

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 11th DAY OF SEPTEMBER 2018, AT THE HOUR OF 1:00 P.M. OF SAID DAY

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Robert Uchita, and Stan Creelman. Absent from the meeting was Sherry Champagne. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of August 14, 2018, Board of Trustees Meeting.

The minutes of the meeting held on August 14, 2018, were presented to the board in writing and reviewed. Upon a motion made by Robert Clark, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on August 14, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5447 - 5469, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5447 - 5469, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 5447 - 5469, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Approval of Claim # 21902 - 21909 Transfers from Tulare County Fund 778 to District's Union Bank Account # 2740034408.

John advised the board that he erroneously failed to specifically seek approval of the transfer of funds from the District's funds held with Tulare County to the District's Union Bank account, but did indicate that said transfers have been reflected in the monthly financials provided to the board. Upon a motion duly made by Robert Uchita, seconded by, Robert Clark, and unanimously carried, the transfers from Tulare County Fund 778 to the District Union Bank account represented in claim numbers 21902 through 21909 are approved.

Agenda Item No. 5: Review of Districts Conflict of Interest Code.

Counsel for the District reviewed with the board a draft of the Notice of Intention to Amend a Conflict of Interest Code and the draft of the amended Conflict of Interest for the District. Upon a motion duly made by Stan Creelman, seconded by, Robert Clark, and unanimously carried, the board authorized the Board President to execute the Notice of Intention to Amend a Conflict of Interest Code, and further authorized the District's counsel to remit the notice to the Tulare County Board

of Supervisors.

Agenda Item No. 6: Status of Invasive Aedes in the City of Tulare.

Michelle advised the board that the District is still trapping Aedes mosquitos at and near Tulare Union High School and the surrounding neighborhoods. On Saturday, September 8, 2018, the District, in coordination with the Tulare Joint Union High School District, adulticided and treated the Tulare Union High School campus and Tulare fairgrounds.

Agenda Item No. 7: Implementation of Website.

Michelle reported to the board that the District's website is now live at www.tularemosquito.com. Michelle also provided the board with a review of the District's website.

Agenda Item No. 8: Air Conditioning Unit Replacement.

John advised the board that the office air conditioning quit working and it was discovered that the compressor failed. After obtaining three bids for a new air conditioning unit, the District engaged Hancock A/C & Heating replace the air conditioning unit for the sum of \$5,580.00. Upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the board approved and ratified the purchase an installation of a new air conditioning unit from Hancock A/C & Heating for the sum of \$5,580.00.

Agenda Item No. 9: Tulare County Fair.

John advised that the District is ready and prepared to attend and host an informational booth at the Tulare County Fair. He invited all of the board members to stop by the District's booth if they were at the fair.

Agenda Item No. 10: Manager's Report.

- a) Pat Nunes Reappointment: John advised the board that Pat Nunes was reappointed to the board on July 24, 2018.
- b) Ice Machine: John advised that the ice machine was purchased and installed as previously authorized. He indicated that the ice machine is working well.
- c) TCHHSA Press Release: John reviewed with the board the press release for Tulare County Health and Human Service Agency, dated August 28, 2018, related to the confirmed incidence of West Nile Virus in an individual in Porterville, California.
- d) Tulare County Human Case Recap: John provided an update as to the current status of West Nile Virus infection in Tulare County and also advised the board that California Department of Public Health has reported and confirmed the first two human West Nile Virus deaths of 2018.
- e) Pawnee Update: John advised the board that at this time there does not appear to be any buyer interest in the District's airplane that is currently for sale. John advised he may investigate other avenues to list and market the airplane for sale. Finally, John advised that he is still working on the liability insurance coverage on the airplane.

Page 3 of 3.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the meeting was adjourned at 1:42 p.m.

SECRETARY

Transfer funds from Fund #778 Tulare County to Union Bank Account #27400034408

6000	Funds for Salaries & Benefits	150,000.00
7000	Funds for Services & Supplies	150,000.00

Check #'s

EFTPS

E Debits

Full Time Employees

6001	John Avila		2,566.62		5470
6001	Michelle Dempsey		2,229.86		5471
6001	Andrew Conard		1,943.60		5472
6001	Armando Gonzalez		1,991.93		5473
6001	Quirino Valencia		1,914.16		5474
6005	Jesse Carver		1,122.87		5475
	Loretta Harper		557.38		5476
	Lance James		1,003.64		5477
	Rene Rodriguez		1,098.20		5478
	Victor Zamora		1,684.77		5479
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	732.14		EFTPS
6004	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	941.63		5480
6008	Charlie Pitigliano	Board Meeting 09/11/18	100.00		5481
6008	Robert Clark	Board Meeting 09/11/18	100.00		5482
6008	Pat Nunes	Board Meeting 09/11/18	100.00		5483
6008	Stan Creelman	Board Meeting 09/11/18	100.00		5484
6008	Robert Uchita	Board Meeting 09/11/18	100.00		5485
6011	CalPERS (Employee)	Employee Additional deferred contribution	525.00		EFTPS
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04		EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	4,896.26		EFTPS
	Services & Supplies (2000)				
7001	ADAPCO	Teknar - 1 264 Gallon Tote	9,810.83		5486
7001	Verizon Wireless	Field Communications	65.35	180.67	5487
7001	MVCAC	Mosquito Pool Test - August		880.00	5488
7005	Verizon Wireless	Office Phones	115.32		
7009	Culligan	Bottled Water		31.00	5489
7021	C.P. Phelps Inc	Vehicle fuel	2,344.42	2,539.86	5490
		Maint & Parts	195.44		
7021	Johnston Aircraft Service	2 Batteries for Pawnee		576.10	5491
7021	Lowe's	Shop Supplies		174.37	5492
7024	Hancock AC & Heating	A/c Unit 3 1/2 Ton		5,580.00	5493
7036	Cline's Business Equipment	IT support/maintenance	60.00	93.48	5494
7036		Monthly maintenance contract - copier	33.48		
7043	McCormick, Kabot, Jenner & Lew	Board Meeting 08/14/2018	300.00	1,400.00	5495
		Review TMAD files, Review Board policy, emails from John re; conflict of interest code. Research conflict of interest code emails & phone calls to & from John re conflict of interest codes. Research conflict interest code, research TMAD files for conflict of interest codes materials from County Counsel	1,100.00		
7062	City of Tulare	Land Rent	774.00	893.80	5496
7081		Water & Refuse Pickup Service	119.80		
	Union Bank Credit Card			1,440.68	5497
7001		Amazon - Safety Cones	50.40		
7005		ATT*Web - Faxline	10.60		
7009		Amazon - Household Supplies	85.70		
7009		Costco - Household Supplies	82.47		
7021		Pump Products - New Submersible Pump	245.28		
7036		PayPal - Office Supplies	6.50		
7036		Amazon - Time Clock	146.81		
7036		Amazon - Office Supplies	19.99		
7036		UnwireBroadband - Monthly Internet Service	135.97		
7036		Intuit - Quickbooks - Quickbooks Plus Annual Sub	299.95		
7036		Amazon Prime - Amazon Prime - Annual	128.82		
7036		Amazon - Office Supplies	34.21		
7066		Renaissance Hotels - CSDA Conference - John - One night deposit	193.98		

49,349.89

				Union
				Check #'s
				EFTPS
Full Time Employees				E Debits
6001	John Avila		2,566.61	5498
6001	Michelle Dempsey		2,229.86	5499
6001	Andrew Conard		1,943.59	5500
6001	Armando Gonzalez		1,991.92	5501
6001	Quirino Valencia		1,914.15	5502
6004	CA Emp Dev Dept	UI, ETT, SDI & PIT	733.40	EFTPS
6004	CalPERS (Health)	Monthly Health Premium	12,507.75	EFTPS
6005	Jesse Carver		1,238.87	5503
	Loretta Harper		479.29	5504
	Lance James		1,105.20	5505
	Rene Rodriguez		1,210.31	5506
	Victor Zamora		1,849.85	5507
6011	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,041.04	EFTPS
6011	CalPERS (Employee)	Employee Additional Deferred Contribution	525.00	EFTPS
6012	Union Bank	Federal Inc Tax., Employee/Employer Medicare & SS	5,041.40	EFTPS
Services & Supplies (2000)				
7001	Verizon	GPS System Monthly Charge (July)	247.00	5508
7001	Yosemite Linen Supply	Employee uniforms & related laundry service	342.32	5509
7001	ADAPCO	Teknar SC 1 264 Gallon Tote	9,810.83	5510
7001	Praxair	Dry Ice - Serveillance	253.11	5511
7001	Clarke	Duet 2 X 2 5 Gallons	1,194.00	1,666.00
		Biomist 4+12 ULV 5 Gallons	472.00	5512
7001	Golden State Overnight	Shipping for Pool	4.00	5513
7021	C. P. Phelps	Fuel For Vehicles	2,359.11	2,395.44
		Shop Supplies	36.33	5514
7021	Battery Pro	Battery for Trk # 4	114.66	229.32
	Battery Pro	Battery For Trk # 10	114.66	5515
7021	Sturgeon & Beck	Cables for Trk # 10	87.31	5516
7021	Morris Levin & Son	Floor Sweep	19.47	5517
7066	Ca Dept of Public Health	Certication Test - Lance James	56.00	5518
7066	John Avilia	CSDA Conference - John Avila		
		Fuel	43.01	528.10
		Meals	80.00	5519
		Lodging	405.09	
Union Bank Charges & Credits			314.18	Auto Pay
7081		SC Edison	233.40	
7081		SoCal Gas	15.78	
7036		Union Bank - Positive Pay and monthly maintenance fees	65.00	

