breakfast/Super Session
11/6-7 Directors' Elect Invited to SDRMA Board Meeting
1/2020 Newly Elected Directors Seated and Election of SDRMA Board Officers

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**SDRMA BOARD OF DIRECTORS
ELECTION POLICY NO. 2017-10**

A POLICY OF THE BOARD OF DIRECTORS OF SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY ESTABLISHING GUIDELINES FOR DIRECTOR ELECTIONS, DIRECTOR APPOINTMENTS, AND CREATION OF A SUPERVISING ELECTION COMMITTEE

- WHEREAS, SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) is a joint powers authority, created pursuant to Section 6500, et. seq. of the California Government Code; and
- WHEREAS, the Board of Directors recognizes that it is in the best interest of the Authority and its members to adopt a written policy for conducting the business of the Board; and
- WHEREAS, establishing guidelines for Director elections and appointments will help ensure a process that is consistent for all nominees and candidates, will promote active participation by SDRMA members in the election/appointment process, and will help ensure election/appointment of the most qualified candidate(s); and
- WHEREAS, the Bylaws provide the Board with the option of conducting the election using a mail-in ballot process; and
- WHEREAS, the Board of Directors of SDRMA has an overriding and compelling interest in insuring the accuracy of the election/appointment process of its Board members through the creation of an election committee;

NOW, THEREFORE, it is the policy of the Board of Directors of SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY, until such policy shall have been amended or rescinded, that the following procedures shall be followed when conducting Director elections or filling a Director vacancy by appointment:

1.0. Election Schedule

- 1.1. Not later than the first Board meeting of each election year, the Board of Directors shall approve an election schedule based on the following criteria and time frames.

2.0. Election Committee

- 2.1. The Board of Directors herein establishes an election committee with the following composition, duties and responsibilities; The five (5) members of the Election Committee shall include two presently sitting members of the Board of Directors of SDRMA whose seats are not up for election, the Chief Operating Officer of SDRMA, and the CPA/auditor regularly used and retained by SDRMA at the time of counting ballots of and for an election to the Board of Directors. For good reason found and stated, the Board of Directors of SDRMA may appoint any CPA/auditor who, in the discretion of the Board of Directors, would appropriately serve the Election Committee. The General Counsel for SDRMA shall also sit as a member of the Election Committee with the additional obligation of providing legal advice to the balance of the Committee as legal questions may arise.

3.0. Member Notification of Election

- 3.1. Authority staff shall provide written notification, of an election for the Board of Directors, to all member agencies during January of each election year. Such written notification shall be provided a minimum of ninety (90) days prior to the distribution of ballots and shall include; (1) the number of Director seats to be filled by election; (2) a copy of this nomination and election procedure; and (3) an outline of nomination/election deadline dates.



Committee's decisions regarding the qualification of nominees are final. Following the Election Committee's review of all nominations, the Election Committee shall direct that a ballot be prepared stating and listing all of the qualified nominees. The ballot of qualified nominees shall be distributed to the membership for election by mail as described below.

- 5.4. Upon verification or rejection of each nominee by the Election Committee, staff will mail acknowledgment to both the nominee and the district/agency of its acceptance or rejection as a qualified nominee for election.
- 5.5. A nominee requesting that his/her nomination be withdrawn prior to the election, shall submit such requests in writing to SDRMA's office a minimum of three (3) days prior to the scheduled date for mailing the ballots. After that date, all qualified nominees names shall appear on the ballot mailed to the membership.

6.0. Terms of Directors

- 6.1. The election of directors shall be held in each odd-numbered year. The terms of the directors elected by the Members will be staggered. Four directors will serve four-year terms, to end on December 31 of one odd-numbered year. Three directors will serve four-year terms, to end on December 31 of the alternate off-numbered year. [Per Bylaws, Article II, (3), paragraph 1].

7.0. Campaigning

- 7.1. SDRMA staff will mail each qualified candidate's "Statement of Qualifications", "exactly as submitted" by the candidate with the ballots to the membership.
- 7.2. Candidates, at their own expense, may distribute additional information to member agency(s) after the ballots have been mailed and prior to the election.
- 7.3. SDRMA staff is prohibited from actively promoting a candidate or participating in the election process while on Authority premises.
- 7.4. SDRMA staff may provide member information, mailing lists, financial reports or operational data and information, that is normally available through the Public Records Act, to candidates to assist them in their research and campaigning. In addition to obtaining such information under the Public Records Act, candidates may request SDRMA staff prepare mailing labels for the distribution of campaign materials to member agencies. Under existing policy, charges will apply for this service. The SDRMA logo is trademarked for use by SDRMA only. Neither the logo, nor any other Trademark of SDRMA may be used in any campaign literature. No campaign literature is to imply support of any candidate by SDRMA.
- 7.5. SDRMA election mailings to the membership, including ballots and candidates' "Statement of Qualifications", shall be sent via first class mail.

