

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF AUGUST 2018, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:58 p.m. at the place above designated were: Robert Clark, presiding, Robert Uchita, Sherry Champagne, and Stan Creelman. Absent from the meeting were Charlie Pitigliano and Pat Nunes. Also present at the Board Meeting were John Avila, District Manager, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Clark opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of July 10, 2018, Board of Trustees Meeting.

The minutes of the meeting held on July 10, 2018, were presented to the board in writing and reviewed. Upon a motion made by Robert Uchita, seconded by, Sherry Champagne, and unanimously carried, the minutes of the meeting held on July 10, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5357 - 5417, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5357 - 5417, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Robert Clark, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 5357 - 5417, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Review and Consideration to Adjust the Budget Submitted to the Tulare County Auditor.

John discussed with the board an amendment to the budget to remove the 15% contingency reserve and resubmit the amended budget to the Tulare County Auditor. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the board authorized the District Manager to amend the budget to remove the 15% contingency reserved and to resubmit the amended budget to the Tulare County Auditor.

Agenda Item No. 5: 2018 Biennial Review of Districts Conflict of Interest Code.

John reported to the board that it was time for the District to review the District Conflict of Interest Code. The board directed the District's counsel to review the Conflict of Interest Code and have the matter placed on the agenda for the next meeting.

Agenda Item No. 6: MVCAC Corporate Membership Dues.

John advised the board that the District's membership dues to the MVCAC for the upcoming year is \$9,500.00.

Agenda Item No. 7: 2017/2018 Fiscal Year Audit Implementation.

John reported to the board that Adair & Evans, an Accountancy Corporation, will conduct the District's audit for fiscal year ending on June 30, 2018.

Agenda Item No. 8: Review and Consider the Purchase of an Ice Machine.

John discussed with the board the need for an ice machine for the District. He reviewed several bids for various ice machines. Upon a motion duly made by Sherry Champagne, seconded by Stan Creelman, and unanimously carried, the board authorized the District Manager to execute any documents necessary for the purchase of a Manitowoc ice machine, model number IRT0620-161 for \$5,728.40, plus tax, from Pricketts Distributing, Inc., pursuant to the Quote, dated July 19, 2018.

Agenda Item No. 9: Discussion of District's Documentation of Lunch and Break Periods on Time Cards.

The board discussed the various manner in which the District could track the District employee's work hours and lunch and break periods. There was discussion that a time clock could be utilized, or the District could continue its policy of having employees filling out time cards that reflect the required commencement of work day, lunch period, and cessation of work for the day, and sign the time card weekly acknowledging the veracity and accuracy of thereof.

Agenda Item No. 10: CalPERS Retirement Rates for FY 18/19.

John reviewed with the board correspondence the District received from CalPERS regarding the District's PEPRM Miscellaneous Plan, Annual Valuation Report, as of June 30, 2018.

Agenda Item No. 11: Manager's Report.

- a) Status of Invasive Aedes in the City of Tulare: John reported to the board that the District has trapped 39 Aedes Aegypti mosquitos within the District. None of the trapped Aedes mosquitos tested positive for Zika virus.
- b) Vehicle Printing: John advised the board that the District had a number of the District vehicles upgraded with vinyl decals providing the District name, logo and telephone number.
- c) MVCAC Summer Meeting Conference Call of July 19, 2018: John advised the board that he participated in the MVCAC summer meeting on July 19, 2018, and informed the board generally of the topics covered and discussed.
- d) Pawnee Status Update: John reported that he has been advised that there is some interest in the District airplane from a buyer in South Africa, but no formal offer has been recieved.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 1:52 p.m.

