

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF MAY 2019, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Stan Creelman, Robert Uchita, and Chuck Mayer. Pat Nunes and Robert Clark were absent. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of April 9, 2019 Board of Trustees Meeting.

The minutes of the meeting held on April 9, 2019 were presented to the board in writing and reviewed. Upon a motion made by Chuck Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the meeting held on April 9, 2019, were approved as presented.

Agenda Item No. 3: Additions / Approval of Agenda.

There were no additions to the agenda.

Agenda Item No. 4: Payment of Check Number 5727 - 5766, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21912 Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account #4408.

The board members reviewed the District's Union Bank checking account, check numbers 5727 - 5766, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and Claim Number 21912 which was a transfer of the sum of \$300,000.00 from the District Tulare County Fund #778 to the District's Union Bank checking account ending in 4408. Upon a motion duly made by Robert Uchita, seconded by Chuck Mayer, and unanimously carried, the Union Bank checking account, check numbers 5727 - 5766, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer of \$300,000.00 from the District's Tulare County Fund #778 to the District's Union Bank Account ending in 4408 represented in claim number 21912, were approved.

Agenda Item No. 5: Report on Assemblyman Devon Mathis' Visit to District on May 10, 2019.

John advised the board that Assemblyman Mathis had to reschedule his visit to the District to June 28, 2019.

Agenda Item No. 6: Lien Clearance from Aero Title - Final Document.

John advised the board that the District received final release of lien document filed with the FAA on the District aircraft, which was a condition in the sales agreement.

Agenda Item No. 7: Report on Earth Day Participation @ City of Visalia & Cigna Insurance
Michelle reported that the District participated at the Earth Day event in Visalia. She indicated that this year the turnout was lower than the year prior, but that they was a positive interaction with the attendees.

Agenda Item No. 8: Review Change 26 to the Tulare Mosquito Abatement District Board Policies to be Effective 07/01/19 and Take Action for Approval of Proposed Changes to Board Policies.
John reviewed the proposed changes and revisions with the board. After some discussion, the board instructed John to make some additional revisions and to place the matter on the agenda for a future meeting.

Agenda Item No. 9:Review Planned Budget for FY 19/20 and Take Action to Send the Budget Forward to the Tulare County Auditor.
John reviewed the proposed budget with the board and addressed questions from the board members. John indicated that he would revise the budget taking into consideration the input from the board and will place the approval of the budget on the agenda for next month's meeting.

Agenda Item No. 10: Manager's Report.

- a) Completion of Form 700 Due - John reminded the board members that their Form 700 Conflict of Interest forms were due.
- b) Tulare Transit Express Contract for Bus Ads - John advised the board that the District has entered into a contract with the Tulare Transit Express for advertising on the buses for the period from May 1, 2019 through September 20, 2019.
- c) Area-Wide Warrant for Inspections - John advised the board that he would be working with District counsel to secure an area-wide warrant for inspections like many other local vector control district's secure.

Agenda Item No. 12: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the special meeting was adjourned at 1:55 p.m.

SECRETARY