8.0. Limitations on Campaigning

- 8.1. As used in this section the following terms have the following meanings:

"Campaign Activity" means any activity that expressly advocates the election or defeat of a candidate or provides direct support to a candidate for his or her candidacy. "Campaign activity" does not include the incidental and minimal use of public resources, such as equipment or office space, for campaign purposes or the use of public resources to nominate a candidate or vote in any Board of Directors election.

- 9.7. A member may vote by using the official ballot provided by SDRMA, or a copy of SDRMA's original ballot, or a reasonable duplicate prepared by the member agency. Whichever of the three foregoing formats is used, the ballot must contain an original signature and confirmation that the ballot was approved at a public meeting of the agency's Governing Body. Ballots submitted without an original signature and/or without confirmation that the form of the ballot was approved at a public meeting of the agency's Governing Body will be considered void.
- 9.8. Ballots may be returned using either hand-delivered or mailed in ballots - faxed or e-mailed ballots will not be accepted. Mailed in ballots must be addressed to, and hand-delivered ballots must be delivered to, the Special District Risk Management Authority office presently located at 1112 I Street, Suite 300, Sacramento, California 95814-2865.
- 9.9. Any ballot received after the specified deadline will not be counted and will be considered void.

10.0. Election Results

- 10.1. All ballots will be opened and counted at SDRMA's office only after the deadline for receiving ballots. Ballots will be opened by SDRMA's Election Committee, no more than five (5) days after the closing deadline. Candidates receiving the highest number of votes shall be declared the elected director(s).
- 10.2. In the event of a tie, a coin toss shall be used to determine the elected director. The coin toss shall be conducted by the Election Committee at the time and place of the conclusion of counting ballots.

PROCEDURE: In the event more than two (2) candidates tie, the coin toss shall be between two (2) candidates at a time based on the order in which their name appeared on the ballot. This process shall be repeated, as needed, in cases where there are more than two (2) candidates.

- 10.3. Excluding tie votes, within five (5) days after the ballots are opened and tabulated Authority staff shall advise the candidates and their respective agency in writing of the final election results. Copies of the results shall also be mailed/distributed to SDRMA's Board of Directors, staff and consultants and published in the first available CSDA newsletter.
- 10.4. If a director-elect withdraws after the election or fails to accept the Director seat prior to December 31, the Board shall name a new director-elect by going back to the ballots and awarding the seat to the candidate receiving the next highest number of votes during the election.
- 10.5. Staff shall invite newly elected director(s) to attend the Annual Membership meeting and all scheduled Board meeting(s) after confirmation of election results until the director(s) elect assume office. Director(s) elect will be reimbursed for expenses, except for director stipends, in accordance with approved director reimbursement policy (copy of policy shall be provided to newly elected directors).
- 10.6. A member or candidate dissatisfied with the election result may, within ten (10) days after the ballots are opened and tabulated, file with the Authority a written challenge and appeal. The challenge and appeal must clearly set forth the complaint and any and all facts in support of the challenge and appeal. Within ten (10) days after the ballots are opened and tabulated, the challenge and appeal shall be delivered and received by the Authority. Within five (5) days of receipt of the challenge and appeal, the Authority shall deliver the same to the Election Committee for decision. The Election Committee shall have absolute authority for deciding the challenge and appeal. Notice of the decision of the Election Committee shall be provided to the party filing the challenge and appeal within ten (10) days.

**SAMPLE
RESOLUTION FOR
CANDIDATE NOMINATION**

Available for download in Microsoft Word file format
visit our website at www.sdrma.org

[AGENCY NAME]
RESOLUTION NO.