SECRETARY

				Union
				Check #'s
				EFTPS
				E Debits
Full Time Employees				
6001	John Avila		2,566.62	5418
6001	Michelle Dempsey		2,229.86	5419
6001	Andrew Conard		1,943.60	5420
6001	Armando Gonzalez		1,991.93	5421
6001	Quirino Valencia		1,914.16	5422
6005	Jesse Carver		1,353.72	5423
	Loretta Harper		524.04	5424
	Lance James		1,207.22	5425
	Theron Mims		1,067.20	5426
	Rene Rodriguez		1,319.77	5427
	Brandon Ward		953.65	5428
	Victor Zamora		2,009.84	5429
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	843.86	EFTPS
6004	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	941.63	5430
6008	Robert Clark		100.00	5431
6008	Stan Creelman		100.00	5432
6008	Sherry Champagne		100.00	5433
6008	Robert Uchita		100.00	5434
6011	CalPERS (Employee)	Employee Additional deferred contribution	525.00	EFTPS
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04	EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	5,705.38	EFTPS
Services & Supplies (2000)				
7001	MVCAC	Mosquito Pool Test - July	1,000.00	5435
7001	Verizon Wireless	Field Communications	58.78	174.10
7001	Lowe's	Safety Wear	85.27	109.97
7001	Smith Sign & Decal	Lettering on Trucks	757.75	974.25
7005	Verizon Wireless	Office Phones	115.32	
7009	Culligan	Bottled Water		23.25
7021	C.P. Phelps Inc	Vehicle fuel	3,252.45	3,391.93
		Maint & Parts	139.48	
7021	Big Brand Tire	2 Tire Replacements for Trk #2		270.31
7021	TF Tires	Tires for Trk #4		201.31
7021	Lowe's	Shop Supplies	24.70	
7036	Cline's Business Equipment	IT support/maintenance	60.00	124.47
7036		Monthly maintenance contract - copier	64.47	
7043	McCormick, Kabot, Jenner & Lew	Board Meeting 08/14/2018	300.00	1,460.00
		Emails & Calls with John Avila re: District employee policies, agenda, unemployment law. Research FLSA Requirements re: time cards. Emails to Richard Shanahan @ MVCAC, review source material from Richard Shanahan	1,160.00	
7066	Smith Sign & Decal	Table Cloth for Fair	216.50	
7062	City of Tulare	Land Rent	774.00	894.45
7081		Water & Refuse Pickup Service	120.45	
	Union Bank Credit Card			1,812.83
7021		Wal-Mart Vehicle Oil	231.89	
7036		ACCO Brands Direct - Office Supplies	58.39	
7066		Tulare County Fair- Passes & Parking	160.00	
7027		American Mosquito Control Membership - Michelle	145.00	
7005		ATT - Faxline Monthly	10.60	
7036		Unwired Broadband - Internet Monthly	135.97	
7036		Amazon Marketplace - Office Supplies	11.58	
7036		Amazon - Office Supplies	2.15	
7001		Costco - Trap Batteries	34.70	
7009		Costco - Household	34.70	
7001		Amazon Marketplace - Office Supplies	30.58	
7036		Amazon Marketplace - Field Supplies	11.85	
7001		PFC Products - Surveillance Badges	45.00	
7021		Wal-Mart Shop Supplies	30.50	
7036		Amazon - Office Supplies	14.06	
7009		Wal-Mart - Household Supplies	25.93	
7066		DLX*PS Print- T.C Fair Printing	200.66	
7066		DLX*PS Print- T.C Fair Printing	75.00	
7066		CALPERS Health Fair - Michelle	399.00	
7066		Tulare County Fair- Display Panel	126.07	
7036		Amazon - Office Supplies	29.20	
			39,975.39	

