

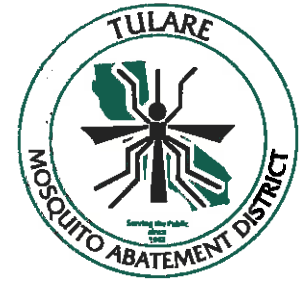
BOARD OF TRUSTEES

**Pat Nunes**  
City of Tulare  
**Robert Uchita**  
County of Tulare  
**Robert Clark**  
County of Tulare  
**Stan Creelman**  
County of Tulare  
**Charlie Pitigliano**  
County of Tulare  
**Charles Mayer**  
City of Visalia

TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare  
6575 Dale Fry Rd Tulare, CA 93274  
PH (559) 686-6628 FAX (559) 686-2013  
Email: TulareMosquito@gmail.com  
www.tularemosquito.com

GENERAL MANAGER  
**John Avila**



The Tulare Mosquito Abatement District Board of Trustees regular Meeting will be held on Tuesday, January 14th at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare CA.

Agenda

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the December 6th, 2019 Board of Trustee Special Meeting
3. Payment of Check Numbers 6042 - 6075  
Electronic Fund Transfers (**EFTPS**) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. **E Debit** payments from the District's Union Bank account.
4. Discussion and decision to obtain a Warrant for home inspections in 2020
5. 2019 Chemical Usage Report
6. 2019 Annual District Surveillance & WNV Results - Michelle Dempsey
7. County Board of Supervisors change in term expirations
8. Form 700 - 2019 Form due by April 1 2020
9. Discussion and decision to move February's Board meeting due to Ag Expo
10. Manager's Report
  - a. Secretary/Bookkeeping position filled
  - b. Letter from Tulare County Fair Board
  - c. Board reimbursement for Holiday Luncheon
11. Meeting Adjourned

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE  
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE  
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 6<sup>th</sup> DAY OF  
DECEMBER 2019, AT THE HOUR OF 11:00 A.M. OF SAID DAY**

Present at the meeting called at 11:00 a.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Stan Creelman, Robert Uchita and Chuck Mayer. Also present at the Board Meeting were John Avila, District Manager, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1:** Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2:** Review Minutes of November 12, 2019, Board of Trustees Meeting.

The minutes of the meeting held on November 12, 2019, were presented to the board in writing and reviewed. Chuck Mayer noted one correction which needed to be made to the minutes. Upon a motion made by Chuck Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the meeting held on November 12, 2019, were approved as presented except for the amendment to change the word "motion" to "audit" in Agenda Item No. 4.

**Agenda Item No. 3:** Payment of Check Number 6015 - 6041, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21915 a Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # \*\*\*\*\*4408 .

The board members reviewed the District's Union Bank checking account, check numbers 6015 - 6041, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21914 in the sum of \$300,000.00 which is a transfer of funds from the District's Tulare County Fund #778 to the District's Union Bank Account # \*\*\*\*\*4408. Upon a motion duly made by Robert Clark, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 6015 - 6041, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and claim number 21915 in the sum of \$300,000.00 which is a transfer of funds from the District's Tulare County Fund #778 to the District's Union Bank Account # \*\*\*\*\*4408, were approved.

**Agenda Item No. 4:** Decision to Cancel Scheduled December 10, 2019, Board Meeting.

After some discussion, upon a motion duly made by Stan Creelman, seconded by, Robert Clark, and unanimously carried, the board cancelled the regular meeting of the Board of Trustees calendared for December 10, 2019.

**Agenda Item No. 5:** 2019/2020 Property Tax Revenue Estimates form County.

John reviewed with the board the County of Tulare's 2019/2020 Property Tax Revenue Estimates.

**Agenda Item No. 6:** 2019 Warrant Return Report.

John advised the board that the District would be filing a Warrant Return with the Tulare County Superior Court related to the Inspection Warrant that was obtained earlier in the year. John reviewed and explained the Warrant Return that will be filed with the Tulare County Superior Court in December 2019.

**Agenda Item No. 7:** 2020 Cooperative Agreement with the Department of Public Health.

John reported and reviewed with the board the District's executed Cooperative Agreement with the California Department of Public Health.

**Agenda Item No. 8:** Update on Secretarial Position - Application and Interviews.

John advised the board that he advertised the open secretarial position and is considering the pool of applicants.

**Agenda Item No. 9:** Manager's Report.

- a) Ethics Training for Board Members - John reminded board members that they need to complete ethics training.
- b) Update on One Ton Truck Order - John advised the board that the truck should be available for purchase through the CMAS system in January or February 2020.
- c) City of Visalia's Trash Cans Update - John reported that the City of Visalia had not started the shredding of the old trash cans being stored by the City of Visalia as they had advised. He reported that the Visalia City Council rescinded its action to have the trash cans shredded and is now looking at selling the used trash cans and advises that the trash cans will be removed from the lot by April 2020.
- d) Current Full Time Employee's CalPers Status Change: John advised the board that he received notification from CalPers that the District needed to change the status of one of the employees due to the number of hours worked in a previous year. John further advised the board that the District is now monitoring the number of hours worked for all seasonal employees.

**Agenda Item No. 12:** Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert Clark, seconded by Chuck Mayer, and unanimously carried, the special meeting was adjourned at 11:25 a.m.