A RESOLUTION OF THE GOVERNING BODY OF THE [AGENCY NAME] NOMINATING [CANDIDATE'S NAME]
AS A
CANDIDATE FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF
DIRECTORS

WHEREAS, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code, Section 6500 et.seq., for the purpose of providing risk management and risk financing for California Special Districts and other local government agencies; and

WHEREAS, the Joint Powers Agreement (JPA) and Bylaws of SDRMA set forth director qualifications, terms of office and election requirements; and

WHEREAS, the Board of Directors of SDRMA established procedures and guidelines for the Director Election process; and

WHEREAS, the Board of Directors of SDRMA established a policy requiring candidates seeking election to the SDRMA Board of Directors to be: 1) a member of the agency's governing body or management employee per SDRMA Election Policy 2017-10, Section 4.1 and be an active member agency of both SDRMA's Property/Liability and Workers' Compensation Programs, and 2) be nominated by Resolution of their member agency's governing body, and 3) each nominated candidate must submit a completed and signed "Candidate's Statement of Qualifications" on or before the May 1, 2019 filing deadline in order for the candidate's name to be placed on the official ballot.

NOW, THEREFORE, BE IT RESOLVED:

1. The governing body of [AGENCY NAME] nominates [CANDIDATE'S NAME], its [POSITION TITLE], as a candidate for the Board of Directors of the Special District Risk Management Authority.

2. [ONLY IF CANDIDATE IS NOT A MEMBER OF THE AGENCY'S GOVERNING BODY: The governing body of [AGENCY NAME] has determined that [CANDIDATE'S NAME] is a management employee for purposes of SDRMA Election Policy 2017-10, Section 4.1].

3. The governing body of [AGENCY NAME] further directs that a copy of this Resolution be delivered to SDRMA on or before the May 1, 2019 filing deadline.

ADOPTED this [DATE] of [MONTH/YEAR] by the Governing Body of [AGENCY NAME] by the following roll call votes:

AYES:	<u>[LIST NAMES of GOVERNING BOARD VOTES]</u>
NAYES:	"
ABSTAIN:	"
ABSENT:	"

APPROVED

ATTEST

President – Governing Body

Secretary

**CANDIDATE'S STATEMENT
OF
QUALIFICATIONS**

Available for download in Microsoft Word file format
visit our website at www.sdrma.org

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* _____
District/Agency _____
Work Address _____
Work Phone _____ Cell Phone _____

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

C

AIRCRAFT SALES AGREEMENT

THIS AIRCRAFT PURCHASE AGREEMENT is made and entered into in Tulare, California, this 26th day of March, 2019, between Tulare Mosquito Abatement District ("Seller") and Central Coast Technology, Inc, Shawn T. Knight, President, of Ballard, California ("Buyer").

AGREEMENT:

1. **Sale and Purchase Price:**
 - a) Seller hereby sells to Buyer and Buyer hereby purchases from Seller one (1) Piper PA-25-235 (Pawnee), Serial No. 25-4167, Registration No. N4517Y, together with all installed avionics and other equipment installed therein, all of which is referred to herein as (the "Aircraft").
 - b) The purchase price for the Aircraft is Sixty Thousand Dollars (\$60,000.00).
 - c) The purchase price shall be paid by cashier's check made payable to Tulare Mosquito Abatement District.
2. **Delivery of Aircraft:** After full execution of this Agreement, and payment of the purchase price, delivery of the Aircraft, Aircraft Bill of Sale, and log books shall be made at Buyer's sole cost and expense at Tulare Airport, Mefford Field, Tulare, California, on a date and time mutually agreeable to the parties. The risk of loss in transporting the Aircraft from the place of delivery in California is to be borne by Buyer. Buyer represents to Seller that Buyer's agent will transport the Aircraft to Buyer's home base within 10 days of full execution of this Agreement. Buyer shall at the time of delivery of the Aircraft provide Seller with written proof of liability insurance coverage for the Aircraft. Buyer shall, at its sole cost and expense, file the Aircraft Bill of Sale, and any other documents, with the Federal Aviation Administration or any other governmental agency.
3. **Warranties of Conveyance:** Seller represents and warrants that it is the sole owner of the Aircraft and that the Seller has full authority to sell and convey the Aircraft to the Buyer pursuant to the terms of this Agreement.
4. **Title:** Both parties are informed and acknowledge that presently this Aircraft is encumbered to Security Pacific National Bank, or its successors or assigns, under a security agreement, in the amount of \$14,232.00, executed on March 23, 1978, by Richard N. Smith, the prior owner of the Aircraft. A true and correct copy of the Title Search From the Federal Aviation Administration Records performed by Aero Title on the Piper PA-25-235 (Pawnee), Serial Number 25-4167, Registration Number N4517Y, is attached hereto as Exhibit "A". The Buyer desires to complete the sale, transfer and delivery of the Aircraft prior to clearance of said lien by Seller due to Buyer's scheduling of an annual inspection of the Aircraft and also the installation of avionics. Seller shall, at its sole cost and expense, be responsible for clearing the encumbrance on the Aircraft to Security Pacific National Bank,

or its successor or assigns, under a security agreement, in the amount of \$14,232.00, executed on March 23, 1978, by Richard N. Smith, the prior owner of the Aircraft, within a reasonable time based upon the circumstances. Buyer shall cooperate with Seller in its efforts to clear the lien to Security Pacific National Bank, or its successors or assigns.