				Union
				Check #'s
				EFTPS
Full Time Employees				E Debits
6001	John Avila		2,566.61	5447
6001	Michelle Dempsey		2,229.86	5448
6001	Andrew Conard		1,943.59	5449
6001	Armando Gonzalez		1,991.92	5450
6001	Quirino Valencia		1,914.15	5451
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	881.69	EFTPS
6004	CalPERS (Health)	Monthly Health Premium	12,507.75	EFTPS
6005	Jesse Carver		1,458.55	5452
	Loretta Harper		515.47	5453
	Lance James		1,306.81	5454
	Theron Mims		1,026.44	5455
	Rene Rodriguez		1,429.22	5456
	Brandon Ward		821.75	5457
	Victor Zamora		2,168.83	5458
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04	EFTPS
6011	CalPERS (Employee)	Employee Additional Deferred Contribution	525.00	EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	5,837.56	EFTPS
	Services & Supplies (2000)			
7001	Verizon	GPS System Monthly Charge (June)	247.00	5459
7001	Yosemite Linen Supply	Employee uniforms & related laundry service	475.16	5460
7001	ADAPCO	Teknar SC 1 264 Gallon Tote	9,810.83	10,739.89
7001		Teknar SC 25 Gallons	929.06	
7001	Praxair	Dry Ice - Servellience	388.96	5462
7001	Golden State Overnight	Shipping for Pools	7.86	5463
7021	C. P. Phelps	Fuel For Vehicles	2,730.98	2,775.59
		Shop Supplies	44.61	
7021	S & R Speciality Equipment	Repair Submersible Pump For Wash Pad	163.81	5465
7021	Big Brand Tires	Tires for Trk #5	180.05	5466
7024	Hancock AC & Heating	AC Repair	166.60	5467
7024	Giotto's Alarm	Alarm Repair	93.13	5468
7043	CalPERS	Fees for GASB-68 Reports & Schedules	700.00	EFTPS
7066	Pricketts Distributing	Ice Machine	6,200.99	5469
	Union Bank Charges & Credits		422.76	Auto Pay
7081		SC Edison	353.46	
7081		SoCal Gas	14.30	
7036		Union Bank - Positive Pay and monthly maintenance fees -	55.00	

 63,728.04

TULARE MOSQUITO ABATEMENT DISTRICT
 FY 18/19 Budget

August 31, 2018

	Appropriations	Expenditures	FY17/18 Expenditures	Remaining
Salaries & Employees Benefits (1000)				
6001 Regular Salaries *	367,940.00	59,362.36	27,728.84	308,577.64
6004 Benefits				-
Health Insurance	177,698.00	26,696.78	13,824.27	151,001.22
EDD Unemployment Insurance 6.2% X 7,000 of employees pay	5,099.00	381.17	347.89	4,717.83
EDD Disability Insurance 1% X of employees salary	5,486.00	998.80	339.75	4,487.20
EDD Employment Training Tax rate 0%				-
Life Insurance	1,260.00	201.98	200.57	1,058.02
6005 Extra Help	120,544.00	40,517.83	13,086.68	80,026.17
6008 Directors Fees	7,200.00	1,000.00	-	6,200.00
6011 Retirement PERS				-
Classic members 7.2% X Gross Salary	26,656.00	11,118.29	5,846.18	15,537.71
New Public Employee Pension Reform Act (PEPRA) members (6.533% X Gross Pay)				-
6012 Social Security (7.65% of employee pay)	37,788.00	7,640.85	1,121.01	30,147.15
6015 Workers' Compensation Insurance	23,100.00	-	-	23,100.00
	<u>772,771.00</u>	<u>147,918.06</u>	<u>62,495.19</u>	<u>624,852.94</u>
Services & Supplies (2000)				
7001 Agriculture	494,276.00	58,021.25	16,762.29	436,254.75
7005 Telecommunications	2,502.00	103.08	116.37	2,398.92
7009 Household Expense	5,292.00	357.64	116.76	4,934.36
7010 Insurance	33,000.00	103.87	-	32,896.13
7021 Maintenance of Equipment	107,000.00	14,752.78	4,016.50	92,247.22
7024 Maintenance - Bldg & Improvements	17,055.00	259.73	25.70	16,795.27
7027 Memberships	14,198.00	9,790.00	9,098.17	4,408.00
7036 Office Expense	8,412.00	1,114.39	695.59	7,297.61
7043 Professional & Special Expense	11,359.00	2,820.00	520.00	8,539.00
7059 Publications and Legal Notices	296.00	-	-	296.00
7061 Rents & Leases - Equipment	262.00	-	-	262.00
7062 Rent & Leases - Bldg & Improvements	12,216.00	1,548.00	774.00	10,668.00
7065 Small Tools & Instruments	2,297.00	-	-	2,297.00
7066 District Special Expense	15,662.00	15,372.02	1,769.86	309.98
7074 Transportation & Travel	7,593.00	-	-	7,593.00
7081 Utilities	5,284.00	949.67	440.23	4,334.33
	<u>736,724.00</u>	<u>105,192.43</u>	<u>34,335.47</u>	<u>631,531.57</u>
Other Charges (3000)				
7407 Contributions to other Agencies	2,500.00	-	-	2,500.00
7425 Taxes & Assessments	38,000.00	-	-	38,000.00
	<u>40,500.00</u>	<u>-</u>	<u>-</u>	<u>40,500.00</u>
Fixed Assets (8000-8300)				
Purchase of Surveillance Vehicle	25,000.00	-	-	25,000.00
	<u>25,000.00</u>	<u>-</u>	<u>-</u>	<u>25,000.00</u>
Working Budget	1,574,995.00	253,110.49	96,830.66	1,321,884.51
* Appropriation for Contingencies	236,249.00	-	-	236,249.00
Total Appropriations	1,811,244.00	253,110.49	96,830.66	1,557,133.85
** General Reserves				
Reserve for Asphalt Removal & Replacement	125,000.00			125,000.00
Reserve for Emergency Invasive Aedes outbreak	250,000.00			250,000.00
Reserve for Replacment of Vehicles/Tablets	215,000.00			215,000.00
Total Budget	7,785,744.00			7,785,744.00
Tulare County Account # 778 Balance	5,397,582.86			5,397,582.86
Union Bank Account # 2740034408 Balance	62,989.34			62,989.34
TMAD Current cash balance	5,564,243.95			5,564,243.95