---

SECRETARY

Expenses 12/15/2019

		Union Check #'s	
		EFTPS	
		E Debits	
Full Time Employees			
6001 John Avila		3,003.54	6042
6001 Michelle Dempsey		2,685.67	6043
6001 Andrew Conard		1,867.84	6044
6001 Armando Gonzalez		1,927.94	6045
6001 Quirino Valencia		1,767.09	6046
6004 CA Emp Dev Dept	UI, ETT, SDI & PIT	506.06	EFTPS
6008 Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	968.50	6047
6008 Robert Clark	Board Meeting 12/06/19	100.00	6048
6008 Stan Creelman	Board Meeting 12/06/19	100.00	6049
6008 Charles Mayer	Board Meeting 12/06/19	100.00	6050
6008 Pat Nunes	Board Meeting 12/06/19	100.00	6051
6008 Charlie Pitigliano	Board Meeting 12/06/19	100.00	6052
6008 Robert Uchita	Board Meeting 12/06/19	100.00	6053
6011 CalPERS (Employee)	Employee Additional 457 Roth	325.00	EFPTS
6011 CalPERS (Employee)	Employee Additional deferred contribution	400.00	EFPTS
6011 CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,318.41	EFTPS
6012 Union Bank	Federal Inc Tax, Employee/Employer Medicare & SS	3,678.56	EFTPS
6012 CalPers	SSA 218 Annual Fee	300.00	EFTPS
7001 Safety Kleen	Wash Rack Clean out	862.52	6054
7001 Verizon	Field Communications	56.01	173.25
7005	Office Phones	117.24	
7009 Culligan	Bottled Water		7.75
7021 C.P. Phelps Inc	Vehicle Maintenance		108.42
7021 G.V. Burrows, Inc	Vehicle Fuel		74.95
7021 Feltech Auto Repair	Smog Trk #6		31.75
7024 Morris Levin & Son Contracting	Rough in Bathroom - Remodeling project		1,972.81
7024 Hancock A/C & Heating	Thermostat replacement		171.60
7036 Cline's Business Equipment	IT support/maintenance	60.00	60.00
7043 McCormick, Kabot, Jenner, & Lew	Board Meeting 12/06/19		300.00
7062 City of Tulare	Land Rent	774.00	913.66
7081	Water & Refuse Pickup Service	139.66	
		<u>25,025.32</u>	

	6000	Transfer Funds from Salaries and Benefits FY 19/20 Budget	150,000.00	Union Bank
	7000	Transfer Funds from Services and Supplies FY 19/20 Budget	150,000.00	
				Check #'s
				EFTPS
				E Debits
Full Time Employees				
6001 John Avila			3,003.55	DD1087
6001 Michelle Dempsey			2,685.68	DD1088
6001 Andrew Conard			1,867.84	DD1089
6001 Armando Gonzalez			1,927.94	DD1090
6001 Quirino Valencia			1,767.10	DD1091
6004 CA Emp Dev Dept		UI, ETT, SDI & PIT	506.06	EFTPS
6004 CalPERS (Health)		Monthly Health Premium	12,325.58	EFPTS
6004 AFLAC (Employee)		Employee Additional Health Pre-Tax	565.88	
		Employee Additional Life After-Tax	37.60	6065
6011 CalPERS (Employee)		Employee Additional 457 Roth		325.00
6011 CalPERS (Employee)		Employee Additional deferred contribution		400.00
6011 CalPERS (Retirement)		PERS Retirement contribution Employer & Employees		2,318.41
6012 Union Bank		Federal Inc Tax., Employee/Employer Medicare & SS		3,678.50
				EFTPS
Services & Supplies (2000)				
7001 Univar		Altosid WSP (Storm Drain treatments for 2020) 47 cases	34,189.68	6066
7001 Verizon (Verizon Wireless Fleet)		GPS System Monthly Charge (Oct)	285.00	6067
7001 Yosemite Linen Supply		Employee uniforms & related laundry service	242.84	6068
7021 G. V. Burrows, Inc		Fuel	45.96	6069
7024 Lowes		Material for Remodeling Project	5,317.42	6070
7024 Morris Levin & Son		Material for Remodeling Project	134.34	6071
7036 Cline's Business Equipment		Monthly maintenance contract-copier	62.71	6072
7043 McCormick, Kabot, Jenner, & Lew		11/20 Dictate draft of Return of Warrant; emails to and from John re Warrant; telephone conference with John	200.00	6073
		11/22 Revise Return of Warrant; emails to and from John	100.00	
7066 Visalia Times Delta/Tulare Advance Register		Recruitment Package including Internet - Ad for Secretary	367.09	6074
Union Bank Charges & Credits			406.39	E Debits
7081		SC Edison	288.24	
7081		SoCal Gas	54.40	
7036		Union Bank - Positive Pay monthly maintenance fees	55.00	
7036		Direct Deposit Fee	8.75	
U.S.Bank Charges & Credits			1,513.28	6075
7001		Digital Deployment Streamline October Website	200.00	
7001		Tractor Supply Chicken Feed	14.99	
7005		AT&T Monthly Faxline	10.60	
7009		Costco Household supplies including Christmas	88.60	
7009		Smart & Final Household supplies including Christmas	28.14	
7009		Lowes Household supplies including Christmas	20.20	
7009		WalMart Household supplies including Christmas	22.86	
7024		Lange Plumbing Materials for Remodel Project	48.94	
7024		Supply.com Toilet & Sink (ADA) for Remodel Project	451.63	
7036		UnWired Broadband Monthly Internet Connection	135.97	
7036		Costco.com Computer for Secretary	443.74	
7066		Amazon.com California State Flag for pole	9.73	
7066		Amazon.com Solar light for top of US flag pole	37.88	