53,331.32

TULARE MOSQUITO ABATEMENT DISTRICT
 FY 18/19 Budget

September 30, 2018

	Appropriations	Expenditures	FY17/18 Expenditures	Remaining
Salaries & Employees Benefits (1000)				
6001 Regular Salaries *	367,940.00	89,043.54	27,728.84	278,896.46
6004 Benefits				-
Health Insurance	177,698.00	40,045.17	13,824.27	137,652.83
EDD Unemployment Insurance 6.2% X 7,000 of employees pay	5,099.00	437.82	347.89	4,661.18
EDD Disability Insurance 1% X of employees salary	5,486.00	1,431.20	339.75	4,054.80
EDD Employment Training Tax rate 0%	-	-	-	-
Life Insurance	1,260.00	302.97	200.57	957.03
6005 Extra Help	120,544.00	54,076.59	13,086.68	66,467.41
6008 Directors Fees	7,200.00	1,500.00	-	5,700.00
6011 Retirement PERS				-
Classic members 7.2% X Gross Salary	26,656.00	13,259.42	5,846.18	13,396.58
New Public Employee Pension Reform Act (PEPRA) members (6.533% X Gross Pay)	-	-	-	-
6012 Social Security (7.65% of employee pay)	37,788.00	10,948.68	1,121.01	26,839.32
6015 Workers' Compensation Insurance	23,100.00	-	-	23,100.00
	<u>772,771.00</u>	<u>211,045.39</u>	<u>62,495.19</u>	<u>561,725.61</u>
Services & Supplies (2000)				
7001 Agriculture	494,276.00	81,151.09	16,762.29	413,124.91
7005 Telecommunications	2,502.00	229.00	116.37	2,273.00
7009 Household Expense	5,292.00	556.81	116.76	4,735.19
7010 Insurance	33,000.00	103.87	-	32,896.13
7021 Maintenance of Equipment	107,000.00	21,019.93	4,016.50	85,980.07
7024 Maintenance - Bldg & Improvements	17,055.00	5,839.73	25.70	11,215.27
7027 Memberships	14,198.00	9,790.00	9,098.17	4,408.00
7036 Office Expense	8,412.00	2,045.12	695.59	6,366.88
7043 Professional & Special Expense	11,359.00	4,220.00	520.00	7,139.00
7059 Publications and Legal Notices	296.00	-	-	296.00
7061 Rents & Leases - Equipment	262.00	-	-	262.00
7062 Rent & Leases - Bldg & Improvements	12,216.00	2,322.00	774.00	9,894.00
7065 Small Tools & Instruments	2,297.00	-	-	2,297.00
7066 District Special Expense	15,682.00	16,150.10	1,769.86	(468.10)
7074 Transportation & Travel	7,593.00	-	-	7,593.00
7081 Utilities	5,284.00	1,318.65	440.23	3,965.35
	<u>736,724.00</u>	<u>144,746.30</u>	<u>34,335.47</u>	<u>591,977.70</u>
Other Charges (3000)				
7407 Contributions to other Agencies	2,500.00	-	-	2,500.00
7425 Taxes & Assessments	38,000.00	-	-	38,000.00
	<u>40,500.00</u>	<u>-</u>	<u>-</u>	<u>40,500.00</u>
Fixed Assets (8000-8300)				
Purchase of Surveillance Vehicle	25,000.00	-	-	-
	<u>25,000.00</u>	<u>-</u>	<u>-</u>	<u>25,000.00</u>
Working Budget	1,574,995.00	355,791.69	96,830.66	1,219,203.31
* Appropriation for Contingencies	236,249.00	-	-	-
Total Appropriations	<u>1,811,244.00</u>	<u>355,791.69</u>	<u>96,830.66</u>	<u>-</u>
** General Reserves	5,384,500.00	-	-	5,384,500.00
Reserve for Asphalt Removal & Replacement	125,000.00	-	-	125,000.00
Reserve for Emergency Invasive Aedes outbreak	250,000.00	-	-	250,000.00
Reserve for Replacement of Vehicles/Tablets	215,000.00	-	-	215,000.00
Total Budget	<u>7,785,744.00</u>	<u>-</u>	<u>-</u>	<u>7,785,744.00</u>
Tulare County Account # 778 Balance	5,097,758.27	-	-	-
Union Bank Account # 2740034408 Balance	269,442.69	-	-	-
TMAD Current cash balance	<u>5,367,200.96</u>	-	-	-

* 15% of our Working Budget (Tulare County permits us to carry
 15% of our working budget as Appropriations for Contingencies)

** There is no requirement to fund General Reserves at any set amount
 to be in compliance with the CA Health and Safety Code.

**SPECIAL DISTRICT
ORDER TO DISBURSE FUNDS**

17 CORV

Board Order No. _____

Budget No.	Fund No.
S8496	778

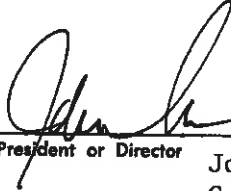
Name of District TULARE MOSQUITO ABATEMENT DISTRICT

It is hereby ordered that the County Auditor draw his warrants on the above district fund for payment of the attached claims No. 21910 to No. _____ inclusive* in the amounts indicated.

The attached claims have been "audited" by the district and any corrections are shown on the claim.

The total amount ordered paid on this date is \$ 300,000.00

*List exceptions here



President or Director **John Avila**
General Manager

Secretary or Director

Director

Director

08/14/18
Date of Board Meeting

COUNTY AUDITOR'S USE ONLY

Warrants No. _____ to _____

Claims No. _____ to _____

Dated _____

Reviewed by _____

INSTRUCTIONS:

*Prepare in duplicate and
distribute as follows:*

1. Original with claims to Auditor's office.
2. Retain duplicate in district files.

#5

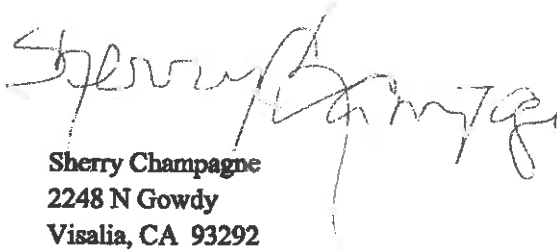
Charlie Pitigliano
TMAD Board of Trustee - President
6575 Dale Fry Road
Tulare, CA 93274

I respectfully submit my resignation as a Board member of the Tulare Mosquito Abatement District effective October 10, 2018.

I recently moved out of the District and completely understand the need for my seat on the Board to be filled by someone who lives in that specific area.

I've had a wonderful experience serving on this Board and I want to thank the Board and management for this amazing opportunity in doing so.