* 15% of our Working Budget (Tulare County permits us to carry
 15% of our working budget as Appropriations for Contingencies)

** There is no requirement to fund General Reserves at any set amount
 to be in compliance with the CA Health and Safety Code.

SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS

#4

Board Order No. _____

Budget No.	Fund No.

Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21902 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 200,000.00

*List exceptions here

President or Director

John Avila,
Manager

COPY

Secretary or Director

Director

Director

05/18/17

Date of Board Meeting

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

Prepare in duplicate and distribute as follows:

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
	778

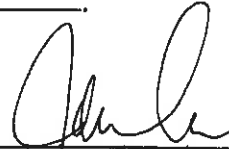
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21904 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 200,000.00

*List exceptions here



President or Director **John Avila,
General Manager**

Secretary or Director

Director

Director

08/25/17
Date of Board Meeting

 **COPY**

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

*Prepare in duplicate and
distribute as follows:*

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
S8496	778

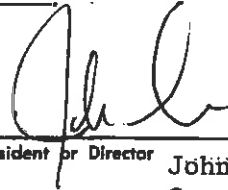
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21905 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 100,000.00

*List exceptions here



President or Director **John Avila**
General Manager

Secretary or Director

Director

Director

10/10/17
Date of Board Meeting

 **COPY**

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

*Prepare in duplicate and
distribute as follows:*

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
S8496	778

Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21906 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 200,000.00

*List exceptions here

President or Director

John Avila
General Manager

Secretary or Director

Director

Director

01/09/18
Date of Board Meeting

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

*Prepare in duplicate and
distribute as follows:*

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
	778

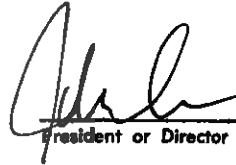
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21907 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 100,000.00

*List exceptions here



President or Director John Avila
General Manager

Secretary or Director _____

Director _____

Director _____

03/13/18

Date of Board Meeting

 COPY

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

*Prepare in duplicate and
distribute as follows:*

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
S8496	778

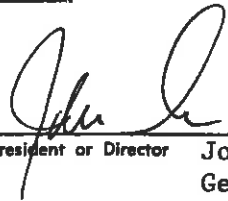
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21908 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 200,000.00

*List exceptions here



President or Director **John Avila**
General Manager

Secretary or Director _____

Director _____

Director _____

05/08/18

Date of Board Meeting

 COPY

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

Prepare in duplicate and distribute as follows:

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

Board Order No. _____

Budget No.	Fund No.
S8496	778

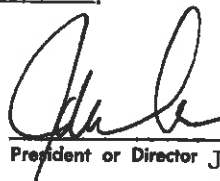
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21909 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 300,000.00