74,273.85

**TULARE MOSQUITO ABATEMENT DISTRICT**

**FY 19/20 Budget**

**December 31, 2019**

	<i>Appropriations</i>	<i>Expenditures</i>	<i>Remaining</i>
<b>Salaries &amp; Employees Benefits ( 1000 )</b>			
6001 Regular Salaries *	385,000.00	189,787.32	195,212.68
6004 Benefits			
Health Insurance	180,000.00	78,622.50	101,377.50
EDD Unemployment Insurance 6.2% X 7,000 of employees pay	5,048.00	73.96	4,974.04
EDD Disability Insurance 1.0% X of employees salary	5,500.00	2,539.90	2,960.10
EDD Employment Training Tax rate 0%	-	-	-
Life Insurance	1,452.00	605.94	846.06
6005 Extra Help	123,500.00	64,201.15	59,298.85
6008 Directors Fees	7,200.00	3,200.00	4,000.00
6011 Retirement PERS	51,000.00	19,228.98	31,771.02
Classic members 7.159% X Gross Salary			
New Public Employee Pension Reform Act (PEPRA) members ( 6.555% X Gross Pay )			
6012 Social Security ( 7.65% of employee pay )	45,000.00	19,581.71	25,418.29
6015 Workers' Compensation Insurance	35,000.00	325.43	34,674.57
	<u>838,700.00</u>	<u>378,166.89</u>	<u>460,533.11</u>
<b>Services &amp; Supplies ( 2000 )</b>			
7001 Agriculture	450,000.00	127,618.52	322,381.48
7005 Telecommunications	2,500.00	764.92	1,735.08
7009 Household Expense	5,000.00	983.76	4,016.24
7010 Insurance	50,000.00	47.50	49,952.50
7021 Maintenance of Equipment	105,000.00	24,690.97	80,309.03
7024 Maintenance - Bldg & Improvements	15,000.00	13,788.25	1,211.75
7027 Memberships	14,000.00	14,210.00	(210.00)
7036 Office Expense	13,500.00	5,226.23	8,273.77
7043 Professional & Special Expense	19,500.00	13,060.00	6,440.00
7059 Publications and Legal Notices	500.00	-	500.00
7061 Rents & Leases - Equipment	500.00	-	500.00
7062 Rent & Leases - Bldg & Improvements	12,500.00	4,644.00	7,856.00
7065 Small Tools & Instruments	2,500.00	-	2,500.00
7066 District Special Expense	25,000.00	1,960.11	23,039.89
7074 Transportation & Travel	20,000.00	2,048.43	17,951.57
7081 Utilities	7,000.00	2,455.39	4,544.61
	<u>742,500.00</u>	<u>211,498.08</u>	<u>531,001.92</u>
<b>Other Charges ( 3000 )</b>			
7407 Contributions to other Agencies	2,500.00	-	2,500.00
7425 Taxes & Assessments	38,500.00	-	38,500.00
	<u>41,000.00</u>	<u>-</u>	<u>41,000.00</u>
<b>Fixed Assets ( 8000-8300 )</b>			
Purchase of One Ton Replacement	40,000.00	-	40,000.00
	<u>40,000.00</u>	<u>-</u>	<u>40,000.00</u>
<b>Working Budget</b>			
	<b>1,662,200.00</b>	<b>589,664.97</b>	<b>1,072,535.03</b>
* Appropriation for Contingencies	249,330.00	-	249,330.00
<b>Total Appropriations</b>	<b>1,911,530.00</b>	<b>589,664.97</b>	<b>1,321,865.03</b>
<b>** General Reserves</b>			
Reserve for Asphalt Removal & Replacement	125,000.00	-	125,000.00
Reserve for Emergency Incasive Aedes Outbreak	250,000.00	-	250,000.00
Reserve for Replacement of Vehicles/Tablets	200,000.00	-	200,000.00
<b>Total Budget</b>	<b>7,871,030.00</b>	<b>-</b>	<b>7,281,365.03</b>
Tulare County Account # 778 Balance	5,358,758.87		
Union Bank Account # 2740034408 Balance	<u>353,250.68</u>		
<b>TMAD Current cash balance</b>	<u><b>5,712,009.55</b></u>		

\* 15% of our Working Budget ( Tulare County permits us to carry 15% of our working budget as Appropriations for Contingencies )

\*\* There is no requirement to fund General Reserves at any set amount to be in compliance

<b>TMAD Revenue &amp; Cash Balance Status</b>					
<b>FY 19/20</b>					
	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 19/20</b>
<b>Tax Income</b>	<b>Final</b>	<b>Final</b>	<b>Final</b>	<b>ESTIMATION</b>	<b>CURRENT FY</b>
4001 Property Tax Current Secured	1,196,569	1,263,060	1,316,348	1,317,665	
4006 Property Tax Current Unsecured	68,463	74,679	78,374	72,657	
4008 Property Tax Prior Secured	24,606	24,790	24,820	24,699	
4009 Property Tax Prior Unsecured	1,398	2,281	1,184	1,840	
4030 Supp Tax Current Secured	15,852	22,729	24,962	19,294	
4033 Supp Tax Prior Secured	2,496	2,405	3,509	2,450	
4055 Timber Yield	-	-	0.12		
4060 Residual Dist	52,134	55,021	62,559	73,228	
4069 PT Facilities	24,049	25,053	25,757		
4801 Interest	61,168	77,640	115,075		32,340
5000 I/G Revenues	-	216	377		
5050 Property Tax Relief	11,953	11,738	11,658		
<b>Misc Income</b>					
5805 Misc. Revenue	-	3,154	-		
5838 Insurance Proceeds/Rec	-	23,843	-		
7000 Miscellaneous Revenue	6,193	6,424	62,428		
Health Dept Funding		23,776	42,530		
<b>Total Revenue</b>	<b>1,464,881</b>	<b>1,616,809</b>	<b>1,769,581</b>		<b>32,340</b>
<b>Total Revenue estimated to receive</b>				<b>\$ 1,511,833</b>	
			<b>1,769,581</b>		
<b>CASH BALANCE</b>					
County Cash Balance (12/31/19)			<b>5,358,759</b>		
Union Bank Balance (12/31/19)			<b>353,251</b>		
Cash Balance			<b>5,712,010</b>		

# CAL CARDS - MONTHLY BILLING

Statement Date:		<b>December 19th, 2019</b>		Payable to US Bank	
Category	Company	Description	Amount	USER ID	
7001	Digital Demployment	Internet - November	200.00	...2834	
7001	Tractor Supply	Chicken Feed	14.99	...9275	
7005	AT&T	Monthly Faxline	10.60	...2834	
7009	Costco	Household items	88.60	...2834	
7009	Smart & Final	Household items	28.14	...9275	
7009	Lowes	Household items	20.20	...2834	
7009	WalMart	Household items	22.86	...2834	
7024	Lange Plumbing	Materials for Remodel	48.94	...8532	
7024	Supply.com	Toilet/Sink for Remodel	451.63	...8532	
7036	UnWired	Monthly Internet	135.97	...2834	
7036	Costco.com	Secretary Computer	443.74	...2834	
7066	Amazon.com	California State flag	9.73	...2834	
7066	Amazon.com	Solar light for Flag pole	37.88	...2834	
User ID Ledger:		Category Breakdown			
		7001	214.99	7036	579.71
John A	...2834	7005	10.60	7066	47.61
Michelle D	...9275	7009	159.80		
Quirino - Shop	...8532	7024	500.57	<b>Total:</b>	<b>\$1,513.28</b>





510 E. Cross Ave.  
 P.O. Box 626  
 Tulare, CA 93275  
 Phone: 559-686-1693  
 Fax: 559-686-2907

**INVOICE**

PO 1468623

LANGE PLUMBING SUPPLY  
 510 EAST CROSS AVE  
 TULARE, CA. 93274  
 559-686-1693

**Sale**



Page 1/1

XXXXXXXXXXXX0532  
 VISA

Entry Method: Chip

Amount: \$ 45.21  
 Tax: \$ 3.73  
 Total: \$ 48.94

12/10/19 14:24:38  
 Inv #: 000000000  
 Apprvd: Online  
 Cust #: 165

Appr Code: 025828

VISA CREDIT  
 AID: A000000003101001  
 TVR: 00 00 00 00 00  
 TSI: F8 00

Q

ip Via SImn  
 LL CALL HOU

erms  
 ASH ON DELIVERY

Customer Copy  
 THANK YOU!