Sincerely,



Sherry Champagne
2248 N Gowdy
Visalia, CA 93292



Tulare Mosquito Abatement District



#6

Aircraft Liability & Physical Damage Insurance Proposal 2018 – 2019

Presented on October 1, 2018

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
O 949 756 0271
F 619 699 0907
CA License No. 0C36861
www.alliant.com

Line of Coverage

Aircraft Liability & Physical Damage Coverage

INSURANCE COMPANY:
A.M. BEST RATING:
STANDARD & POOR'S RATING:
CALIFORNIA STATUS:
POLICY/COVERAGE TERM:

Aircraft:

Aircraft Location:

Territory:

Purpose of Use:

Limits:

Deductible:

Expired Coverage	Proposed Coverage
Westchester Fire Insurance Company A++ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of June 22, 2016 AA (Very Strong) as of May 19, 2014 Admitted July 1, 2017 to July 1, 2018 1966 Piper PA-25-235 L Lycoming 235, FAA #N4517Y TLR – Mefford Fields, Tulare, CA While the Aircraft is in the United States of America (excluding Alaska), Canada or Mexico, or while the Aircraft dismantled and is being transported between ports in the territory. Mosquito Abatement Single Limit Bodily Injury (Excluding Passengers) and Property Damage \$ 5,000,000 Each Occurrence	Westchester Fire Insurance Company A++ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of October 5, 2017 AA (Very Strong) as of May 19, 2014 Admitted To Be Determined Same as Expired Same as Expired Same as Expired Same as Expired Same as Expired Single Limit Bodily Injury (Excluding Passengers) and Property Damage \$ 5,000,000 Each Occurrence Hull Coverage - Not In Motion coverage only \$ 23,000 Amount of Insurance \$ 1,000 Not In Motion

Aircraft Liability & Physical Damage Coverage - Continued

	Expired Coverage	Proposed Coverage
Total Cost Excluding TRIA/War:	\$ 8,145.00	\$ 4,160.00 Liability Premium \$ 920.00 Hull Premium \$ 508.00 SDRMA Admin Fee \$ 5,588.00 Policy Premium
Total Cost Including TRIA:	Not Applicable	\$ 5,080.00 Policy Premium \$ 428.00 TRIA Premium \$ 550.00 SDRMA Admin Fee \$ 6,058.00 Total Cost
Total Cost Including War:	Not Applicable	\$ 5,080.00 Policy Premium \$ 428.00 War Premium \$ 550.00 SDRMA Admin Fee \$ 6,058.00 Total Cost
Total Cost Including TRIA & War:	Not Applicable	\$ 5,080.00 Policy Premium \$ 535.00 TRIA & War Premium \$ 561.00 SDRMA Admin Fee \$ 6,176.00 Total Cost
Minimum Earned Premium:	<ul style="list-style-type: none"> • 1-30 Days@33% of the annual premium • 31-60 Days@60% of the annual premium • 61-90 Days@75% of the annual premium • 91-120 Days@85% of the annual premium • Over 120 Days@100% of the annual premium 	Not Applicable
Pilots Who May Fly The Aircraft:	The pilots who may fly the Aircraft are as listed below, provided that those pilots have all of the qualifications as shown and provided also that all pilots are properly	The pilots who may fly the Aircraft are as listed below, provided that those pilots have all of the qualifications as shown and provided also that all pilots are properly



Line of Coverage

Aircraft Liability & Physical Damage Coverage

	Expired Coverage	Proposed Coverage
INSURANCE COMPANY:	Westchester Fire Insurance Company	Westchester Fire Insurance Company
A.M. BEST RATING:	A++ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of June 22, 2016	A++ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of October 5, 2017
STANDARD & POOR'S RATING:	AA (Very Strong) as of May 19, 2014	AA (Very Strong) as of May 19, 2014
CALIFORNIA STATUS:	Admitted	Admitted
POLICY/COVERAGE TERM:	July 1, 2017 to July 1, 2018	To Be Determined
Aircraft:	1966 Piper PA-25-235 L Lycoming 235, FAA #N4517Y	Same as Expired
Aircraft Location:	TLR – Mefford Fields, Tulare, CA	Same as Expired
Territory:	While the Aircraft is in the United States of America (excluding Alaska), Canada or Mexico, or while the Aircraft dismantled and is being transported between ports in the territory.	Same as Expired
Purpose of Use:	Mosquito Abatement	Same as Expired
Limits:	Single Limit Bodily Injury (Excluding Passengers) and Property Damage \$ 5,000,000 Each Occurrence	Single Limit Bodily Injury (Excluding Passengers) and Property Damage \$ 5,000,000 Each Occurrence
Deductible:	None	Hull Coverage - Not In Motion coverage only \$ 75,000 Amount of Insurance \$ 1,000 Not In Motion

Aircraft Liability & Physical Damage Coverage - Continued

	Expired Coverage	Proposed Coverage
Total Cost Excluding TRIA/War:	\$ 8,145.00	\$ 4,160.00 Liability Premium \$ 3,750.00 Hull Premium \$ 791.00 SDRMA Admin Fee \$ 8,701.00 Policy Premium
Total Cost Including TRIA:	Not Applicable	\$ 7,910.00 Policy Premium \$ 454.00 TRIA Premium \$ 836.00 SDRMA Admin Fee \$ 9,200.00 Total Cost
Total Cost Including War:	Not Applicable	\$ 7,910.00 Policy Premium \$ 454.00 TRIA Premium \$ 836.00 SDRMA Admin Fee \$ 9,200.00 Total Cost
Total Cost Including TRIA & War:	Not Applicable	\$ 7,910.00 Policy Premium \$ 567.00 TRIA & War Premium \$ 847.00 SDRMA Admin Fee \$ 9,324.00 Total Cost
Minimum Earned Premium:	<ul style="list-style-type: none"> • 1-30 Days@33% of the annual premium • 31-60 Days@60% of the annual premium • 61-90 Days@75% of the annual premium • 91-120 Days@85% of the annual premium • Over 120 Days@100% of the annual premium 	Not Applicable
Pilots Who May Fly The Aircraft:	The pilots who may fly the Aircraft are as listed below, provided that those pilots have all of the qualifications as shown and provided also that all pilots are properly	The pilots who may fly the Aircraft are as listed below, provided that those pilots have all of the qualifications as shown and provided also that all pilots are properly

NOTICE OF INTENTION TO AMEND

#7

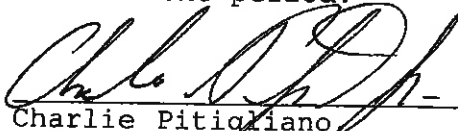
A CONFLICT-OF-INTEREST CODE

TULARE MOSQUITO ABATEMENT DISTRICT

1. This agency intends to amend its conflict-of-interest code pursuant to the Political Reform Act of 1974. Pursuant to Government Code section 87302, the code designates those officers, employees and consultants of the agency who, by virtue of their participation in decision-making, must disclose certain of their personal investments, income, interests in real property and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests. The code must be updated and amended as positions in this agency are added, deleted or changed.
2. Copies of the proposed are available to interested persons. Copies may be obtained, and inquiries may be made concerning the proposed code or amendment, by calling

John Avila, District Manager, at (559) 686-6628.
3. A 45-day comment period has been established prior to adoption of the proposed code or amendment commencing on September 24, 2018, and ending on November 7, 2018. Any interested party may present written comments concerning the proposed code no later than November 7, 2018, (final day of 45-day comment period) to John Avila, District Manager, at 6575 Dale Fry Road, Tulare, California 93274. No public hearing on this matter will be held unless any interested person or his or her representative requests a public hearing no later than 15 days prior to the close of the written comment period.

Date: 9-11-18



Charlie Pitigliano
President of Board of Trustees.

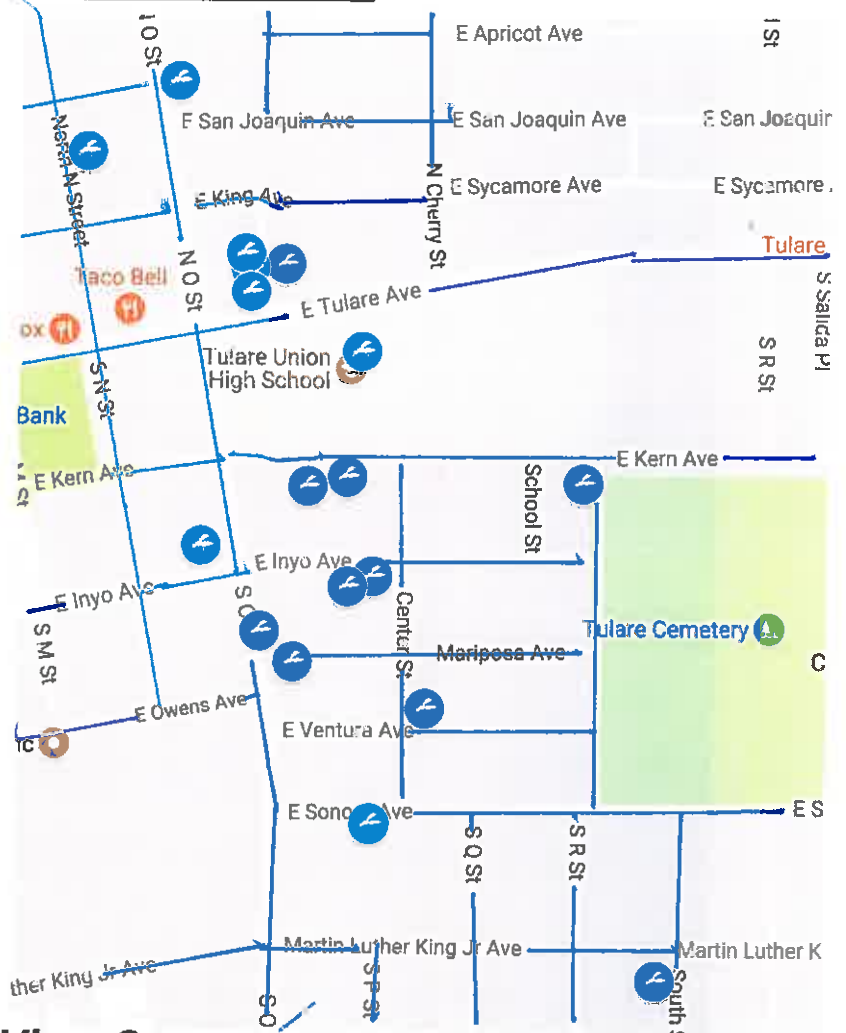
2018 Surveillance Report

#8

Aedes aegypti Locations

A total of **81 aegypti** mosquitoes were collected this season.