5. **Indemnification:** Seller shall indemnify, defend and hold Buyer harmless from all damages, injuries, or claims arising in or about the Aircraft, which arise out of, relate to or result from the encumbrance to Security Pacific National Bank, or its successors or assigns, under a security agreement, in the amount of \$14,232.00, executed on March 23, 1978, Filed April 10, 1978, and recorded on April 19, 1978, as conveyance No. Q78432, by Richard N. Smith, the prior owner of the Aircraft
6. **Inspection:** Buyer is purchasing the Aircraft BASED UPON HIS/HER/ITS OWN INSPECTION OF THE AIRCRAFT AND LOGBOOKS AND NOT ON THE BASIS OF ANY REPRESENTATIONS OR WARRANTIES OF SELLER OR ANY OTHER PERSON. EXCEPT AS SPECIFIED IN PARAGRAPH 4 ABOVE, BUYER AGREES THAT THE AIRCRAFT, INCLUDING ALL INSTRUMENTATION, AVIONICS AND OTHER EQUIPMENT, ARE BEING PURCHASED "AS IS, WHERE IS" WITH ALL FAULTS, IF ANY, AND WITH NO EXPRESSED OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS, OR WARRANTIES AS TO AIRWORTHINESS OR CONDITION OF THE AIRCRAFT. BUYER HEREBY RELEASES SELLER FROM ANY AND ALL LIABILITY OR CLAIMS OF LIABILITY IN CONNECTION WITH THE AIRCRAFT AND ITS EQUIPMENT.
7. **Taxes:** Any sales or use taxes assessed or imposed by any state or local government shall be paid by Buyer, and Buyer shall indemnify and hold Seller harmless from and against any and all such taxes, together with any interest and penalties related thereto.
8. **Assignment:** Buyer may not assign this Agreement without Seller's prior written consent, which consent shall not be unreasonably withheld. The valid assignment of this Agreement shall not relieve Buyer of liability under this Agreement.
9. **Time of Essence:** Time is of the essence of this Agreement.
10. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties relating to the sale of the Aircraft. All prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. Any amendment to this Agreement shall be of no force and effect unless it is in writing and signed by Buyer and Seller.
11. **Attorneys' Fees:** If any action, proceeding, or arbitration arising out of or relating to this Agreement is commenced by either party to this Agreement or by the escrow holder, then as between Buyer and Seller, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, the reasonable attorneys' fees, costs, and expenses incurred in the action, proceeding, or arbitration by the prevailing party.
12. **Governing Law:** This Agreement and the legal relations between the parties shall be governed by and construed in accordance with the laws of the State of California.

13. **Binding Effect:** this Agreement shall be binding on and inure to the benefit of the parties to this Agreement and their heirs, personal representatives, successors, and assigns, except as otherwise provided in this Agreement.
14. **Waiver:** The waiver by any party to this Agreement of a breach of any provision of this Agreement shall not be deemed a continuing waiver or a waiver of any subsequent breach of that or any other provision of this Agreement.
15. **Execution:** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original copy of this Agreement. Signatures obtained by facsimile, PDF or other means of electronic transmission shall constitute effective execution and delivery of this Agreement and shall be deemed original signatures for all purposes.

IN WITNESS WHEREOF, the parties have executed this Aircraft Sales Agreement as of the date set forth herein.

SELLER:

TULARE MOSQUITO ABATEMENT
DISTRICT

By: _____


JOHN AVILA, General Manager.

BUYER:

CENTRAL COAST TECHNOLOGY, INC.

By: _____

SHAWN T. KNIGHT, President.