*List exceptions here



President or Director **John Avila**
General Manager

Secretary or Director

Director

Director

06/12/18
Date of Board Meeting



COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

Prepare in duplicate and distribute as follows:

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

BALDWIN A/C
& REFRIGERATION SERVICE
4325 West Iris
Visalia, California 93277
(209) 734-3229 State Lic. #381466

#8

SOLD TO: TULARE MOSQUITO ABATEMENT DIST
TULARE AIRPARK
TULARE, CA. 93274
(209) 686-6628
LOCATION: OFFICE AIR COND. & HEATING

INVOICE #: 6479
DATE: 11/26/90

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	REPLACED HEAT AND COOL SYSTEM AS PER PROPOSAL.		
1	PAYNE 376C048075 HORIZONTAL FURNACE		
1	PAYNE 591ANX042 CONDENSING UNIT		
1	PAYNE 042000AAAA COIL		
1	YEAR COMPLETE WARRANTY		
4	YEAR ADD'L WARRANTY ON COMPRESSOR		
9	YEAR ADD'L WARRANTY ON HEAT EXCHANGER AS PER MANUFACTURER.		
	QUOTED INSTALL PRICE		3,200.00
	TOTAL INVOICE:		3,200.00
	THANK YOU!		

30 Day labor warranty

Net cash, due & payable upon receipt of this
invoice. A finance charge of 2% per month
will be added to all balances 30 days past due.

Estimate

HANCOCK A/C & HEATING Lic.586163
P.O Box 2426
Tulare, CA 93275
(559) 688-3843
Fax: (559) 686-8842

August 20, 2018

Tulare Mosquito Abatement District
Attn: John Avila
6575 Dale Fry Rd.
Tulare, CA 93274
Phone #: (559) 686-6628
Email: tularemosquito@gmail.com
Fax: (559) 686-2013

Job Description

Estimate for above mentioned address

Itemized Estimate

Option 1: Installation of new 3 ½ 407C condensing unit. Installation includes environmental refrigerant reclamation, removal and disposal of old condensing unit. Installation of the new condensing unit with also includes re-charge to proper refrigerant levels.

TOTAL: \$3,175.00

Option 2: Installation of Rheem 3 ½ Ton 14 seer R-410a condensing unit, matched evaporative coil and Rheem furnace.

Installation includes environmental removal and disposal of existing equipment, pressure test existing line set, RX-11 refrigerant line flush and evacuation, and installation materials.

New unit comes with 10 year all parts manufacturer warranty.

TOTAL--- \$5,580.00

Please note that an open invoice of \$166.60 is not included in the above estimates.

This estimate applies only to the job described above. This estimate does not include additional materials or labor that may be required due to any unforeseen problems that arise once the job has begun. Payment in full is due at completion of installation. Please note that the above totals are the CASH price. (Cashier's Check and Money Orders are acceptable forms of payment.) Credit cards will be accepted for an additional 3% convenience fee. (Visa™, Mastercard™, or Discover™ are accepted) This estimate is subject to change after September 20, 2018.

HANCOCK A/C & HEATING

Date: 08/21/18



Estimate accepted and approved

CRAIG A. HANCOCK



Signature



1648-B W. TULARE AVE., TULARE, CA 93274
 PH: 559 688-6675 / FAX: 559 688-7752
 EMAIL: office@centralhc.net
 Contractors State License: #1033451

PROPOSAL/WORK OF IMPROVEMENT CONTRACT

Date: August 20, 2018

To: John Avila
 Contractor:
 Address: 6575 Dale Fry Rd.
 City, State, Zip: Tulare

Office PH#: 686-6628
 Cell PH#:
 Fax #: 559-686-2013
 Email: tularemosquito@gmail.com

Project Type: Change out	Pitch:	Roof:
Plan Name: Tulare Mosquito Abatement District		
Location: 6575 Dale Fry Road, Tulare, CA		

Total Bid Price: \$4,950.00

BID PRICE GOOD FOR 60 DAYS FROM THE CONTRACT DATE

SCOPE OF WORK: Central Heating & Cooling, Inc. proposes to furnish all labor and materials for HVAC work of improvement, in which Central Heating & Cooling, Inc. will install:

QTY	DESCRIPTION
1	Three ½ ton Goodman split HSS 14.0 SEER, 81% AFUE condenser, coil and furnace HVAC unit;
1	Braeburn thermostat;
	Remove existing unit and dispose; Installation material; Flush out lines for new refrigerant;
included	Refrigerant: R410-A; Hookup and Start up new HVAC unit

*NOTE: HERS rating test is NOT included.

