

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF MAY 2018, AT THE
HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at the time and place above designated were: Robert Clark, presiding, Pat Nunes, Robert Uchita, Sherry Champagne, and Stan Creelman. Charlie Pitigiliano was absent. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, District Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Clark opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of April 10, 2018, Board of Trustees Meeting.

The minutes of the meeting held on April 10, 2018, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on April 10, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5204 - 5218, 5220 - 5231, 5233 - 5253, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5204 - 5218, 5220 - 5231, 5233 - 5253, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Stan Creelman, seconded by Pat Nunes, and unanimously carried, the Union Bank checking account, check numbers 5204 - 5218, 5220 - 5231, 5233 - 5253, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Discussion and Action on Asphalt & ADA Compliance.

John reviewed with the board the various bids he obtained to have the asphalt resealed and a remove, replace and regrade the entry to the building. After some discussion, upon a motion duly made by Stan Creelman, seconded by Sherry Champagne, and unanimously carried, the board authorized the district manager to execute Asphalt Sealing & Repair, contract number 11113, in the sum of \$5,577.00.

Agenda Item No. 5: Discussion and Action of the Future of the District's Aircraft.

John reviewed with the board the cost to the district to maintain and operate the airplane owned by the District. He also reviewed with the board the number of acres that were spayed with the use of the aircraft in recent years. John advised that it was his recommendation based upon the cost of operation and maintenance when contrasted with the District's use of said aircraft that the airplane be marketed for sale. Upon a motion duly made by Pat Nunes, seconded by Robert Uchita, and unanimously carried, the board authorized the district manager to investigate and market for sale the airplane owned by the District.

Agenda Item No. 6: Resolution 01-2018 - Discussion and Action to Approve and Implement the CalPers Supplemental Income Plan 457.

John reviewed with the board that a number of employees expressed a desire to have the ability to contribute to a 457 plan. He advised that he researched the creation of such a plan with CalPers and discovered the district could offer such a plan to its employees that desired to participate, at no cost to the district. Upon a motion duly made by Sherry Champagne, seconded by Stan Creelman, and unanimously carried, the board approved the adoption of Resolution 01-2018, a Resolution Approving Adoption of CalPERS Supplemental Income 457 Plan.

Agenda Item No. 7: Update on Staff Additions and Start of the Current Season.

John reported that the District has hired two new seasonal employees to work in surveillance. He further advised the season is underway and the employees are out in the field. To date, there has been no trapping of the invasive aedes aegypti mosquito.

Agenda Item No. 8: District Website Presentation - Michelle Dempsey, Operation Director.

Michelle provided the board with a review of the work-in-progress website she is developing for the District. After some discussion and input as to content to include of the sight, Michelle indicated that she would continue with development of the website and incorporate the boards thoughts and comments.

Agenda Item No. 9: Review of Preliminary Budget FY 18/19.

John presented the board with a further review of a draft working budget for fiscal year 2018/2019. John advised the board that he would have a final proposed budget completed and will place the matter on the agenda for board approval next month or the month after.

Agenda Item No. 10: Manager's Report.

- a) ATV/Trailer Purchase and Use: John advised the board that the District completed purchase of an ATV and trailer and has commenced using the same in the field.
- b) Pat Nunes' Term Expiration in August 2018: John advised the board that Pat's term will expire in August 2018, and advised that Pat was amenable to continued service on the board, if reappointed.
- c) UAV Development and Possibilities for the District: John advised that he is aware that other districts are now utilizing UAVs for spray applications. This may be something the District explores in the future.

Agenda Item No. 9: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert Uchita, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:00 p.m.


SECRETARY