UNITED STATES OF AMERICA
U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

OMB Control No. 2120-0042
Exp. 09/30/2020

AIRCRAFT BILL OF SALE

FOR AND IN CONSIDERATION OF \$ 10.00 & OVC THE
UNDERSIGNED OWNER(S) OF THE FULL LEGAL AND
BENEFICIAL TITLE OF THE AIRCRAFT DESCRIBED
AS FOLLOWS:

UNITED STATES
REGISTRATION NUMBER **N4517Y**

AIRCRAFT MANUFACTURER & MODEL
PIPER PA-25-235

AIRCRAFT SERIAL NO.
25-4167

DOES THIS 26th DAY OF MARCH, 2019
HEREBY SELL, GRANT, TRANSFER AND
DELIVER ALL RIGHTS, TITLE, AND INTERESTS
IN AND TO SUCH AIRCRAFT UNTO:

Do Not Write In This Block
FOR FAA USE ONLY

PURCHASER

NAME AND ADDRESS
(IF INDIVIDUAL(S), GIVE LAST NAME, FIRST NAME, AND MIDDLE INITIAL.)

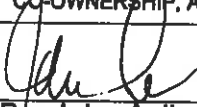
CENTRAL COAST TECHNOLOGY INC
1729 COTTONWOOD LN
BALLARD, CA 93463

DEALER CERTIFICATE NUMBER

AND TO THEIR EXECUTORS, ADMINISTRATORS, AND ASSIGNS TO HAVE AND TO HOLD
SINGULARLY THE SAID AIRCRAFT FOREVER, AND WARRANTS THE TITLE THEREOF:

IN TESTIMONY WHEREOF I HAVE SET MY HAND AND SEAL THIS DAY OF MARCH, 2019

SELLER

NAME(S) OF SELLER (TYPED OR PRINTED)	SIGNATURE(S) (IN INK) (IF EXECUTED FOR CO-OWNERSHIP, ALL MUST SIGN.)	TITLE (TYPED OR PRINTED)
TULARE MOSQUITO ABATEMENT DISTRICT	 By: John Avila	GENERAL MANAGER

ACKNOWLEDGMENT (NOT REQUIRED FOR PURPOSES OF FAA RECORDING; HOWEVER, MAY BE REQUIRED BY LOCAL LAW FOR
VALIDITY OF THE INSTRUMENT.)

ORIGINAL: TO FAA:
AC Form 8050-2 (10/18)

UNITED STATES OF AMERICA
U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

OMB Control No. 2120-0042
Exp. 09/30/2020

AIRCRAFT BILL OF SALE

FOR AND IN CONSIDERATION OF \$ 10.00 & OVC THE
UNDERSIGNED OWNER(S) OF THE FULL LEGAL AND
BENEFICIAL TITLE OF THE AIRCRAFT DESCRIBED
AS FOLLOWS:

UNITED STATES
REGISTRATION NUMBER **N4517Y**

AIRCRAFT MANUFACTURER & MODEL
PIPER PA-25-235

AIRCRAFT SERIAL NO.
25-4167

DOES THIS 26th DAY OF MARCH 2019
HEREBY SELL, GRANT, TRANSFER AND
DELIVER ALL RIGHTS, TITLE, AND INTERESTS
IN AND TO SUCH AIRCRAFT UNTO:

Do Not Write In This Block
FOR FAA USE ONLY

PURCHASER

NAME AND ADDRESS
(IF INDIVIDUAL(S), GIVE LAST NAME, FIRST NAME, AND MIDDLE INITIAL.)


CENTRAL COAST TECHNOLOGY INC
1729 COTTONWOOD LN
BALLARD, CA 93463

DEALER CERTIFICATE NUMBER

AND TO THEIR EXECUTORS, ADMINISTRATORS, AND ASSIGNS TO HAVE AND TO HOLD
SINGULARLY THE SAID AIRCRAFT FOREVER, AND WARRANTS THE TITLE THEREOF:

IN TESTIMONY WHEREOF I HAVE SET MY HAND AND SEAL THIS DAY OF MARCH, 2019

SELLER

NAME(S) OF SELLER (TYPED OR PRINTED)	SIGNATURE(S) (IN INK) (IF EXECUTED FOR CO-OWNERSHIP, ALL MUST SIGN.)	TITLE (TYPED OR PRINTED)
TULARE MOSQUITO ABATEMENT DISTRICT	 By: John Avila	GENERAL MANAGER

ACKNOWLEDGMENT (NOT REQUIRED FOR PURPOSES OF FAA RECORDING; HOWEVER, MAY BE REQUIRED BY LOCAL LAW FOR
VALIDITY OF THE INSTRUMENT.)