Sold To  
 CASH SALES  
 COURTESY ACCOUNT  
 NET DUE ON RECEIPT  
 PLEASE PAY FROM THIS COPY CA

Customer	Order Dte	Order #	Batch #
0000165	12/10/19	845629	01-12
Inv Date	Ship Dte	Freight	
12/10/19	12/10/19	PREPAID&	

Ln	Qty Ord	Qty Ship	Qty B/o	Qty Pick	Product Number	Descripti		et rice	Extension
1	1	1		1	MR500	PR-500 PRIME-RITE TRAP PRIMER	Ea	41.87	\$41.87
2	1	1		1	12CMA	COPPER CXMIP ADPT 1/2 #104	Ea	3.34	\$3.34

Prior Payments Received	0.00
Prior Shipments	0.00
Deposit Available	0.00
Open Sales Order	45.21
Tax 3.73	48.94
Deposit Balance	0.00
Order Balance	0.00
(RP) Paid by CCV \$48.94	

Merchandise Amount	45.21
Freight	0.00
Misc Charges	0.00
Sub-Total	45.21
Taxable Amount	45.21
Tax TC 8.250%	3.73
Invoice Total	\$48.94

Picked \_\_\_ Chckd \_\_\_ Packed \_\_\_ Truck Check \_\_\_ Delvrdr \_\_\_ Date Ship \_\_\_/\_\_\_/\_\_\_

(P.O.S. Copy) 14:23:35 10 DEC 2019 Customer Signature X: \_\_\_\_\_

Digital Deployment, Inc.  
2321 P Street, First Floor  
Sacramento, CA 95816  
9162080903  
ginger@digitaldeployment.com



## SALES RECEIPT

### BILL TO

Michelle Dempsey  
Tulare Mosquito Abatement  
District  
6575 Dale Fry Rd  
Tulare, CA 93274

SALES # 102522  
DATE 11/25/2019

---

### PMT METHOD

Visa - xxxxxxxxxxxx2834

### ACTIVITY

**Member 200**  
Streamline Monthly Member Fee

AMOUNT

200.00

Based upon annual revenue of \$1M - \$4.999M  
Base fee of \$300.00 less association member discount of \$100.00.

Time Period: For the month of the date of this invoice (See "Invoice Date", above.)

Thank you for helping to make Streamline the best content management system for Special Districts! We appreciate that you're part of our community.

Your monthly membership includes all new features and updates, hosting for unlimited content, and all the support you need. You can cancel at any time.

If you have any questions or feedback, please feel free to reach out via the support portal at <https://support.getstreamline.com/> or by sending an email to [support@getstreamline.com](mailto:support@getstreamline.com), 1 @ \$200.00

---

TOTAL	200.00
BALANCE DUE	<b>\$0.00</b>

**Thank You for Your Order! # 20581999**

1 message

SUPPLY.com <supply@email.supply.com>  
Reply-To: "SUPPLY.com" <support@supply.com>  
To: TulareMosquito@gmail.com

Tue, Nov 19, 2019 at 11:28 AM



ALL PRODUCTS | SPECIALS AND OFFERS | ALL BRANDS

FREE SHIPPING FOR ORDERS OVER \$100

**Thank you for your order!**  
We'll let you know when it ships.

**SHIPPING TO:**  
Quirino Valencia  
6575 Dale Fry Road  
Tulare, CA  
93274

**BILLING TO:**  
Quirino Valencia  
6575 Dale Fry Road  
Tulare, CA  
93274

**ORDER DETAILS:**

**ORDER # 20581999**  
**PLACED ON** Tuesday, November 19, 2019

**MANAGE ORDER**

**TOTAL: \$451.63**

**IN-STOCK ITEMS:**

1		Toto Wall Mount Vitreous China Bathroom Sink LT308#01 Cotton White Discount on this item: \$25.62	<b>\$256.17</b>
1		Zurn Z1996 Light Commercial Mop Sink Z1996-24 Composite	<b>\$186.66</b>

Subtotal	\$417.21
Discount	-\$25.62
Tax	\$04.42
Shipping	\$9.00
<b>Total</b>	<b>\$451.63</b>

# INVOICE



**Invoice Date:** 11/22/2019  
**Invoice #:** INV00757287  
**Payment Terms:** Due Upon Receipt  
**Due Date:** 11/22/2019  
**Sales Person:** Nyisha Jefferson  
**Account Number:** A00015396

**Phone: (559) 261-4444 Fax: (559) 432-2315**

**John Avila**  
**6575 Dale Fry Road**  
**Tulare California**

**Previous Balance:** \$0.00  
**Payments Received:** \$0.00  
**Adjustments:** \$0.00  
**Current Charges:** \$135.97  
**Sales Tax:** \$0.00  
**Invoice Total:** \$135.97  
**Invoice Balance:** \$135.97  
**Total Amount Due:** **\$135.97**

PO Number:

Item	Qty	Type	Product Description	Price	Period	Total
A-S01038978	1	Recurring Charge	Asymmetrical 6 Mbps MIR Down/1.50 Mbps MIR Up	\$109.99	11/22/2019-12/21/2019	\$109.99
A-S01038978	1	Recurring Charge	Rocket M Series Point to Point	\$15.99	11/22/2019-12/21/2019	\$15.99
A-S01038978	1	Recurring Charge	ASUS AC1750 Wireless Dual Band Gigabit Wi-Fi Router	\$9.99	11/22/2019-12/21/2019	\$9.99

You can manage your account, pay your invoices, and see your support cases in the unWired **Customer Portal**. Go to [myunwired.com](http://myunwired.com), click "Customer Portal", and click "Create Your Account".