- **48 aegypti** were collected and sent to DART for Bottle Bioassay resistance testing
- **33 aegypti** were collected and sent to Anton @ UC Davis Mosquito Research Laboratory



Virus Counts

	# pools tested	WNV+	SLEV+
April	0	0	0
May	0	0	0
June	68	2	6
July	49	3	11
August	28	1	7
September	0	0	0
Totals		6	24

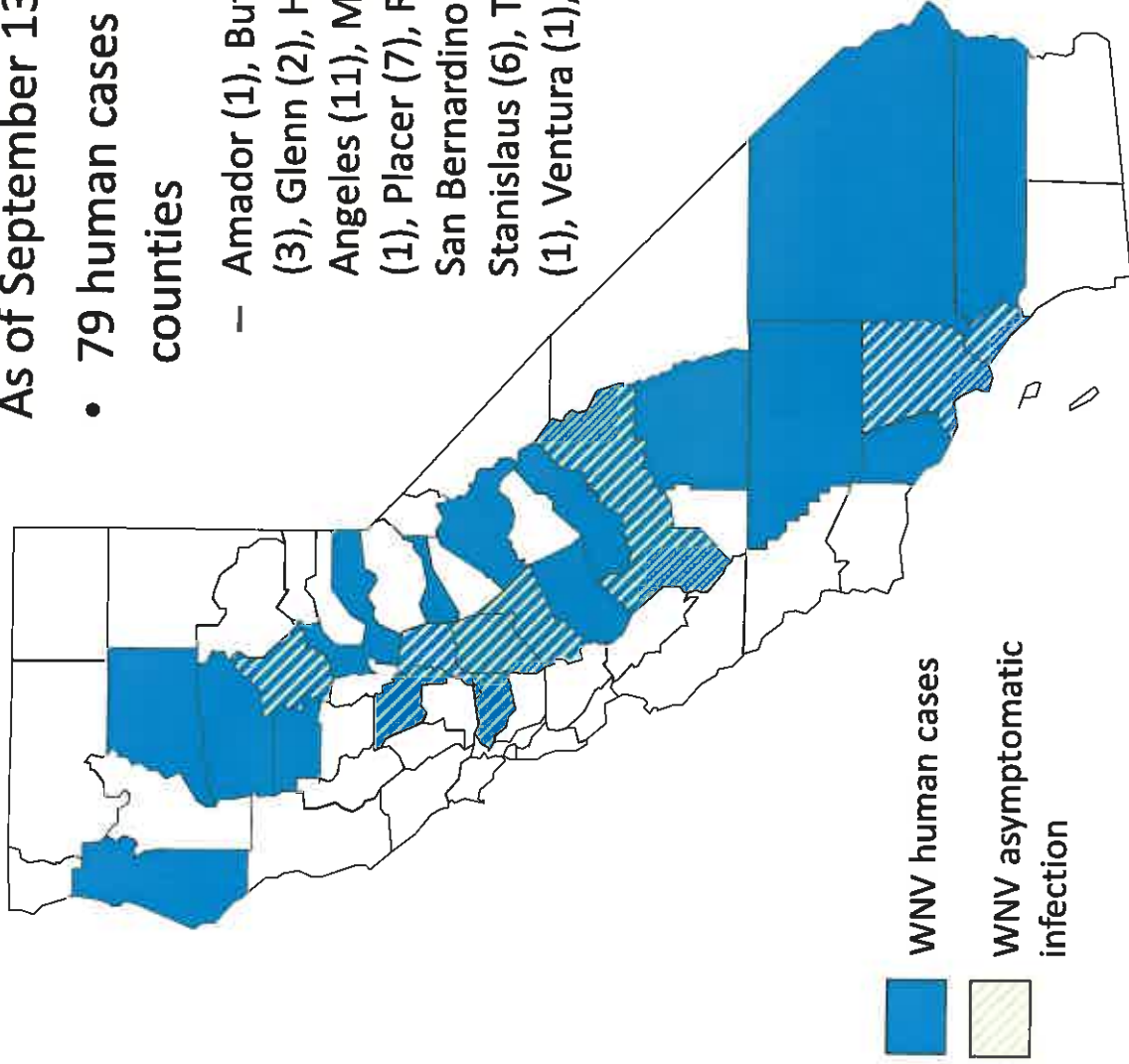
WNV Human Cases — California, 2018

#8

As of September 13, 2018:

- 79 human cases of WNV illness from 24 counties

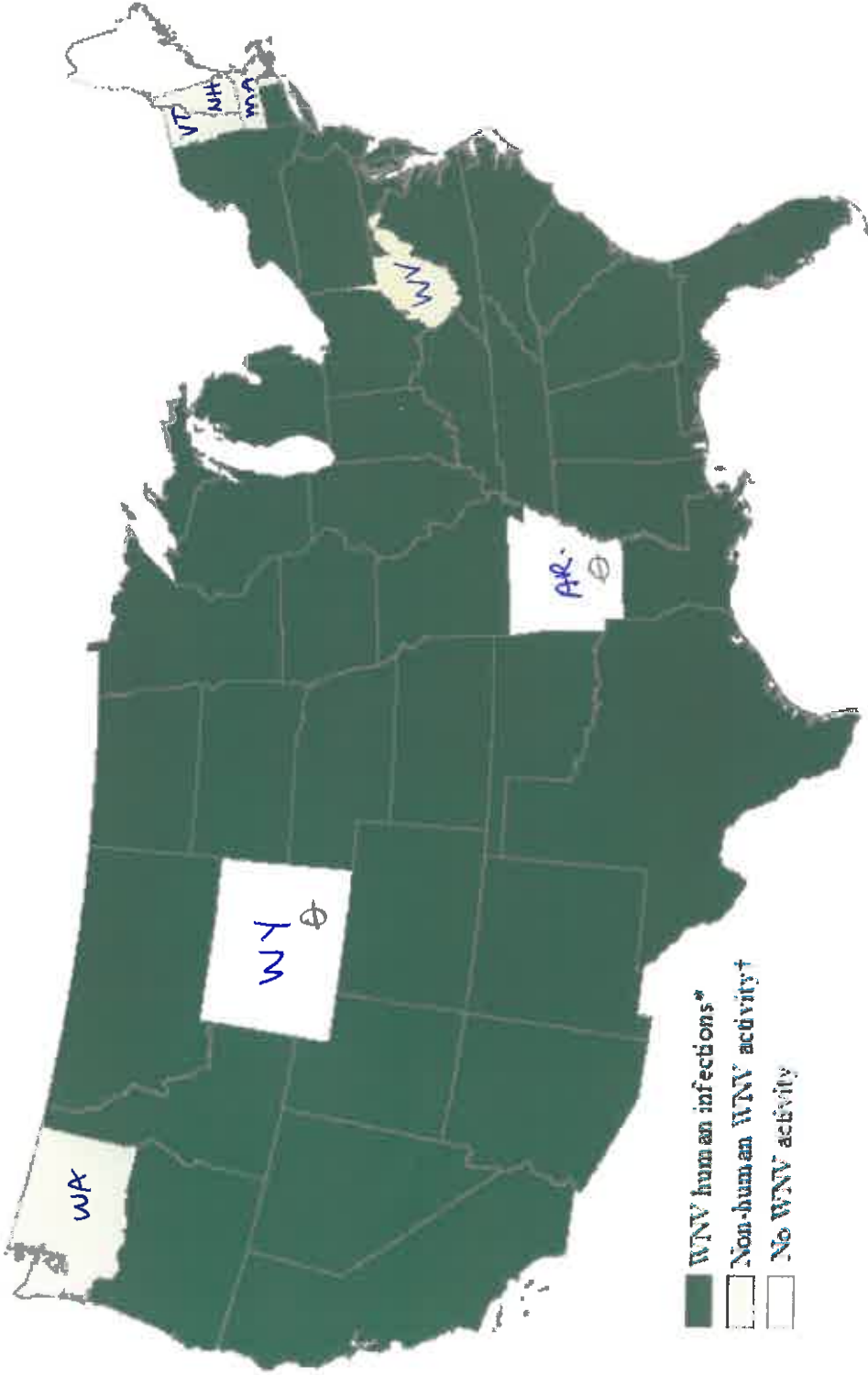
- Amador (1), Butte (6), Contra Costa (1), Fresno (3), Glenn (2), Humboldt (1), Kern (5), Los Angeles (11), Madera (2), Merced (1), Orange (1), Placer (7), Riverside (7), Sacramento (1), San Bernardino (3), San Joaquin (9), Shasta (1), Stanislaus (6), Tehama (1), Tulare (1), Tuolumne (1), Ventura (1), Yolo (6), and Yuba (1) counties



WNV Human Cases — California, 2018

- 79 cases as of September 13, 2018
- 55 (70%) had neuroinvasive illness
- 53 (67%) of the patients were male
- Median age: 59 years (range: 1-90)
- Symptom onset date range (for infections acquired in 2018): May 6 – September 1, 2018
- 4 WNV-related fatalities from Glenn (1), Placer (1), Yolo (1), and Yuba (1) counties
- 17 asymptomatic infections have been reported from 10 local health jurisdictions: Butte (4), Contra Costa (1), Fresno (1), Los Angeles (2), Orange (2), Pasadena (1), Sacramento (1), San Joaquin (1), Stanislaus (3), and Yolo (1)
- Last year at this time 143 cases had been reported to CDPH.

