

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE  
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,  
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9<sup>th</sup> DAY OF JANUARY 2024, AT  
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Tony Nunes, Robert Uchita, Stan Creelman and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Chad M. Lew, counsel for the District.

**Agenda Item No. 1:** Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2:** Review Minutes of the December 9, 2023 Special Board of Trustee Meeting. The minutes of the special meeting held on December 9, 2023, were presented to the board in writing and reviewed. Upon a motion made by Craig Smith, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on December 9, 2023, were approved as presented.

**Agenda Item No. 3:** Payment of Check Number 7394 - 7405, Payment of Direct Deposit Numbers DD 1655 - DD 1671; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21957, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #\*\*\*\*\*4633.

The board members reviewed the District's US Bank checking account, check numbers 7394 - 7405, payment of direct deposit numbers DD 1655 - DD 1671, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21957 in the sum of \$131,885.27, which were transfers from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the US Bank checking account, check numbers 7394 - 7405, payment of direct deposit numbers DD 1655 - DD 1671, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21957 in the sum of \$131,885.27, were approved.

**Agenda Item No. 4:** FY 2022-2023 District Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos was unavailable, and this item will put be put on the agenda for the March 2024 meeting.

**Agenda Item No. 5:** Update of 2024 Inspection Warrant.

Michelle advised the board that the 2023 Warrant Return was filed with the Tulare County Superior Court.

**Agenda Item No. 6:** Update and discussion on City of Tulare Airport Tenant Meeting held on December 12, 2023.

Michelle presented the board with an overview of the discussion of the City's vision for the airport and summary of the topics discussed at the meeting.

**Agenda Item No. 7:** Manager's Report.

- a. Board of Trustee Stan Creelman Renewal - Michelle advised that Stan Creelman has been reappointed to the board by the Tulare County Board of Supervisors for another term, which end on January 5, 2026.
- b. US Bank -Visa Card - Qrt 3 Rebate Check - Michelle advised the board that the District received its third quarter rebate check in the sum of \$436.16.
- c. Annual Financial Statement - Form 700 - Michelle reminded the board that they need to file their Form 700, Annual Financial Statement.
- d. MVCAC Annual Conference - Michelle advised the board that she and Jacob would be attending the MVCAC Annual Conference.

**Agenda Item No. 8:** Board of Trustees Opportunity to Add Future Agenda Items.

Michelle advised the board that if they were interested in seeing any future agenda items in the future, that they could contact her to discuss placing matters on the District agenda for consideration.

**Agenda Item No. 9:** Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:00 p.m.

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SECRETARY