Please detach bottom portion and return with your payment

From:

**John Avila**  
**John Avila**  
**6575 Dale Fry Road**  
**Tulare California**

Invoice Date Invoice Number

11/22/2019 INV00757287

Due Date Payment Terms

11/22/2019 Due Upon Receipt

A00015396

**unWired Broadband, Inc.**  
**215 W Fallbrook Ave**  
**Suite 203**  
**Fresno CA 93711**

Amount Due

Enclosed

**\$135.97**



Delivery ZIP Code: 93274 Change

Home / My Account / My Orders / Order Details

## My Account

[Back to My Orders](#)

Account Details

Renew Membership

Address Book

Payment Methods

Costco Pay

My Orders

Lists

Preferences

## Order Details

### Order Number

834576996

### Order Date

12/12/2019

### Membership Number

111748705257

### Shipping Address

John Avila  
6575 DALE FRY RD  
TULARE, CA  
93274-9073

### Billing Address

John Avila  
6575 DALE FRY RD  
TULARE, CA  
93274-9073

### Payment Method



Visa ending in 2834  
Expires

Feedback

Return Selected Items

Reorder Selected Items

All



HP Pavilion 590 Desktop - Intel Core i3

Item #1331863

\$399.97

Quantity

1

Total

\$399.97

Standard 3 to 5 Business Days : \$9.95

Delivery Delayed

Tracking#

1ZR0Y0651284027249

Total

\$399.97

### Order Summary

Subtotal (1 Items)

\$399.97

Shipping

\$9.95

Tax

\$33.82

Order Total

\$443.74

Return Selected Items

Reorder Selected Items

[Back to top](#)

Final Details for Order #111-4611905-2969821

[Print this page for your records.](#)

**Order Placed:** November 20, 2019

**Amazon.com order number:** 111-4611905-2969821

**Order Total:** \$9.73

**Shipped on November 20, 2019**

**Items Ordered**

	<b>Price</b>
1 of: <i>Shop72 US California State Flags - California Flag - 3x5' Flag from Sturdy 100D Polyester - Canvas Header Brass Grommets Double Stitched from Wind Sid</i>	\$8.99

Sold by: OverStockOne ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

**Shipping Address:**

Tulare Mosquito Abatement  
6575 DALE FRY RD  
TULARE, CA 93274-9073  
United States

**Shipping Speed:**

One-Day Shipping

**Payment information**

**Payment Method:**

Visa | Last digits: 2834

**Billing address**

Tulare Mosquito Abatement  
6575 DALE FRY RD  
TULARE, CA 93274-9073  
United States

Item(s) Subtotal: \$8.99

Shipping & Handling: \$0.00

-----

Total before tax: \$8.99

Estimated tax to be collected: \$0.74

-----

**Grand Total: \$9.73**

**Credit Card transactions**

Visa ending in 2834: November 20, 2019: \$9.73

To view the status of your order, return to [Order Summary](#).

Final Details for Order #113-6416266-5733837

[Print this page for your records.](#)

**Order Placed:** November 15, 2019

**Amazon.com order number:** 113-6416266-5733837

**Order Total:** \$37.88

**Shipped on November 19, 2019**

**Items Ordered**

1 of: *Deneve Solar Flag Pole Light, Flag Light, LED Downlight for Most 15 to 25 Ft In-Ground Flag Poles, Fits 0.5" Wide Flag Ornament Spindles (Standard Silver)*

**Price**  
\$34.99

Sold by: Deneve ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

**Shipping Address:**

Tulare Mosquito Abatement  
6575 DALE FRY RD  
TULARE, CA 93274-9073  
United States

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Visa | Last digits: 2834

Item(s) Subtotal: \$34.99  
Shipping & Handling: \$0.00

**Billing address**

Tulare Mosquito Abatement  
6575 DALE FRY RD  
TULARE, CA 93274-9073  
United States

Total before tax: \$34.99  
Estimated tax to be collected: \$2.89

**Grand Total: \$37.88**

**Credit Card transactions**

Visa ending in 2834: November 19, 2019: \$37.88

To view the status of your order, return to [Order Summary](#).





## California Arbovirus Surveillance Bulletin #35

Week 49 Friday, December 6, 2019



#6

### Weekly Update

#### Humans

##### West Nile virus

A total of 9 human cases of West Nile virus (WNV) illness were reported this week from 5 counties: Fresno (1), Kern (4), Los Angeles (1), Madera (1), and San Bernardino (2). In 2019, 205 WNV cases have been reported from 23 counties. Of the 205 reported cases, 136 (66%) had neuroinvasive disease and 6 (2.9%) fatalities have been reported. The median age of the individuals is 59 years (range: 10–93 years) and 123 (60%) are male. Dates of symptom onset range from May 12 to November 6. In addition to the 205 cases, 17 asymptomatic infections have also been reported from Butte (1), El Dorado (1), Kern (3), Madera (1), Merced (1), Orange (2), San Bernardino (4), San Joaquin (1), Stanislaus (1), Sutter (1), and Tulare (1) counties. At this time last year, 203 human cases had been reported from 31 counties.

##### St. Louis encephalitis virus

No new cases were reported this week. In 2019, 6 human cases of St. Louis encephalitis virus (SLEV) disease have been reported from 4 counties: Fresno (2), Kern (1), Imperial (2), and Stanislaus (1). Of the 6 reported cases, 6 (100%) had neuroinvasive disease. The median age of the individuals is 64 years and dates of symptom onset range from July 14 to September 13. No fatalities have been reported. At this time last year, 5 SLEV human cases had been reported from 4 counties.

#### Dead Birds

A total of 2 WNV positive dead birds were reported this week from Orange County. In 2019, a total of 225 WNV positive dead birds have been reported from 21 counties. At this time last year, 499 WNV positive dead birds had been reported from 21 counties.

#### Mosquito Pools

##### West Nile virus

A total of 4 WNV positive mosquito pool were reported this week from Orange County. In 2019, a total of 3,288 WNV positive mosquito pools have been reported from 25 counties. At this time last year, 1,963 WNV positive mosquito pools had been reported from 29 counties.

##### St. Louis encephalitis virus

No SLEV positive mosquito pools were reported this week. In 2019, a total of 356 SLEV positive mosquito pools have been reported from 12 counties: Fresno (58), Imperial (5), Kern (56), Kings (4), Los Angeles (2), Madera (5), Merced (2), Orange (3), Riverside (108), San Bernardino (4), Stanislaus (13), and Tulare (96). At this time last year, 387 SLEV positive mosquito pools had been reported from 8 counties.