West Nile Virus Activity by State - United States, 2018 (as of September 4, 2018)



*WNV human disease cases or presumptive viremic blood donors. Presumptive viremic blood donors have a positive screening test which has not necessarily been confirmed.

†WNV veterinary disease cases, or infections in mosquitoes, birds, or sentinel animals.



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

September 13, 2018

Mr. Charlie Pitiigliano
Board President
Tulare Mosquito Abatement District
6575 Dale Fry Road
Tulare, California 93274

#9

Re: No Paid Property/Liability Claims in 2017-18

Dear Mr. Pitiigliano:

This letter is to formally acknowledge the dedicated efforts of the Tulare Mosquito Abatement District's Governing Body, management and staff towards proactive risk management and loss prevention training. Your agency's efforts have resulted in no "paid" property/liability claims for program year 2017-18. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. This is a great accomplishment!

It is through the efforts of members such as Tulare Mosquito Abatement District that SDRMA has been able to continue providing affordable property/liability coverage to over 505 public agencies throughout California. In fact, 428 members or 85% in the property/liability program had no "paid" claims in program year 2017-18.

In addition to this annual recognition, members with no "paid" claims during 2017-18 earned 2 credit incentive points (CIPs) thereby reducing their annual contribution amount. Also, members with no "paid" claims for at least 3 consecutive program years may receive a lower "risk factor" which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing property/liability losses. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any comments or suggestions to Dennis Timoney, SDRMA Chief Risk Officer at dtimoney@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management and staff for their commitment to proactive risk management and loss prevention training.

Sincerely,
Special District Risk Management Authority

Jean Bracy, President
Board of Directors



**California Special
Districts Association**
Districts Stronger Together



Sept. 24 - 27, 2018

2018 CSDA Annual Conference
& Exhibitor Showcase

Renaissance Indian Wells
Resort & Spa



Conference Schedule

Monday, September 24, 2018

8:00 a.m. Shotgun Start

SDLF Scramble for Scholarships Golf Tournament:
Indian Wells Golf Resort*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: Special District Leadership
Academy: Governance Foundations*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: Policy and Procedure Writing*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: So, You Want to Be a General
Manager?*

10:15 a.m. - 3:00 p.m.

Pre-Conference Tour: Salton Sea Authority Tour*

12:30 - 3:30 p.m.

Pre-Conference Workshop: The Strategies of a Special District
Strategic Plan*

1:30 - 3:30 p.m.

Special District Leadership Foundation:
Special District Administrator (SDA) Exam

3:45 - 5:15 p.m.

Chapter Roundtable Discussion

5:30 - 7:30 p.m.

Conference Begins! President's Reception with the Exhibitors

Tuesday, September 25, 2018

7:30 - 8:45 a.m.

Continental Breakfast with the Exhibitors

9:00 - 10:45 a.m.

Opening General Session: Connie Podesta "StandOut
Leadership...Lead Like You Mean It!"

11:00 a.m. - 12:15 p.m.

Breakout Sessions

12:15 - 1:45 p.m.

Lunch with the Exhibitors

Tuesday, September 25, 2018 (continued)

2:00 - 3:15 p.m.

Breakout Sessions

3:30 - 4:30 p.m.

Breakout Sessions

4:30 - 6:00 p.m.

Mix & Mingle in the Exhibit Hall

Wednesday, September 26, 2018

8:15 - 9:00 a.m.

SDRMA Full Plated Breakfast

9:00 - 10:45 a.m.

SDRMA General Session/Safety Awards/Keynote:
Derreck Kayongo "Harnessing Your Power to Create Change" „

11:00 a.m. - 12:15 p.m.

Breakout Sessions

12:30 - 1:45 p.m.

Awards Luncheon

2:00 - 3:30 p.m.

Breakout Sessions

3:45 - 5:00 p.m.

Breakout Sessions

5:30 - 7:30 p.m.

SDLF Taste of the City: Casino Night

Thursday, September 27, 2018

8:30 - 10:30 a.m.

CSDA Closing Breakfast: 2018 Legislative Impacts on Special
Districts

* = optional, advanced registration, additional fee

Monday, September 24, 2018



Pre-conference Workshops

(pre-registration/payment required)

9:00 a.m. – 3:30 p.m.

So, You Want to Be a General Manager?

A practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager; identifying general manager opportunities including positioning yourself for executive recruitment; developing positive relations with the board, staff and peer agency executives; and leadership practices.

\$100 includes continental breakfast and lunch. Limited class size, register early!



9:00 a.m. – 3:30 p.m.

Special District Leadership Academy Module 1: Governance Foundations

As the core curriculum of CSDA's Special District Leadership Academy, this workshop serves as the "foundation" for the series on effective governance of special districts. It is specifically designed for special district board members and meets the requirement for six hours of governance training for Special District Leadership Foundation programs.

\$225 Member, \$340 Non-member

EARN SDRMA CIPS

9:00 a.m. – 3:30 p.m.

Policy and Procedure Writing

This course for managers, supervisors, and analysts will prepare you to plan and organize highly effective work systems through policy, procedure, and task development. Participants will learn and practice policy and procedure writing skills, and how to apply them in their workplace. Attendees are asked to bring a policy/procedure they are working on, with, or that is currently under their review, for classroom discussion and analysis. Course materials include templates for development of policy, procedure, and task descriptions in the future, and a textbook as a continuing framework for their development.

\$225 Member, \$340 Non-member

12:30 – 3:30 p.m.

The Strategies of a Special District Strategic Plan

All public agencies should have a strategy that moves them in a certain direction into the future. While there are many ways to develop a strategic plan, there is also a strategy in the actual planning process as well. This important pre-conference workshop will examine the how and why for a properly conducted strategy planning effort. Each part of the process should be strategic in its own; come discover this and how to do it right.

\$150 Member, \$225 Non-member

1:30 – 3:30 p.m.

Special District Administrator (SDA) Certification Exam, Special District Leadership Foundation

(Optional – must be scheduled prior to conference).

Golf Tournament

(pre-registration/payment required)



SDLF Scramble for Scholarships Golf Tournament

8:00 a.m. Shotgun Start Indian Wells Golf Resort

(pre-registration / payment required)

Join special district elected officials, staff, and business affiliates at this optional fun event. Great golf skills are not necessary! Proceeds benefit the Special District Leadership Foundation scholarship fund.

\$115 includes golf with cart, lunch, and prizes!





Pre-conference tour & more!

(pre-registration/payment required)

10:15 a.m. - 3:00 p.m.

Salton Sea Authority Tour

Tour of the northern part of the Salton Sea: North Shore Yacht Club, State Recreation Area

On this tour you will learn how special districts, counties, and a Native American tribe are working together in partnership with the state and federal agencies to reverse the tragic decline of the Salton Sea, transforming the watershed to establish a healthy and prosperous future.

\$48 per person includes transportation to/from the hotel, lunch, and tour

Early registration is encouraged. Limited to 48 attendees!

3:45 p.m. - 5:15 p.m.

Chapter Roundtable Discussion

Join CSDA board members and local chapter leaders from across the state to share best practices and discuss issues and opportunities. All attendees welcome.

“The informational and educational level of the materials and presentations are very appropriate for seasoned veterans, as well as new and emerging leaders.”