PROPOSAL OF ACCEPTANCE BY CONTRACTOR/OWNER:

I, _____, as owner/principal/agent, have read, understand, and agree to the bid price, proposal, and the terms stipulated in this contract. I authorize Central Heating & Cooling, Inc. to commence and complete all HVAC work of improvement necessary on this date

WARRANTY:

The HVAC work of improvement includes a one year warranty on all parts and labor only through Central Heating & Cooling, Inc. Warranty beyond that will be in accordance with the

August 20, 2018



1143 Security Court
 Tulare, CA 93274
 Telephone: 686-4670
 Fax: 686-0446

PROPOSAL

DATE: 08/28/2018

Submitted to: Tulare Mosquito Abatement District	Job Name: Same
Address: 6575 Dale Fry Rd.	Job Location:
City: Tulare Zip 93274	City: Zip:
Telephone:	Telephone:

WE RESPECTFULLY SUBMIT THE FOLLOWING SPECIFICATIONS AND ESTIMATE FOR:
Remove the existing unit and re-install a new Bryant Split System 3 1/2 ton 80 AFUE FAU and a 14 Seer Condensor with a new thermostat:
\$5,800.00
TOTAL: \$5,800.00

WE OFFER TO FURNISH MATERIAL AND LABOR AND COMPLETE THE ABOVE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS FOR THE SUM OF:

PAYMENT TO BE MADE AS FOLLOWS: When job is complete.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE

OFFER MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 90 DAYS.

ACCEPTANCE

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature _____ Date of Acceptance _____ Authorized Signature _____



A

Office of the City Clerk

August 22, 2018

Tulare Mosquito Abatement District
6575 Dale Fry Road
Tulare, CA 93274

Dear Mr. Avila:

On July 24, 2018, the Tulare City Council reappointed Patrick Nunes for a four year term as the City's representative for the Tulare Mosquito Abatement District.

The Council appreciates Mr. Patrick Nunes' willingness to serve and wishes him and the District continued success in your endeavors.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Yoder".

Roxanne Yoder
Chief Deputy City Clerk

V. CONSENT CALENDAR:

It was moved by Vice Mayor Castellanoz, seconded by Council Member Sigala and unanimously carried that the items on the Consent Calendar be approved as presented.

- (1) **Authorization to read ordinances by title only.**
- (2) **Approve minutes of June 19, 2018 special/regular meeting(s).**
- (3) **Receive the attendance log of the Tulare City Council regular meetings dated December 6, 2016 through June 19, 2018. [Requested by: C. Jones]**
- (4) **Reappoint Patrick Nunes to serve as Board Trustee for the Tulare Mosquito Abatement District to another four-year term. [Submitted by: W. Epps]**
- (5) **Approve a legal services agreement with Griswold, LaSalle, Cobb, Down & Gin, LLP, Inc., for Interim City Attorney Services for the City of Tulare, and authorize the City Manager to execute the agreement on behalf of City Council. [Submitted by: W. Epps]**
- (6) **Conditionally approve the final map and subdivision improvement agreement for Phase 5 of the Quail Creek subdivision for recordation, and accept all easements and dedications offered to the City, including a Grant of Easement for temporary access for emergency vehicle purposes, subject to receipt of the signed final map, all fees, and other required items prior to September 15, 2018. [Submitted by: J. Bowen]**
- (7) **Adopt Resolution of Intention 18-38 to set August 7, 2018 as the public hearing date to adopt landscape maintenance assessments for fiscal year 2018-19. [Submitted by: M. Miller]**
- (8) **Approve the sale of real property with Development Agreement under RFP #18-658, APN # 176-051-003 located at 225 South K Street ("Property") to Olga Jordan in the amount of \$15,000.00 and allow the City Manager to sign all documents required for the sale and Legal Counsel to make any minor conforming changes. [Submitted by: S. Bonville]**
- (9) **Approve the purchase of real property located at 305 South N Street, APN #176-065-002 for the amount of \$150,000.00 from the Frances H. Linder Living Trust, and allow the City Manager to sign all documents required for the purchase and Legal Counsel to make any minor conforming changes. [Submitted by: S. Bonville]**