ORIGINAL: TO FAA:
AC Form 8050-2 (10/18)

SELLERS AFFIDAVIT & BILL OF SALE

I, **JOHN AVILA**, General Manager of **TULARE MOSQUITO ABATEMENT DISTRICT**, Owner, being duly sworn on my oath, and under penalty of perjury, depose and state as follows:

1. That on the 26 day of March, 2019, I transferred all right, title & interest in the 1966 PIPER PA-25-235 Aircraft to **CENTRAL COAST TECHNOLOGY, INC.**, by: **SHAWN T KNIGHT**, President, for a purchase price of \$60,000.00 and signed Bill of Sale forms effecting the transfer.
2. That the 1966 PIPER PA-25-235 Aircraft's N# is N4517Y and its Serial Number is 25-4167.
3. That there are no liens, encumbrances or tax liens against the above airplane other than those on the title search, nor has any unpaid work been done which might result in a lien or an encumbrance.
4. That I affirm that I am the sole owner of the above airplane and that the above airplane is airworthy.
5. That I have executed wiring instructions to First Priority Bank for the proceeds in the amount of \$60,000.00.
6. Seller affirms to lender and buyer that all the logbooks (airframe, engine and propeller) are are not (circle one) complete and will be delivered with the aircraft. If incomplete, the missing log books are described below:

TULARE MOSQUITO ABATEMENT DISTRICT



BY: JOHN AVILA, General Manager

STATE OF CA

COUNTY OF Tulare

Subscribed and sworn to before me on this 25 day of March, 2019, by **JOHN AVILA**.

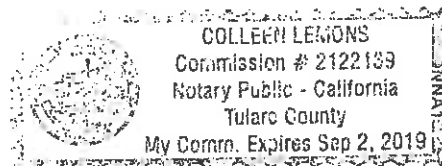


Notary Public

SEAL →

My Commission Expires: 09-02-2019

Commission: Tulare County



CALIFORNIA JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF Tulare)

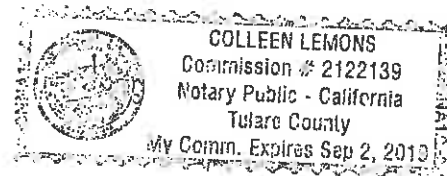
Subscribed and sworn to (or affirmed) before me on this 25th day of March, 2019
Date Month Year

by John Santos Avila

Name of Signers

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature: 
Signature of Notary Public



Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent attachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Sellers Affidavit and Bill of Sale

Document Date: 03-25-2019

Number of Pages: 2

Signer(s) Other Than Named Above: Some

I, JOHN AVILA, General Manager of TULARE MOSQUITO ABATEMENT DISTRICT, Owner, hereby request that the proceeds on the sale of the 1966 PIPER PA-25-235 Aircraft, N4517Y, S/N 25-4167 in the amount of \$ 60,000.00 be wired directly to:

Date: March 25th, 2019 Amount: \$ 60,000.00

Bank: Union Bank of California

Address: 801 E Prosperity

City: Tulare State: California Zip: 93274

Phone Number: 559-684-4557

Bank Routing Number: 1220

Account Number: 408

Account in the Name Of: **TULARE MOSQUITO ABATEMENT DISTRICT**

Address of Account Holder: 6575 Dale Fry Road

City: Tulare State: California Zip: 93274

I warrant that the above information is correct and I understand that if the above account number I have provided is incorrect that I may not receive the proceeds. Further, I agree to indemnify and hold harmless the First Pryority Bank should I provide the wrong account number or bank routing number to the First Pryority Bank.

Signature:

TULARE MOSQUITO ABATEMENT DISTRICT

X 
BY: JOHN AVILA, General Manager

OK TO WIRE: _____ DATE: _____ LOAN #: _____

FPB CUSTOMER: NAME _____

ADDRESS: _____

LOST POLICY RELEASE

INSURED: Tulare Mosquito Abatement District
POLICY NUMBER: AV 038257702-01
ISSUED THROUGH: National Union Fire Insurance Company of Pittsburgh, PA
BY: AIG Aviation
CANCELLATION DATE: March 31, 2019
REASON FOR CANCELLATION: Airplane Sold

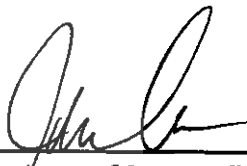
RELEASE STATEMENT

The undersigned agrees that:

The above referenced policy is lost, destroyed or being retained.

No claims of any type will be made against the insurance company under this policy for losses which occur after the date of cancellation shown above.

Any premium adjustments will be made in accordance with the terms and conditions of the policy.

X 
(Signature of Insured)

03/31/19
(Date)

HARDY Aviation Insurance, Inc.
P.O. Box 12010
Wichita, KS 67277-2010