**KARA RALSTON
CAMARILLO HEALTH CARE DISTRICT**

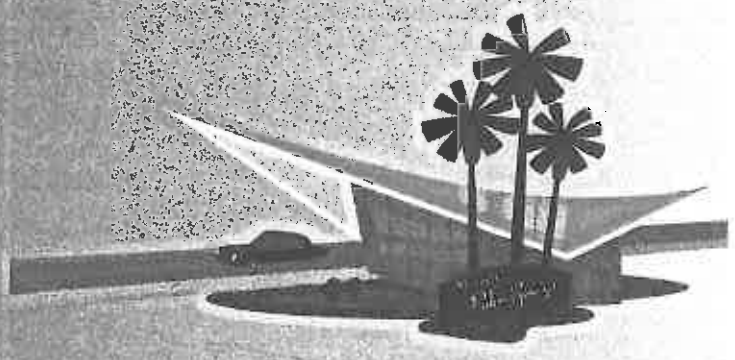
**Conference
Begins!**

5:30 - 7:30 p.m.

President's Reception with the Exhibitors

Join us in the exhibit hall as we network with business professionals who provide all types of goods and services to special districts. Appetizers, refreshments, and entertainment provided.

(all registered attendees welcome)



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BREAKOUT SESSIONS 9:00 – 10:45 A.M.

5 Things You Can Do to Build an Awesome Personal Brand

CPS HR Consulting

Branding on a business-level is common, but today branding is becoming just as important on a personal level. Not many of us have consciously cultivated these brands, but they exist nonetheless. Developing your personal brand is the proactive way of controlling your career development and how you are perceived in the marketplace. The question is no longer IF you have a personal brand, but if you choose to guide and cultivate the brand or to let it be defined on your behalf. This session will focus on five things you can do to start building an awesome personal brand.

Devices, Data, and Privacy: Legal Concerns, Risks, and Best Practices

Mossaman, LLP

Now is the time for agencies to learn their rights under California and federal law when it comes to electronic devices, monitoring, and privacy concerning work-related data.

You're Out of Order! Meeting Protocols that Best Serve the Public

BHI Management Consulting

As we serve the public, little is more important and focused than the meetings we hold with our public. As such, it is important that we keep the public in mind as we construct and conduct our meetings and that we establish the how and why of each meeting element. This session will discuss meeting protocols and policy, the construct of our meeting agendas as well as our conduct in meetings with the public.

Public Agency Advocacy: The Rules Regarding Lobbying and Ballot Measures

Richards Watson & Gershon

Increasingly, public agencies need to influence legislative policy decisions to effectively carry out their missions. Lobbying and educating voters about critical issues are important tasks, but the laws and regulations that govern public agency activity in those areas are complex. This session will provide an overview of the most important areas of the law and help public agency employees know when to ask for legal advice.

Up in the Air: Drones for Special Districts

Aleshire & Wynder LLP

A presentation and follow up Q&A on drone technology, the current state of drone regulations, and steps special districts should consider before allocating funding.

Welcome to the Fishbowl: Government Ethics Overview

Hanson Bridgett, LLP

Come take a turn in the hot seat, try to stump your friends or just watch the show as we take a trip through Ethicsland and the unpredictability of local government. Join us as we practice applying rules concerning conflicts of interest, government transparency and more! This is not your grandma's ethics training. Does not meet the requirement for AB1234.

Who Ya Gonna Call? Preparedness During an Emergency and in the Aftermath

Panel Discussion: Sonoma County Water Agency, Casitas Water District, Montecito Fire Protection District

Moderated by: Rincon Consultants

A panel discussion with three special district representatives who have the responsibility of reaching out to constituents during an emergency, organize clean up in the aftermath, and who have to prepare to avoid future disasters.

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12:15 – 1:45 p.m.

Lunch with the Exhibitors

All conference attendees are welcome to attend lunch in the exhibit hall. Enjoy your lunch while taking time to learn more about our exhibitors and the valuable services they provide. From risk management, accounting, HR, legal, banking services, and more – our exhibitors have some of the best of what you're looking for!

Lunch is included in conference registration.



BREAKOUT SESSIONS 2:00 – 3:15 P.M.

Converting from At-Large to By-District Elections Under the California Voting Rights Act: Understanding the “Safe Harbor” Process from Start to Finish

Cota Cole & Huber, LLP

This session is intended to help attendees understand their district's options and be prepared in the event that their district receives a demand letter relating to their district's voting system. It describes the key features and standards of the CVRA as well as the (very tight) timelines that apply for considering whether to convert to a by-district election system and the process for doing so. This session offers practical guidance regarding the safe-harbor process from start to finish.

“Dear Ratepayer:” Messaging for Rate Increase and Other Bummer News

Communication Advantage

This interactive session is designed to refresh and elevate your talent for crafting great messages for tough issues -- especially focused on financial bad news for customers, such as: rate increases, new fees or assessments, and/or reduced services. The presenter has helped dozens of special districts, counties, cities and other local agencies develop messaging and communications strategies to cope with these and many related issues. Following a brief presentation, attendees will participate in developing messages for a sampling of their real such issues ahead, such as rate hikes, budget deficits, service reductions, and some of the organizational changes that might require such unpopular actions.

More Bytes for Your Buck – Getting the Most Value from Your District's Technology Investment

Panel Discussion

Information Technology (IT) is traditionally seen as a necessary evil in municipal government. IT often gets a bad rap with seemingly insatiable user expectations, ever-increasing budget and staff requests, exorbitant maintenance agreements, project backlogs, and questionable results. Learn about technology strategy, citizen engagement, the power of mobile, smart communities, Internet of Things, Geographic Information Systems, records and email retention and more. Experienced General Managers and CIOs share advice and experiences on how to make the most of technology investments.

Required Ethics AB1234 Compliance Training (Part 1)

Meyers Nave

AB1234 mandates that local agency officials receive two hours of ethics training every two years. This two part training covers all the required topics, including laws relating to: (1) personal financial gain by public servants (conflict-of-interest, bribery), (2) claiming perquisites of office (gift, travel and mass mailing restrictions, use of public resources for personal or political purposes, free or discounted transportation), (3) government transparency (financial interest disclosure requirements, open meeting laws), and (4) fair process (incompatible offices, competitive bidding, nepotism).

The Brown Act in Action: Navigating Pitfalls

Renne Public Law Group, LLP

Brown Act issues frequently arise without warning during public meetings. Join this lively discussion of important Brown Act updates, and sharpen your skills in spotting and navigating Brown Act pitfalls as they arise during special district board meetings.

Up in Smoke – Proposition 64 in the Workplace

Lozano Smith

This presentation will cover the important aspects of Proposition 64 and the current state of legalization of marijuana in California. It will cover the impact of this legislation on the workplace as well as policy and safety considerations for public agencies.

Setting the Stage for Success: How to Prepare for Capital Improvement Financing

CSDA Finance Corporation

You may be ready to expand that facility, purchase that property, install those solar panels, or replace those pipes. But are you ready to access financing? If your district is planning to use debt to fund all or part of a mission-critical capital project, it is important to know what investors and lenders are looking for and what your options are. Join the expert consultants from the CSDA Finance Corporation in a discussion of funding structures, sources of repayment, credit analysis, and more.

“ Good presentations of current problem areas by a special district. ”

**ROBERT SILANO
DIRECTOR, MENLO PARK FIRE PROTECTION DISTRICT**



BREAKOUT SESSIONS 3:30 – 4:30 p.m.

Beyond Post and Pray – How to Recruit the Right Pool of Candidates

CPS HR Consulting

Recruiting the best talent is getting more and more challenging. Postings are producing pools of candidates that don't have the right skills or those that do have the right skills comprise a group that can hardly be called a pool, meaning we don't have enough good choices. This session will explore ways to tap into passive candidates and do more active outreach to broaden the pool of qualified and attractive candidates.

Beyond the Basics: Advanced Harassment Prevention Training

Burke, Williams & Sorensen, LLP

California law requires basic workplace harassment prevention training for managers and supervisors. This is not that training. In this session, we will take a deep dive into the more complicated and advanced questions employers face when dealing with workplace harassment issues, including: promoting a culture that focuses on the prevention of harassment; conducting or overseeing an investigation; proper interim measures and implementing effective remedial action; and privacy and confidentiality concerns.

Gifts and Gifts for Travel: Navigating Through the Jungle of FPPC Rules and Regulations

Churchwell White, LLP

The FPPC gift rules are designed to let 3rd parties help pay for your services and travel. But FPPC fines in this area are increasing. Join presenter Steven G. Churchwell, Former FPPC General Counsel to find out how to be a "gift guru" at your agency.

Is Your District Engaged Effectively with Social Media? It is a Must These Days for Every District!

Rauch Communication Consultants, Inc. and Hess Connect

Every District needs to be engaged where its public is – and in 2018 that is often on social media. Are you uncertain about how to use Facebook, Twitter or Instagram? This seminar will help. It will also provide tips and insights to districts on everything from: how to get started in social media to advanced techniques for gaining information and feedback from constituents; transforming public perception; driving citizen engagement with limited resources and budget. It will also discuss the importance of establishing a social media policy to guide implementation and keep your district out of trouble. We will share real-life examples and case studies, and there will be time for questions and answers.