**TULARE COUNTY
HEALTH & HUMAN SERVICES AGENCY**

Jason T. Britt, M.S. • Agency Director



FOR IMMEDIATE RELEASE

CONTACT: Tammie Weyker-Adkins, 559-624-8007

EMAIL: TMWeyker@tularehhsa.org

DATE: August 28, 2018

Avoiding Mosquito Bites a Matter of Health

Residents and medical providers asked to report bites or illness

VISALIA, CA – There is a confirmed incidence of West Nile Virus in an individual in Porterville, and the Tulare County Health & Human Services Agency, Delta Vector Control District, and Tulare Mosquito Abatement District are warning all Tulare County communities to be vigilant against mosquito bites, as they may cause St. Louis Encephalitis Virus or West Nile Virus. Mosquito samplings across Tulare County have resulted in higher positive samples of the St. Louis Encephalitis Virus (SLEV) than in past years.

Tulare Mosquito Abatement District sampling has resulted in 19 positive mosquito samples (containing between 10 and 50 female mosquitoes, capable of transmitting SLEV or WNV) this year for SLEV, whereas there were only three positive samples last year at the same time. In comparison, this year there have only been five positive samples of West Nile Virus (WNV), whereas last year there were 46.

The Delta Vector Control District, which serves most of Northern Tulare County, has had 77 positive mosquito samples for SLEV this year and 23 positive for WNV, out of 2,935 mosquito samples tested. At this time in 2017, they had 14 positive mosquito samples for SLEV and 514 positive for WNV, out of 2,353 samples tested.

Both SLEV and WNV are illnesses caused by mosquito bites. Community members should take precautions to prevent being bitten by mosquitoes and report any incidence of mosquito presence.

Symptoms of SLEV and WNV can vary:

- West Nile Virus (WNV) – Although most individuals will experience minimal or no effects from WNV, symptoms include fever, headache, body aches, skin rash, and swollen lymph nodes, while more severe symptoms include disorientation, coma, tremors, convulsions, and paralysis. If you experience symptoms three to 14 days after being bitten, contact your local physician.
- St. Louis Encephalitis Virus (SLEV) – SLEV is transmitted through the bite of an infected mosquito, and most people have no symptoms or only mild, flu-like illness. However, especially in the elderly, SLEV can cause serious illness that affects the central nervous system. If you experience symptoms five to 15 days after being bitten, contact your local physician.

To reduce the risk of being bitten by mosquitoes, Tulare County residents are strongly urged to:

- Report mosquito presence (anonymously, if you like) by calling the Delta Vector Control District, toll-free, at 1-877-732-8606, or by reporting online at www.DeltaVCD.com, or on its Facebook (DeltaVectorControlDistrict), Twitter (@DeltaVCD), or Instagram (@DeltaVCD) accounts. For information about the Tulare District, please call (559) 686-6628. If your area does not have a vector control agency, contact your city code enforcement office.
- Apply insect repellents that contain DEET, picaridin, oil of lemon eucalyptus, or IR3535 according to label instructions, especially in the early morning and evening.
- Wear long-sleeved shirts and pants if outside in the early morning and evening.
- Make sure that doors and windows have tight-fitting screens to keep out mosquitoes. Repair or replace screens that have holes.
- Eliminate standing water and containers that can hold water from around the home and yard.

Find out about mosquito reports all over the state of California by logging on to www.westnile.ca.gov. A current map of virus activity can be seen on the Delta Vector Control District homepage, www.DeltaVCD.com, by clicking on the tab "Current Mosquito Collections."