## California Arbovirus Surveillance Bulletin #35

Week 49 Friday, December 6, 2019

### Sentinel Chickens

#### West Nile virus

No new WNV seroconversions were reported this week. In 2019, 139 WNV positive chickens have been reported from 17 counties. At this time last year, 163 WNV positive chickens had been reported from 16 counties.

#### St. Louis encephalitis virus

No new SLEV seroconversions were reported this week. In 2019, 3 SLEV positive chickens have been reported from 1 county (Merced). At this time last year, 1 SLEV positive chicken had been reported from 1 county.

2018 & 2019 YTD West Nile Virus Comparisons		
	2018	2019
Total # Dead Bird Reports	8,090	5,564
# Positive Counties	41	33
# Human Cases	203	205
# Positive Dead Birds / # Tested	499 / 2,189	225 / 1,799
# Positive Mosquito Pools / # Tested	1,963 / 42,110	3,288 / 42,610
# Seroconversions / # Tested	163 / 10,162	139 / 9,135

**California Arbovirus Surveillance Bulletin #35**

Week 49 Friday, December 6, 2019

**YTD WNV Activity by Element and County, 2019**

<b>County</b>	<b>Humans</b>	<b>Horses</b>	<b>Dead Birds</b>	<b>Mosquito Pools</b>	<b>Sentinel Chickens</b>
Amador	1				
Butte	5		1	44	34
Colusa	1				6
Contra Costa			1	1	2
Fresno	50	2	10	495	
Glenn				1	1
Imperial	3			2	
Kern	27	2	2	128	
Kings	2			63	
Lake				6	
Los Angeles	30		52	94	28
Madera	3	2		85	
Merced	10	1	3	48	16
Orange	5		50	208	
Placer	1		3	53	8
Riverside	10	1	5	524	
Sacramento	2	1	44	74	4
San Benito					1
San Bernardino	7	1	4	52	
San Diego	2		2		
San Joaquin	7	1	5	288	
San Luis Obispo	2				
Santa Clara	1		8		
Shasta			1	3	1
Solano	1			5	4
Stanislaus	16	2	4	203	
Sutter				15	11
Tehama					4
Tulare	17		17	814	10
Tuolumne		1	1		
Ventura	2	1	2	1	3
Yolo			7	59	1
Yuba			3	22	5
<b>Totals</b>	<b>205</b>	<b>15</b>	<b>225</b>	<b>3,288</b>	<b>139</b>

2020-2021

BOARD OF TRUSTEES/STAFF

RECORD

Board Member	Office	Appointed by	Appt Date (Original)	Term Expires	Ethics Training Due	Sexual Harassment
Charlie Pitigliano	President	County of Tulare	1/3/1995	1/4/2021	2 year training 2/20/2020	2 year training n/a
Robert Clark	Vice President	County of Tulare	6/28/1994	1/4/2021	2/20/2020	n/a
Pat Nunes	Secretary	City of Tulare	12/5/2006	8/5/2022	2/20/2020	n/a
Stan Creelman		County of Tulare	1/9/2014	1/3/2022	2/20/2020	n/a
Robert Uchita		County of Tulare	1/31/2012	1/4/2021	2/20/2020	n/a
Charles Mayer		City of Visalia	11/5/2018	6/30/2020	2/1/2021	n/a

**ALL BOARD TERMS WILL NOW EXPIRE FIRST WEEKDAY IN JANUARY OF RENEWAL YEAR (county only)**

**District Employees - SUPERVISORY POSITIONS**

Appt dates are particular to when they were placed in their most recent position (promotions, job creation etc)

John Avila	General Manager		4/1/2017	n/a	11/20/2021	6/6/2020
Michelle Dempsey	Operations Director		4/1/2017	n/a	11/20/2021	6/6/2020
Quirino Valencia	Mechanic/Technician		7/1/2019	n/a	n/a	7/22/2021

**District Employees - NON SUPERVISORY**

Appt dates are particular to when they were placed in their most recent position (promotions, job creation etc)

Andrew Conard	Field Technician		5/16/2013	n/a	n/a	1/1/2020
Armando Gonzalez	Field Technician		6/1/2015	n/a	n/a	1/1/2020
Victor Zamora	Seasonal Field Tech		4/4/2017	n/a	n/a	1/1/2020
Jesse Carver	Seasonal Technician		5/7/2013	n/a	n/a	1/1/2020
David Servi	Seasonal Technician		4/15/2019	n/a	n/a	1/1/2020
John Coleman	Seasonal Surveillance		4/8/2019	n/a	n/a	1/1/2020
Rene Rodriguez	Seasonal Surveillance		7/31/2017	n/a	n/a	1/1/2020
Johnathan Summers	Seasonal Surveillance		4/8/2019	n/a	n/a	1/1/2020

C:/Managers/Documents/Board of Trustee Record

# 7

**OFFICE MEMORANDUM \* TULARE COUNTY \* COUNTY COUNSEL**  
**(559) 636-4950**  
**Fax # (559) 737-4319**

**To:** Department Heads and Agency Directors      **Date:** January 3, 2020

**From:** Jeffrey L. Kuhn, Chief Deputy County Counsel

**Subject:** Political Activities in the Workplace Memo Update  
(Our Matter No. 2018308)

Another primary election season is upon us, with the Presidential Primary Election coming up on March 3, 2020. As we enter the heart of the election season, we have been asked to provide guidance concerning the limitations on employees' political activities during work hours and the use of public resources for campaigns and ballot measures. Attached you will find the following materials for your use and distribution to your respective department or agency employees:

- An **updated** memo outlining the "Restrictions on Political Activities of County Officers and Employees."
- "Election Season Do's and Don't's."
- A handout from the Institute for Local Government entitled "Ballot Measure Activities & Public Resources."

If it would be helpful to all of you, our office is also available to provide a brief refresher on these restrictions at your convenience. Please let me know if you would like us to schedule this training. Thanks!

**RESTRICTIONS ON POLITICAL ACTIVITIES  
OF COUNTY OFFICERS AND EMPLOYEES  
(Updated January 2020)**

---

County officers and employees may express their political opinions and engage in political activities, but must live with some restrictions imposed by state and, sometimes, federal law. In general, this means that County officers and employees must ensure that when they engage in political activities, they do so only in their individual capacities, **while not on duty**, and avoid even the appearance that they are speaking or acting for the County of Tulare when they engage in such activities.

This brief review is intended as a guide to assist County officers and employees in determining what they can and cannot do when engaging in political activities.