It CAN Be Easy Being Green – Sustainability Best Practices

Institute for Local Government

Achieving financial stability and delivering excellent services starts with being a sustainable district. In this session we will discuss local roles, innovative collaborations and new funding opportunities specifically for special districts. Learn how your district can save money, resources, and green your operations.

Prevailing Wage Updates: New Penalties Imposed on Public Agencies

Contractor Compliance and Monitoring, Inc.

Prevailing wage continues to change each year. However, this year, the DIR has imposed fines on Public Agencies who are untimely in filing their PWC-100 forms or who hire unregistered contractors. Learn about this and other new laws impacting your agency.

Required Ethics AB1234 Compliance Training (Part 2)

Meyers Nave

See previous session description.

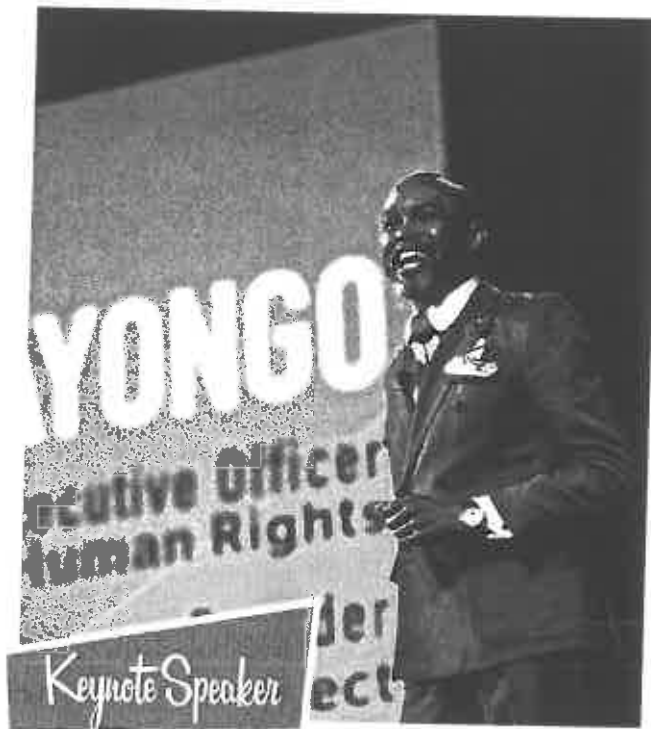
4:30 – 6:00 p.m.

Mix & Mingle in the Exhibit Hall: Grand Prize Drawings

Connect with exhibitors in the exhibit hall for a cocktail and appetizer before you go out on the town for dinner. Be sure to enter for one last chance to win one of our fabulous prizes!

Exhibit hall closes on Tuesday, September 26 at 6:00 p.m.





8:15 – 9:00 a.m.

SDRMA Sponsored Full Plated Breakfast

All registered attendees and exhibitors welcome.

9:00 – 10:45 a.m.

SDRMA GENERAL SESSION, SAFETY AWARDS, KEYNOTE

Derreck Kayongo

Harnessing Your Power to Create Change

As Founder of the Global Soap Project, Kayongo has built a multi-million-dollar venture which takes recycled soap and distributes it through global health programs to people who lack access to it around the world. He breaks down the key factors that have led to his personal success: (S.E.L.F.) Service, Education, Leadership and Faith and shares his account of life as a Ugandan refugee and the turning point which led him to a brilliant transformation as a social entrepreneur. He calls upon audiences to stop complaining and to start taking responsibility, to consistently seek opportunities to improve, and most importantly, to maintain faith in yourself and your team to create an environment where everyone is empowered to thrive. He brings you on an emotional journey –there will be tears of joy; most of the time, laughter. But every time, the story is real.



“ It was a great conference overall. Great information and great energy, good people dedicated to making a difference. I feel much more prepared to function well as a board member and have a greater understanding of districts functioning throughout California. I really enjoyed it and look forward to more. Thank you! ”

SARAH COOLIDGE

DIRECTOR, NORTH TAHOE PUBLIC UTILITY DISTRICT

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BREAKOUT SESSIONS 11:00 a.m. – 12:15 p.m.

Back to Basics: Public Contracting

Kronick, Moskovitz, Tiedemann & Girard

Review the legal requirements for the four standard procurement areas including goods, non-professional services, professional services and public projects. Learn how to avoid common purchasing pitfalls, and learn tips to protect your district from liability.

Best Practices for Recruiting, Hiring, Negotiating, and Evaluating the Board's General Manager

Richard Pio Roda, Meyers Nave

The General Manager's performance is critical to the success of every special district. The selection, development and retention of the right GM charged with leading the organization toward its strategic goals is of primary importance to the Board. Every governing body has among its primary responsibilities a thorough and professional evaluation of its GM through the use of effective tools that enable honest feedback and incorporate performance objectives and measures. The performance review process can be most effective when it goes beyond measuring performance and incorporates goal setting, sets expectations, provides for open dialogue, and has in place defined accountability standards. This session will give participants the tools to recruit, hire, negotiate with, and evaluate their General Manager that will help ensure that both the Board and the GM are aligned on the direction and goals of their organization.

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BREAKOUT SESSIONS 11:00 a.m. – 12:15 p.m.

Cannabis Use and Local Governments

Schlossberg & Umhoitz and SDRMA

Can a public entity employer allow employees to use or be under the influence of marijuana in the workplace? Isn't the possession and use of marijuana legal in California? Should your agency review/revise its Cannabis policy?

Effective Strategies to Reduce and Address OPEB and Pension Costs

PARS

This session will discuss the latest funding strategies and trends to reduce OPEB liabilities and address rising pension costs.

How to Write for the Web (or for the Newspaper, or for an Email Blast, or Even a Billboard!)

Streamline

If you care about speaking to your "audience" in a form they will pay attention to, attend this talk! We'll go over various mediums and why different styles work for each, and talk about some of the best practices for writing in a way your readers will be willing to ... well ... read! Website content, email announcements, bill stuffers, press releases for the newspaper, advertising and billboards all have different "rules" that you can follow to help ensure your readers pay attention to what you have to say.

Nightmare on Board Night

Atkinson, Andelson, Loya, Ruud & Romo

You are at the board meeting and things are not going right. A quorum of board members is present, but one of the board members wants to conference call into the meeting. Also, the general manager is asking to add a new item to the agenda. To top all of this off, there is a member of the public who has exceeded his allotted time during public comment and won't yield the podium. When public meetings become challenging, you need to know how to respond. Come to this presentation and learn how the Brown Act, Robert's Rules of Order, and meeting decorum standards apply to these issues and others.

Town Hall – Legal Eagles

Liebert Cassidy Whitmore

Do you have questions? Well, we've got answers. Come get your questions answered while learning how to deal with legal issues important to your district in the ever-changing areas of labor, employment and governance. Special districts deal with a number of issues on a daily basis and it's best to be prepared. Share your questions with others who probably have the same problems, concerns and issues. This is a great opportunity to get some great legal answers - without those pesky billable hours!

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12:30 – 1:45 p.m.

CSDA Annual Awards Luncheon

Recognize and celebrate your peers! Join us as we celebrate the best of special districts with awards including: Board Member of the Year, General Manager of the Year, Staff Member of the Year, Special District Leadership Foundation (SDLF) awards, and more!

CSDA Recognizes the Best Among Special Districts

Do you have a board member, staff member, local chapter, or district program that you feel deserves recognition?

Each year, CSDA presents various awards during the CSDA Annual Conference and Exhibitor Showcase. There are several different categories. Please consider outstanding individuals within your districts for individual awards. Chapter awards and district awards are also open for nominations.

Visit the awards section of our conference website at conference.csdanet.net for more information.

CSDA Awards Luncheon (Guest Only, without a conference registration): \$45

If you have any questions regarding the awards or the awards process, please contact Vanessa Gonzales at 877.924.2732 or by email at vanessag@csdanet.net.

Deadline for submissions is Friday, July 20, 2018. All applicants will be notified prior to the Annual Conference as to the winner.



BREAKOUT SESSIONS 2:00 - 3:30 p.m.

Be a Cyber-Sleuth: Current Fraud Trends and Preventing Cybercrime in Special Districts

CliftonLarsonAllen, LLP

Cybercrime is a threat to every organization and fraud remains a prevalent issue as well. This presentation discusses current trends in online crime and how to protect your special district.

Can't We All Just Get Along? Improving Board/Manager and Staff Roles and Relationships

Rauch Communication Consultants, Inc.