**I. CALIFORNIA LAW<sup>1</sup>**

**A. What Is Permitted**

Under California law, County officers and employees, **while not on duty**, and if their jobs do not involve federally funded activities, may do any of the following:

1. Register and vote.
2. Express their personal opinions on political subjects, issues, and candidates.
3. Participate in conversations about campaign issues and/or candidates during lunch breaks, in areas away from work areas. (Remember the need to be sensitive, even in lunch/break rooms, to those who may be offended by a particular viewpoint.)
4. Become candidates for nomination or election in any partisan or nonpartisan campaign – national, state, or local.
5. Engage in partisan or nonpartisan political activities as an individual or as a member of a group.
6. Contribute to political campaigns **if the contribution is not made to or through another County officer or employee**. Contributions to or through another County officer or employees may be made only when the solicitation is allowed by law (see below).
7. Join political organizations and vote on any question presented.
8. Organize, join or manage and be active in political clubs, or serve as officers, delegates, or alternates, or as members of any committee.
9. Participate actively in political conventions.
10. Attend political meetings, rallies, etc., and organize, prepare and conduct such gatherings or make speeches.

**RESTRICTIONS ON POLITICAL ACTIVITIES  
OF COUNTY OFFICERS AND EMPLOYEES  
(Updated January 2020)**

---

11. Initiate, sign or circulate partisan or nonpartisan nominating petitions, distribute campaign literature, badges, etc. (provided it is not done in the workplace or during other employees' working hours).
12. Wear campaign badges or buttons (**when not on duty**).
13. Display bumper stickers, pictures, or posters on their private cars, even when parked in a County lot.
14. Post pictures or posters in the windows of their homes, or display lawn signs.
15. Speak publicly, or write letters or articles for or against any political candidates, and endorse or oppose such candidate in a political advertisement.

In an endorsement, officers and employees may use their titles in addition to their names, in order to identify themselves for informational purposes only ("Robert Smith, Sheriff of Tulare County"), but may not use their titles alone ("the Tulare County Sheriff"). When appropriate (such as in an op-ed piece in the newspaper), the speaker should add an appropriate disclaimer, such as "the opinions expressed are the personal views of the author and do not reflect the official position of Tulare County or the \_\_\_\_\_ Department."

16. Manage the campaign of a political candidate.
17. Assist in voter registration drives.
18. Campaign for or against candidates in partisan elections; or for or against referendum questions, constitutional amendments, etc.

**B. What Is Prohibited While On Duty**

Under California law, County officers and employees, **while on duty**, may not do any of the following:

1. Attempt to use their County positions or official authority to influence the political actions of other County officers or employees or those seeking County employment.<sup>ii</sup> For example: County officers and employees cannot wear a campaign button, shirt or logo **at work**, or post or distribute a political message using County e-mail or the County's access to the Internet.
2. Knowingly solicit political funds or contributions from other officers or employees of the County or from persons on the employment list of the County, **except**:
  - (a) An officer or employee, **while off duty**, may solicit or receive political funds or contributions to promote the passage or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of the officer or employee (provided it is not done in the workplace or during other employees' working hours).<sup>iii</sup>

**RESTRICTIONS ON POLITICAL ACTIVITIES  
OF COUNTY OFFICERS AND EMPLOYEES  
(Updated January 2020)**

---

**II. FEDERAL LAW**

In addition to being covered by state law, County employees whose primary job is in connection with **federally financed activities** are covered by the Hatch Act.<sup>xi</sup> This statute restricts the activities of County **employees** (the law does not apply to elected officials) in regard to **partisan** political activity (i.e., activities involving a political party, such as the Democratic or Republican parties).

Due to the wide variety of County activities involving federal funding (from welfare to roads to law enforcement), employees who are considering **partisan** political activities should inquire carefully with their departments regarding the source of funding for their positions before engaging in these activities.

**A. What Is Permitted**

County employees subject to the Hatch Act, **while not on duty**, may:

1. Vote as they choose and express their opinions on political subjects and candidates.
2. Be candidates for **nonpartisan** offices. (Caveat: federal officials should be consulted if political parties become involved in campaigns for officially nonpartisan offices.)

**D. What Is Prohibited**

County employees covered by the Hatch Act may not:

1. Use their official authority or influence for the purpose of interfering with or affecting the result of an election or a nomination for office.

This means that employees covered by the Hatch Act may **not** use their job titles in **partisan** political endorsements.

2. Directly or indirectly coerce, attempt to coerce, command, or advise a state or local officer or employee to pay, lend, or contribute anything of value to a party, committee, organization, agency, or person for political purposes; or
3. Be candidates for **partisan** elective offices, unless they take a leave of absence to run.

"Elective public office" does not include a political party office. Thus, a Hatch Act employee may be a candidate for a position of officer of a political party, or any similar position, without taking a leave of absence.<sup>xii</sup>

**III. COUNTY ORDINANCE CODE**

Tulare County Ordinance Code section 02-09-1000 et seq., *Posting Signs on County Property*, prohibits the posting of signs, posters, and other paraphernalia, including political signs, on County property, unless authorized by the County Administrative Officer. County property is defined in Section 02-09-1005 as any real or personal property owned, leased, or operated by the County, including County property leased or licensed to third parties.





# Election Season Do's and Don'ts

## For County<sup>1</sup> Officials and Employees

### **THE DON'Ts:** County officials and employees may **NOT**:

- Solicit, directly or indirectly, a political contribution from another county official or employee.
- Distribute campaign literature through the county's internal mail or email system.
- Place campaign literature on employee bulletin boards, county-related websites, or elsewhere on county property.
- Do any campaign related work during compensated work hours.
- Use county facilities (offices, conference rooms) or equipment (phones, computers, printers, copiers, fax machines, email system, paper) for any political activities.
- Use public funds for any campaign-related purpose.
- Participate in political activities while in uniform.

### **THE DO's:** County officials and employees may:

- Participate in political activities during their personal time.
- Make campaign contributions using personal funds.
- Attend campaign events on their own personal time.

If you have any questions, please contact Barb Grunwald or Jeff Kuhn in the County Counsel's Office.

<sup>1</sup> These rules apply equally to all entities governed by the Board of Supervisors.

## Ballot Measure Activities & Public Resources



As important as ballot measures are to policymaking, public agencies and officials face important restrictions and requirements related to ballot measure activities.

The basic rule is that public resources may not be used for ballot measure *campaign* activities. Public resources may be used, however, for *informational* activities. The key difference between campaign activities and informational activities is that campaign activities support or oppose a ballot measure, while informational activities provide accurate context and facts about a ballot measure to voters.

This document summarizes some of the key applications of these principles. The law, however, is not always clear and the stakes are high. Missteps in this area are punishable as both criminal and civil offenses. Always check with agency counsel for guidance on how these rules apply in any specific situation.

### Public Agency Resources May Be Used To

- ✓ Place a measure on the ballot.
- ✓ Prepare and distribute an objective and fact-based analysis on the effect a ballot measure may have on the agency and those the agency serves.
- ✓ Express the agency's views about the effect of the measure on the agency and its programs, provided the agency is exceedingly careful not to advocate for or against the measure's passage.
- ✓ Adopt a position on the measure, as long as that position is taken at an open meeting where all voices have the opportunity to be heard.
- ✓ Respond to inquiries about the ballot measure in an objective and fact-based manner.
- ✓ Agency communications about ballot measures should not contain inflammatory language or argumentative rhetoric.
- ✓ Public employees and elected officials may, on their own time and with their own resources, engage in the following activities:
  - Work on ballot measure campaigns or attend campaign-related events on personal time (for example, evenings, weekends and lunch hours).
  - Make campaign contributions to ballot measures, using one's own money or campaign funds (while observing campaign reporting rules).
  - Send and receive campaign related emails using one's personal (non-agency) computer and email address.

## **Ballot Measure Activities & Public Resources**

### **Public Officials Should Not**

- × Engage in campaign activities while on agency time or with agency resources.
- × Use agency resources (including office equipment, supplies, staff time, vehicles or public funds) to engage in advocacy-related activities, including producing campaign-type materials or performing campaign tasks.
- × Use public funds to pay for campaign-related expenses (for example, television or radio advertising, bumper stickers, or signs) or make campaign contributions.
- × Use agency computers or email addresses for campaign communication activities.

### **Best Practices**

- ✓ Inform agency employees and public officials about these legal restrictions, particularly once a ballot measure affecting the agency has qualified for the ballot.
- ✓ Include language on informational materials that clarifies that they are for informational purposes only. For example, "these statements shall not be construed in support of or against XX ballot measure."

### **WHEN DO THESE RESTRICTIONS KICK IN?**

The rules against the use of public resources for campaign activities are triggered once a measure has qualified for the ballot. There may be more latitude before a measure has qualified, but consult with agency counsel regarding the permissibility of specific activities.

### **DISCLOSURE REQUIREMENTS**

Ballot measure activities that cross the line into advocacy are also subject to disclosure (transparency) requirements under California's Political Reform Act (Government Code sections 81000 *et seq.*).

The Institute for Local Government (ILG) is the nonprofit 501(c)(3) research and education affiliate of the League of California Cities, California State Association of Counties and the California Special Districts Association. Our mission is to promote good government at the local level with practical, impartial and easy-to-use resources for California communities. For more resources related to ballot measures and campaigns, visit [www.ca-ilg.org/campaigns](http://www.ca-ilg.org/campaigns).

© 2018 Institute for Local Government. All rights reserved.

# County of Tulare



#8 ✓

January 2, 2020

TO: All Special Districts

FROM: Melinda Benton, Chief Clerk   
Board of Supervisors

SUBJECT: Form 700 – Annual Statement of Economic Interests

---

The Political Reform Act requires certain officials and employees who serve in positions designated in an agency's Conflict-of-Interest Code to file a Statement of Economic Interest (Form 700). Forms must be filed within your agency by **April 1, 2020**. Except for deadlines that fall on Saturday, Sunday or an official State holiday, there is no provision in the law for an extension of a filing deadline. Once filed, the form is a public document and must be made available to the public on request (section 81008).

The Form 700 is available in an interactive version on the Fair Political Practices Commission website: [www.fppc.ca.gov](http://www.fppc.ca.gov). Please provide a copy to your Board of Directors along with a copy of your designated disclosure categories.

**IMPORTANT CHANGE** – In order to make sure that you are in compliance with your filings, **PLEASE SEND A COPY** of each members FORM 700 either via email to [mbenton@co.tulare.ca.us](mailto:mbenton@co.tulare.ca.us) or via US mail to:

Clerk of the Board  
Attn; Melinda Benton  
2800 W. Burrel  
Visalia, CA 93291

As a reminder, it is your responsibility to make sure that all new members file an Assuming Office Statement within 30 days of appointment and that all leaving members file a Leaving Office Statement within 30 days after leaving office.

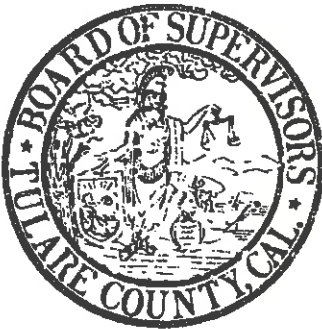
If you have any questions, please do not hesitate to contact me at 636-5000.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF REAPPOINTMENT )  
TO THE TULARE COUNTY MOSQUITO ) Resolution No. 2019-1012  
ABATEMENT DISTRICT )

UPON MOTION OF SUPERVISOR VANDER POEL, SECONDED BY SUPERVISOR TOWNSEND, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD DECEMBER 17, 2019, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, VALERO AND TOWNSEND  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE



ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY:

  
Deputy Clerk

Reappointed Stan Creelman to the Trustee Seat on the Tulare Mosquito Abatement District for a term ending January 3, 2022.

Tulare Mosquito Abatement District  
Deputy Clerk

HR  
12/17/2019



B

December 2, 2019

Tulare Mosquito Abatement District  
6575 Dale Fry Rd  
Tulare, CA 93274

Dear John Avila,

Thank you for celebrating our 100<sup>th</sup> year. This letter is to inform you Pamela Fyock, former CEO of the Tulare County Fair, is no longer employed or associated with the Tulare County Fair. Pam's last day at the Tulare County Fair was on November 22, 2019. Please address all future correspondence regarding the Tulare County Fair to my attention Tulare County Fair 620 South K ST. Tulare, CA 93274.

We look forward to continuing having you as a business partner for the Tulare County Fair. If you have any question, please do not hesitate to contact me Gary Castro (559) 686-4707. Thank you for your time and assistance with this matter.

Sincerely,

Gary Castro