No area is more fraught with downsides or full of potential for mutual success than board and manager roles and relationships. This session provides a structured opportunity for expert presentation and review of case studies, questions and answers, and sharing of experiences on this important topic. You will take home ideas for change and improvement, including: how to evaluate whether to have committee meetings and if so, how to structure them; tips on how to ensure your board is focusing on the right information and issues, and how to provide clear policy direction to the manager; and a pain free and productive method for evaluating the manager's performance. This is an interactive session full of examples and real-world ideas.

CEQA for Board Members and Staff: Basics and Hot Topics

Best Best & Krieger, LLP and Albert A. Webb Associates

Special District actions must comply with fast-changing CEQA law. This panel will provide an overview of the CEQA process, provide an update related to the new CEQA Guidelines updates as well as break down the implications of recent legislation and court opinions for your agency.

Required Harassment Prevention Training (Part 1)

Burke, Williams & Sorensen, LLP

Presented by two dynamic employment attorneys, this fun, informational, and interactive workplace harassment prevention training will teach Special District officials and supervisors how to identify, prevent, and properly respond to workplace harassment, discrimination, retaliation and abusive conduct in order to avoid personal and agency liability in compliance with AB 1825/2053/1661.

How to Survive in a Unionized World

Atkinson, Andelson, Loya, Ruud & Romo

The grievances are piling up, the unfair labor practice charges keep coming in, and the union shop steward is back on the phone. With a unionized workforce, public agencies are faced with a litany of obligations, including: meet and confer requirements, union access rights, requests for information, and employee representation issues. Join us for a lively discussion on the labor relations issues your agency needs to understand to survive in a unionized world.

Trial and Error: FEHA Litigation Pitfalls

SDRMA and Devaney, Pate, Morris & Cameron

What are the protected classes under the Fair Employment & Housing Act (FEHA)? What is the critical exposure, general damages or attorney fees? We will discuss several cases in which the award of attorney fees exceeded the damages awarded to the plaintiff.

Virtual Leadership Academy: Providing a Training Alternative for Leadership Development

Placer County Water Agency

This presentation will showcase Placer County Water Agency's recently launched Virtual Leadership Academy, a self-paced, self-managed training curriculum for leaders and aspiring leaders.

SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF)

TASTE

CASINO NIGHT -
OF THE CITY

5:30 - 7:30 p.m.

Casino Night

Sample food and beverages while enjoying easy games on our floor slot table and roulette.

The night will be a preview of what's to come with the exciting opportunity to participate in the special award drawing and special raffle. Get out in front to win! With fun, interactive games and prizes, you'll have a night to remember. The special drawing will be held at the end of the night. The night will be a preview of what's to come with the exciting opportunity to participate in the special award drawing and special raffle.

SDLF is a 501(c)(3) nonprofit organization. All proceeds from this event will go to support the foundation's mission to provide leadership training and development for special district leaders. The night will be a preview of what's to come with the exciting opportunity to participate in the special award drawing and special raffle.



BREAKOUT SESSIONS 3:45 – 5:00 p.m.

Best Practices for a Successful Proposition 218 Rate Hearing

Best Best & Krieger, LLP, Fallbrook Public Utility District, and Raftelis Financial Consultants

Proposition 218 gives the minimum legal requirements for adopting new or increased property related fees and charges. This session will provide tips and best practices for a successful rate hearing.

Dangerous Condition of Public Property

SDRMA

How to protect your agency from the most common claim being filed against public entities today.

Don't Break the ICE (Internal Control Environment)

Maze and Associates

Beware of thin ICE (Internal Control Environment)! This session will discuss the structure of a well-designed internal control structure. This includes not only operations, but also reporting and compliance. We will touch on COSO's five integrated components. The session will conclude with some real examples and some common areas of "thin ICE" and how you can navigate around it.

From Managing Risk to Managing Reputation

Hermocillo-Azevedo Strategic Communications

Effective communication during times of crisis is vital for special districts to protect public safety, build trust and protect reputation. How can special districts – especially districts without full-time spokespersons – best prepare themselves to manage communications in a crisis? In this session, consultants will discuss how a risk management approach to crisis communications planning can create the right team, process and tool for effectively managing threats to the operations and reputations of special districts.

Governments Engaging Youth

Institute for Local Government

Engaging today's youth in local government offers a variety of benefits for both the youth and local government staff involved. Youth-civic engagement programs offer youth real life civic learning opportunities, teach 21st century skills and expose them to public sector careers. This workshop will highlight successful youth-civic engagement programs and offer insight on how local governments can partner with their local school districts to replicate similar programs that actively engage youth.

Required Harassment Prevention Training (Part 2)

Burke, Williams & Sorensen, LLP

See previous session description.

The Top Missteps Special Districts Should Avoid to Comply with Wage & Hour Laws

Liebert Cassidy Whitmore

Understanding some of the most common issues agencies are facing with wage and hour law is critical to minimizing your risk. We will discuss common missteps that we see and the means by which you can identify and work to alleviate your liability. Special areas of focus include overtime calculations, work periods, off-the-clock work, and exemption analysis.



Thursday, September 27, 2018

8:30 – 10:30 a.m.

Closing Breakfast: 2018 Legislative Impacts on Special Districts

CSDA's lobbying team will present attendees with the most up-to-date information on the outcome of the biggest state budget and legislative issues impacting special districts in 2018, as well as a sneak peak of what to expect in 2019. Get all the latest legislative results and learn what they mean for special districts going forward.

10:30 a.m.

Conference ends



7:30 – 9:00 p.m.
VIP After Party

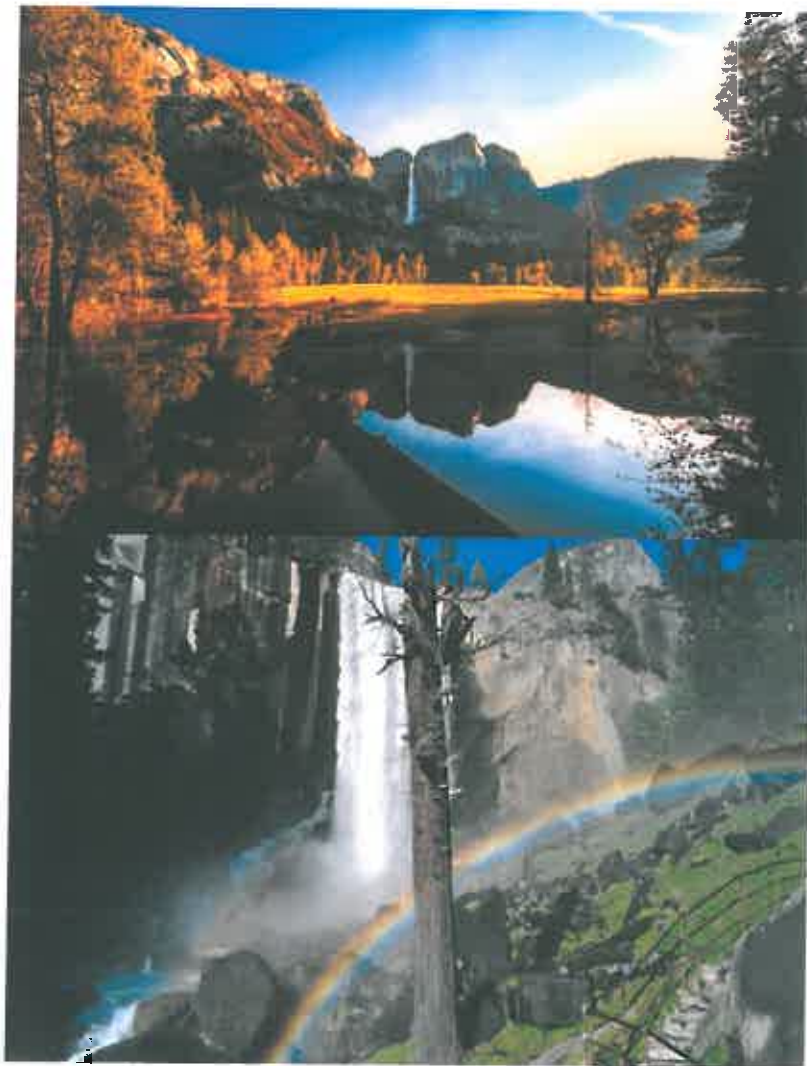


Join the local legislative attendees for a fun and relaxing evening at the local club. Enjoy drinks, appetizers, and live entertainment. The club will have a DJ playing music and there will be a raffle. All attendees will receive a complimentary VIP After Party ticket. This is a great opportunity to meet and mingle with your colleagues in a relaxed setting.

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**The SOVE 48th Annual Conference will be here before
you know it.**

**Dont miss out on this exciting event as SOVE celebrates
its 50th Anniversary.**



Date: October 7-11, 2018

**Location: Tenaya Lodge, Yosemite National Park,
California**

Stay tuned for more information.